AQIP Steering Committee Meeting Minutes ~ December 17, 2014

Present: Deb Shumaker, LuAnn Mabarek, Janet Gates, Tom Quinn, Tim Scherer, Nick Baker, Kim Ruddy, Julie Lavender, Michelle Vyskocil, Jason Tetzloff, Evelyn Schenk, Scott Cochran

**Dual Enrollment** – Julie shared that the group has accomplished a lot over the past few months. Their next meeting will be the first week in January. Their “assignment” is to look at tools to measure progress. Sonja has the handbook almost done. They are working on a flow diagram to demonstrate the process. The flow diagram has been helpful. The group has been looking at qualitative and quantitative measures, would like to see if they continue past high school and would like to improve overall attitudes in the communities. Roscommon said they eliminated AP classes, but brought some back based on parent demands. Julie will go to their parent meetings to try to educate parents.

**First Year Experience** - Michelle stated that the group took a few steps forward, reflected and changed some of them. Michelle and Jason Tetzloff are now co-chairs. The group is now considering having something built into Canvas, but they would need instructional support. It was brought up to IC / CIC in November, and faculty was somewhat resistant as they would like a separate class, but the group has to consider financial aid requirements. They are now going back through opportunities and needs and may have to tweak the charter a bit. They hope to provide an update to CiC in March, with a target pilot of Fall, 2015 that includes three parts: a resource page / activities for staff, a resource page / activities for students, and modules that faculty can slide into their course at the beginning of the semester. They will use FTIACs as measurable group.

**Non-Tuition Costs** - Deb stated the group had an initial meeting with a good conglomeration of faculty for input. Tim had an open educational resource software and did some quizzing of the team for facts about costs. As the team reflected, they found other ideas came out and determined that there’s a lot of territory to cover. In general, how can we reduce the overall cost to students? The group felt it was important to survey students about what was important to them. Scott asked if articulation agreements are being considered. Tim stated that it’s not going to be a one size fits all, will depend on the program, person, needs, etc.

**CQI Flowchart** – Evelyn asked how this project was progressing. Tim stated that he and Tom will need to survey the teams at a later time.

**Strategy Forum** - In January we need to submit the names of attendees for this trip in April.