



Kirtland Community College APPLICATION FOR ARTICULATION CREDIT

Kirtland Community College recognizes that many students attain competencies in various vocational and academic areas while attending high school and vocational/skill centers. This form is to be completed by students who have completed one or more of the approved programs, and are seeking college credit from Kirtland. Students applying for this credit must:

- (1) Apply for Articulation Credit within two years of high school graduation,
- (2) attach a copy of your high school transcript,
- (3) apply to, and be granted admission to Kirtland Community College (KCC), and
- (4) have earned credit at KCC prior to processing of this application.

PART I: This section must be completed by the STUDENT applying for articulation credit at KCC

Name: _____ SS# : _____ Phone # : _____

Address _____ City _____ State _____ Zip _____

High School: _____ High School Graduation Date: _____

Class was taken at (check one): High School COOR IRESA Other: _____

Planned Program of Study at KCC: _____ Application Date: _____

Student Signature

PART II: This section should be completed by the applicant's High School COUNSELOR or TEACHER

The above-named student has met the agreed upon requirements to articulate the KCC course indicated below. Please use the Articulation Agreement between your high school and KCC to determine the KCC Course Number, Title and Credit Hours. **PLEASE NOTE:** List the title of the high school class as listed on the high school transcript. **If a written agreement is not in place at the time the student took the class, the credit may be denied.**

KCC COURSE NUMBER KCC COURSE TITLE CR HRS HIGH SCHOOL CLASS AS LISTED ON TRANSCRIPT

KCC COURSE NUMBER KCC COURSE TITLE CR HRS HIGH SCHOOL CLASS AS LISTED ON TRANSCRIPT

KCC COURSE NUMBER KCC COURSE TITLE CR HRS HIGH SCHOOL CLASS AS LISTED ON TRANSCRIPT

**Please return this form with your high school transcript to:
Kirtland Community College, Attn: Registrar, 10775 N. St. Helen Road, Roscommon, Michigan 48653**

PART III. This section must be completed by Kirtland Community College officials.

The information on this application has been reviewed and the articulated credits requested above have been:

Posted to the students KCC transcript Denied due to: _____

REGISTRAR SIGNATURE: _____ DATE: _____

ID # _____

School Articulation Code _____

Letter to Student / /