

**KIRTLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
MINUTES  
December 8, 2011**

**CALL TO ORDER**

Chair MaryAnn Ferrigan called the meeting to order at 7:05 p.m. with the Pledge of Allegiance.

**ROLL CALL**

**Members Present:** David Dougherty, MaryAnn Ferrigan, Jack Kramer, Kristi McGregor, Roy Spangler, Kathryn Wallace, Patricia Webb

**Members Absent:** None

**Others Present:** Nick Baker, Jason Broge, Tom Reznich, Kathy Koch, Kathy Marsh, Jeff Patrus, Tom Quinn, Lynne Ruden, Tom Ruden, Evelyn Schenk, Ilene Scherer, Tim Scherer, Dale Shantz, Michelle Vyskocil

**WELCOME**

Members and guests were welcomed by Chair Ferrigan.

**APPROVAL OF MINUTES**

1. The minutes of the regular board meeting on November 17, 2011 were approved as amended under *Finance Committee report* with a motion from David Dougherty, seconded by Kathryn Wallace.
2. Approved minutes from September 15, 2011 and October 20, 2011 were amended by adding *regarding the president's contract* to each Executive Session for clarification. The amended minutes for September 15, 2011 were approved after a motion by Roy Spangler, seconded by Jack Kramer. The amended minutes from October 20, 2011 were approved after a motion by David Dougherty, seconded by Kristi McGregor.

**PUBLIC COMMENT**

None

**PRESIDENT'S REPORT**

**1. Personnel report**

**Employee Achievements, Awards, and Honors: Ilene Scherer**, Kirtland's Director of Finance, has been elected President of MCCBOA (Michigan Community College Business Officer's Association).

**2. Program review**

Kathy Marsh, Dean of Instruction, presented the annual report of program review and explained the process for compiling it. The summary sheet highlights programs with enrollment less than 50 of total enrollment, student/faculty ratio and degrees conferred compared to established cut-off values. In February or March she will be coming to the board for approval of three new programs and a recommendation for any programs that should be suspended.

**3. Michigan Community College Survey of Cost**

Tom Quinn explained that this survey contains data for future budget discussions. The college is in the mid range with a 7.2 rate of increase and the state average is 6.9 percent.

**BOARD MEMBER REPORTS/OPEN DISCUSSION**

MaryAnn Ferrigan reported that a couple of years ago, Dr. Quinn started a movement in Grayling of an art initiative for economic development. That resulted in forming the AuSable Artisan Village with a gallery in downtown Grayling. As of the end of November, the gallery reported total revenue of \$24,489.98, and the most interesting thing is from that amount, \$19,280.80 was paid out for artists' commissions. She stated that this is a good example or model, that an artisan destination gallery can be successful.

Tom Quinn added that he received a letter from Mercy Home Health Care/Mercy Hospice thanking us for the support of the college art department in providing ceramic leaves as mementos to families. They cited it is a

wonderful team-building opportunity within our community.

## **NEW BUSINESS/BOARD ACTION**

### **1. Second reading: POL 2.055 Investment Policy revision**

Roy Spangler moved to approve revisions of POL 2.055 Investment Policy as presented. Dave Dougherty seconded the motion which was approved by voice vote

### **2. Resolution to amend President's contract**

MaryAnn Ferrigan reported that a few months ago, the board learned that a comparison of Michigan community college presidents showed that our president placed third from the bottom in the state for level of compensation. She offered a recommendation to amend the president's contract to include the purchase of one year of Michigan Public School Employees Retirement Services (MPERS) credit and to add \$1,000 to his compensation for a political action committee donation to the Michigan Community College Association (MCCA). MaryAnn Ferrigan moved to approve the recommendation, seconded by Roy Spangler.

Discussion: Tom Quinn commented that most presidents in Michigan have some provision for political action. For example, he learned that Kalamazoo Valley Community College extends to their president \$38,000 which he deems excessive. Quinn stated that he does make political contributions on his own, but the MCCA contribution is expected of presidents in the association. MaryAnn Ferrigan added that she was approached at a recent association meeting about allowing our president to contribute. The advantage is that in our political arena, it is important for us to have a say in Lansing and it shows our support. Roy Spangler added that it is taxable as part of Dr. Quinn's pay. Contributions cannot come from the college, but have to come from the president or another individual.

Jack Kramer moved to amend the motion to increase the president's salary to allow him to personally contribute to the MCCA political action committee. Tom Quinn added that he is investigating options to consider establishing a charitable trust for the president to contribute to the college. The motion, as amended, was approved by voice vote.

### **3. EduStaff for part-time employees**

Tom Quinn requested that this item be withdrawn, as there is not enough information available for consideration at this time. New regulations from MPERS causes the college to rethink the value of moving to third party employment services.

### **4. Approval of Governing Advisory Board (GAB) members**

Tom Quinn announced that since the board packets were released, a third recommendation to the GAB has been made. In addition to Jim Hilgendorf and Robert Huta, Kevin Roberts is recommended for approval by the board of trustees. Dave Dougherty moved to approve three appointments to the GAB, seconded by Roy Spangler. The motion was approved by voice vote.

## **ANNOUNCEMENTS**

An end-of-semester student art show and reception was announced for tomorrow night from 6 to 8 p.m. and the Kirtland Center for the Performing Arts program, *A Christmas Carol*, on Saturday and Sunday, December 10 and 11.

## **ADJOURN**

With no other business to come before the board, the meeting was declared adjourned at 7:43 p.m. by Chair Ferrigan.

Respectfully submitted,  
Kathy Koch  
Recording Secretary