CALL TO ORDER
Vice Chair Patricia Webb called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

ROLL CALL
Members Present: David Dougherty, MaryAnn Ferrigan, Richard Silverman, Roy Spangler (via Internet), Denis Weiss, Patricia Webb, Roberta Werle
Members Absent: None

WELCOME
Members and guests were welcomed by Vice Chair Patricia Webb.

MINUTES
Trustee Richard Silverman suggested under Headlee Discussion, first sentence, change “this group of people” to “the senior population.” Minutes from the February 17, 2011 regular board meeting were approved as amended with a motion from Trustee Richard Silverman, seconded by Trustee Dave Dougherty.

PUBLIC COMMENT
None

PRESIDENT'S REPORT
Information Items
Personnel Actions since the last report to the board
New KCC Hires:
Frank Anthony has been engaged as a back-up public safety officer in the event one of the current Kirtland Public Safety Officers is unavailable. Emily Clark has accepted the position of Part-time Reference Librarian. Stefan Holodnick has accepted the Title III Grant-funded position of Online Services Developer. Dan McWilliams has accepted the position of Part-time Custodian. Lori White has been engaged as a Lead Child-caregiver for the Early Childhood Learning Center.

Promotions and Transfers:
Cathy Meadows, Kirtland Food Service Assistant has been transferred to the position of Part-time Financial Aid Office Support Specialist. Luann Mabarak, recently transferred from the position of Registrar to Counselor, has been assigned the position of Director/Academic Advisor for the M-TEC.

Recent KCC Employee Achievements, Awards, and Honors:
Developed as an AQIP “Action Project,” “Celebrating Champions” is a means for Kirtland employees to recognize co-workers for a job well-done, for going above and beyond regular job responsibilities. The first two “KCC Champions” for the winter semester 2011 are: Kathleen Wray and Ron Sharpe. These two went above their usual job duties to provide outstanding service to all aspects of the college. The following employees are the winter semester 2011 co-champions: Mark Allen, the Maintenance Department, Pam Nuttall, and Kathy Barber.
Honorable mentions: John Thiel, Nick Baker, Evelyn Schenk, Mary Kehoe, Deb Shumaker, Renae Jungress, and Sherry Trierweiler. This is an ongoing project; nomination forms are available at https://spreadsheets.google.com/a/kirtland.edu/viewform?formkey=dDBnYmJ3WU5ieHV3UEIiSRGVqYVk1cnc6MQ&pli=1

Legislative updates
President Tom Quinn updated the board on legislative issues that may affect the college in the future. Those issues include an optional retirement system, appointment of an emergency manager for governments in receivership, the large number of high school graduates who are not college-ready, per student education funding, cuts in job training programs, freezing of wages and benefits of certain public employees during negotiations of bargaining units, limiting tuition increases to the consumers price index, limiting the amount colleges can contribute toward health insurance for employees, reducing Federal Perkins dollars and ending year-round Pell grants. More issues include mandating school board elections in November with general elections, allowing students to carry a firearm in classes, allowing community colleges to offer a bachelor degree in nursing, and an amendment to the Higher
Education Act that may require agreements with other states in order to offer online classes. He will continue to keep the board advised on the status of legislation so that future policies and decisions can be made.

Wellness programs
Tom Quinn noted an article about benefits of employee wellness programs included in the board packets as an information item.

Project report to improve creative industries of Northern Michigan
Tom Quinn included a written project report as an information item.

BOARD MEMBER REPORTS/OPEN DISCUSSION
Trustee Richard Silverman, as board representative to the Kirtland Community College Foundation, provided an update on the Foundation. He provided a list of grants that were awarded for fall amounting to $17,600. The deadline is approaching, April 30, for the spring grant cycle. He noted that the Title III grant is underway with new employees funded by the grant for strengthening the institution. Grant resources and how to apply for grants is a portion of that effort. A development audit is a comprehensive review of the foundation policies, operations and opportunities that will help identify the best strategies for reaching one of the goals of the grant, to raise $100,000 which will be matched by the grant.

NEW BUSINESS/BOARD ACTION
1. Resolution to approve tuition and fees for 2011-2012
   Trustee Werle pointed out that the figure the finance committee agreed upon for out-of-district tuition was $119, not $125 as reflected in the board materials. The resolution was amended with that adjustment.

   The following preamble and resolution were offered by Trustee Roberta Werle and supported by Trustee Denis Weiss:

   WHEREAS
   1. The college will need to increase tuition and fees rates to help make up for a loss in property tax and enrollment declines revenue, and
   2. The college administrative team anticipates proposing a balanced budget for 2011-12,
   3. The college needs to maintain quality services and programming where costs are increasing, and
   4. The college administrative team has done a thorough review of budget assumptions and requests that in district tuition be increased 5.5%, and various increases be made to course and mandatory fees. These adjustments to tuition and mandatory fees will result in a net increase of 6.7%.

   NOW, THEREFORE, BE IT RESOLVED THAT
   1. The rate of tuition for in-district students shall be $86.00 per tuition hour.
   2. The rate of tuition for out-of-district students shall be $119.00 per tuition hour.
   3. The rate of tuition for out-of-state students shall be $198.00 per tuition hour.
   4. The rate of tuition for international students shall be $215.00 per tuition hour.
   5. The technology fee for all students shall be $6.50 per tuition hour.
   6. The course fees are approved as submitted.

   The motion as amended was approved by voice vote.

2. Resolution to suspend athletics program
   Discussion: Trustee Silverman distributed a handout, “Points to Consider About KCC Athletics.”
   He stated that the athletic department believes it can save $50,000 by making transportation and scheduling changes. Roy Spangler moved to hold an educational session at the next board meeting for further discussion of the athletics program and Trustee Dougherty supported. Spangler said he did not feel ready to vote at this point.

   Ty McGregor, men’s basketball coach, addressed issues of diversity and public relations the college benefits from the athletic programs. Don Haskins, coach of the cross country team, reported that the cross-country team placed fourth in the state and 26th in the nation. He added that there is Division I interest in our athletes which adds to our exposure and publicity. Denis Weiss commented that not all four-year colleges have sports programs. We need to decide where to place our emphasis. Taking money out of reserves is an option; but he would like to see further options at the next meeting.

   Mary Ann Ferrigan recommended a special board meeting for further discussion. Roy Spangler’s earlier motion was withdrawn and a new a motion was made by Spangler to hold a special board meeting to discuss suspension of the athletics program with a decision to be made at the April board meeting. Dave Dougherty supported the new motion which was approved by voice vote. It was suggested that Kathy Koch poll board
members to determine a date for the meeting.

Richard Silverman suggested that the fund balance also be discussed at the special board meeting. He would like a projection as to how long the college can continue to operate before having to dip into the $6,000,000 in reserves. His position is that the college can afford a $200,000 deficit for 10 to 15 years and does not agree on achieving a balanced budget year-after-year. Tom Quinn commented that not all of the money in reserves is available and much has been appropriated for building improvements, retirement payments, new programs, etc.

ANNOUNCEMENTS
A calendar of upcoming events was provided as an informational item. The next regular board meeting will be April 21, 2011, 7 p.m. at Kirtland House. A special board meeting will be scheduled and posted by Kathy Koch which will be open to the public.

ADJOURNMENT
With no further business to come before the board, the meeting was declared adjourned at 8:45 p.m. by Vice Chair Patricia Webb.

Respectfully submitted,
Kathy Koch, Recording Secretary
Assisted by Lynn Taylor Conference Services Specialist