

**KIRTLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES MINUTES
November 19, 2009**

Location: 836 S. M-33, West Branch, MI 48661

Education Session: Martin VanValkenburg, Capitol Affairs, LLC

Marty VanValkenburg provided an update on legislative issues taking place in the state capitol. The state budget is an important topic right now and getting the budget completed before November elections is an impetus for getting the job done. The proposed legislation on community college bachelor degrees has passed the House and will now go to the Senate education committee.

CALL TO ORDER

Chair Roy Spangler called the meeting to order at 7:05 p.m. with the Pledge of Allegiance.

ROLL CALL

Members Present: David Dougherty, MaryAnn Ferrigan, Richard Silverman, Roy Spangler, Denis Weiss, Patricia Webb, Roberta Werle

Members Absent: None

Others Present: Jerry Boerema, Tim Hagen-Foley, Josh Jurgess, Renae Jurgess, Kathy Koch, Kathy Marsh, Kyle Morrison, Ilene Scherer, Tim Scherer, Dale Shantz, Tom Quinn, Don Wray, Kathleen Wray, Jerry Werle

WELCOME

Members and guests were welcomed by Chair Roy Spangler.

MINUTES

Minutes from the September 17, 2009 regular board meeting were approved with a motion from Trustee Richard Silverman, seconded by Trustee MaryAnn Ferrigan. The minutes were approved with a voice vote.

The minutes from the October 15, 2009 regular board meeting were approved, with minor corrections, with a motion from Trustee Dennis Weiss, seconded by Trustee Patricia Webb.

PUBLIC COMMENT

None

PRESIDENT'S REPORT

Personal Update

New Hire: Lynn Golinski, part-time office support, M-TEC.

Recent achievements awards and honors: The support provided by staff in raising funds and collecting winter coats for River House Shelter.

Leaving employment: Kate DeVries, Printing Technician and Ed Koliba, Chief Financial Officer, as of December 31, 2009.

Kirtland Center for the Performing Arts (KCPA) Report

Don Wray, Director, KCPA, spoke of the history of KCPA. He described some changes and a vision of the future for performing arts.

Jerry Werle, retired employee, said that he would like to see the college begin to look again at a theatre arts academic program. Mark Allen commented that he has participated in recruiting events for the college and that in the last year-and-a-half he has heard more people ask about performing arts than in the previous five years. Trustee Silverman commented that a report on employment opportunities should be investigated along with the desire to provide performing arts programs. There was some additional discussion about the ages of the participants in the performances.

Quality Checkup Report

Kathy Marsh, Dean of Instruction, spoke about the Quality Checkup Report which is a result of the site visit September 30 through October 3. We were in compliance with all federal regulations and received high marks for a good report.

Art Show Report

Tom Quinn, President, commented that the college-sponsored art show in Roscommon October 23-25 was a catalyst for teaching others how to run an art show. He shared comments from the surveys and said there were about \$1,200 in small arts sales. Quinn showed an example of a small carving he obtained for \$20. Trustee Silverman added that there was a lot of energy surrounding that event.

BOARD MEMBER REPORTS/OPEN DISCUSSION

Trustee Richard Silverman, board representative to the Kirtland Community College Foundation, gave a report of the foundation's October 14,

2009 meeting. He brought the financial investment report for others to read. If interested. He asked Tim Hagen-Foley, Foundation and Development Director, to add comments. He announced that the Robert Bovee Health Sciences Scholarship campaign is underway which will match funds from the Bovee family up to \$7,500. The foundation received grant proposals for the fall grant cycle in the amount of \$40,000 with \$17,000 available for granting. He reported attending a national conference last week on foundations and he is energized with a lot of new information.

NEW BUSINESS/BOARD ACTION

1. **POL 5.345 Definition of Employee Categories**

By consensus, it was agreed to defer discussion of this policy revision another month. Trustee Werle said she will work with the human resources director on the wording.

2. **Roscommon County Mutual Police Assistance Agreement**

A resolution to approve Roscommon County Mutual Policy Assistance Agreement was presented by Jerry Boerema, Associate Dean of Instruction. Trustee Richard Silverman moved to present this at the next regular meeting as a second reading, and in the meantime, obtain more information from legal counsel about risk management and experiences of other agencies who entered into such an agreement. The motion was seconded by Trustee Dougherty and approved with a voice vote.

3. **Professional Educational Services Group (PESG) option**

Dale Shantz, Director of Human Resources, and Tom Quinn provided the master contracting agreement with Professional Educational Services Group, LLC. Trustee Werle moved to table this item to the December board meeting. The motion was seconded by Trustee Webb and approved by voice vote.

4. **Resolution to levy and collect summer 2010 property taxes**

A resolution to levy and collect summer 2010 property taxes was presented by Tom Quinn. A motion was made by Trustee Werle to approve the resolution, seconded by Trustee Webb. The motion was approved by a voice vote.

5. **First reading: New POL 2.280 Title IX Grievance Policy**

A revision to POL 2.280 was presented as a first reading by Dale Shantz. A motion was made by Trustee Werle to move this item to a second reading at the next regular meeting of the board of trustees. The motion was seconded by Trustee Webb and approved by a voice vote.

ANNOUNCEMENTS

A calendar of upcoming events was provided as an informational item with an explanation of the January 4, 2010 Convocation and "Taste of Kirtland" campus-wide AQIP action project. The next regular board meeting will be December 10, 2009 at 7 p.m. at the Kirtland House on College Drive of Kirtland Community College campus.

ADJOURNMENT

With no further business to come before the board, the meeting was declared adjourned at 8:57 p.m. by Chair Roy Spangler.

Respectfully submitted,
Kathy Koch
Recording Secretary