CALL TO ORDER
Vice Chair Patricia Webb called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

ROLL CALL
Members Present: David Dougherty, MaryAnn Ferrigan, Roy Spangler (via phone & Skype), Patricia Webb, Denis Weiss, Roberta Werle

Members Absent: Richard Silverman

Others Present: Donald Barr, Kevin Baughn, Jason Broge, Michelle Devine, Tim Hagen-Foley, Chuck Hinman, Christin Horndt, Jack Kramer, Kathy Koch, Dennis Mansfield, Kathy Marsh, Kristy McGregor, Luann Maharak, Tom Quinn, Evelyn Schenk, Ilene Scherer, Tim Scherer, Dale Shantz, Lynn Taylor, Michelle Vyskocil, Kathryn Wallace

WELCOME
Members and guests were welcomed by Vice Chair Webb.

OPEN DISCUSSION
Vice Chair Patricia Webb presented a plaque to Secretary/Treasurer Roberta Werle in appreciation for her service on the board of trustees since 2004.

MINUTES
Minutes from the May 19, 2011 regular board meeting were approved with a motion from Trustee MaryAnn Ferrigan, seconded by Trustee Denis Weiss. Minutes from the June 3, 2011 Board Retreat were approved with a motion by Denis Weiss, seconded by Trustee David Daugherty. Roberta Werle abstained due to her absence at both meetings.

PUBLIC COMMENT
None

PRESIDENT'S REPORT
President Tom Quinn asked Dale Shantz, Director of Human Resources, to speak to the information item, Personnel Update. Personnel Actions since the last report to the board:

New Hires: DeAnna Goodwin has been engaged as a part-time Lead Childcaregiver.
        Lynn Ruden has accepted the Title III Grant funded position of Resource Development Specialist.
        Emily Krause has been hired as part-time American Sign Language Interpreter.
        Walsh Jevicks has been engaged as a part-time Lead Childcaregiver.
        Amber Kuhn has been hired as an Auxiliary Daycare Worker.

As a result of budgetary reductions, the following employees’ status will change effective July 1, 2011:
        Jerry Boerema, Associate Dean, will be part-time faculty.
        Mark Burger, Instructional Technology Director, is retiring.
        Jim Enger, Director of Marketing (position combined with PR), is retiring.
        Kate Jacobson, Director of Tutoring, will be part-time faculty.
        Dennis Mansfield, Director of Public Relations (position combined with Marketing) to be determined.
        Donald Wray, Director of the KCPA, is retiring.

Employee Achievements, Awards, and Honors:
        John Thiel, Instructor of Humanities, is one of 50 community college faculty from around the country chosen to attend the National Endowment for the Humanities fellowship week this July studying shipwrecks in Alpena.

        Kristi Gipson, Title III Grant Instructional Designer, and Jeff Hinkle, Maintenance I, were selected by their colleagues as KCC Champions for going above and beyond their work duties.

Summer 2011 Faculty List
Presented as an information item, Roberta Werle noted individuals teaching at both M-TEC and main campus, but none were listed for the West Branch site. Kathy Marsh, Dean of Instruction, responded that no classes are being offered there for summer.
NEW BUSINESS/BOARD ACTION

   Michelle Vyskocil, Dean of Student Services and Christin Horndt, Director of Financial Aid presented a revised policy which is required to comply with recent federal legislation.

   Roberta Werle commented that from the May 19 minutes, she sees that reviews and corrections would be provided prior to this meeting. Yet, she sees several problems with the way the policy is worded and the grammar. It speaks of individual financial aid requirements and then refers to students in plural form. Under “Element One - GPA: Students must maintain a career grade point average (GPA) of 2.00” does not specify the point scale. If it is a four-point scale, that should be added for clarification. “The submission of an appeal” does not specify what an “appeal” is. “The submission of an appeal does not guarantee a change in eligibility.... If the student files a successful appeal,...” needs to explain what a successful appeal is. People who work with these terms daily understand them; “This is the way it has always been done” is acceptable. The policy needs to be reworked. Therefore, Werle stated that she will have to vote nay on this revision.

   Trustee Ferrigan suggested voting to approve the revised policy conditional upon further editing for clarification, in order to meet the compliance deadline of July 1.

   Trustee Ferrigan moved to approve the policy revision as written with the understanding that further amendment is needed. The motion was seconded by Roy Spangler and approved by voice vote. It was noted that Trustee Werle was opposed.

2. Resolution approving a construction and completion assurance agreement, a conveyance of property, a lease and an easement agreement for the Kirtland Community College Well Water System Upgrade
   A motion from Trustee Ferrigan was made to approve construction and completion assurance agreement, a conveyance of property, a lease and an easement agreement for the Kirtland Community College Well Water System Upgrade, seconded by Trustee Dougherty. A correction was made to the agreement to the third line, “upon passage of the title to the facility by the educational institution...” not to the educational institution.

   A roll call voted was called for:
   Trustee Ferrigan, Aye
   Trustee Weiss, Aye
   Vice Chair Webb, Aye
   Trustee Dougherty, Aye
   Secretary/Treasurer Werle, Aye
   (Chair) Spangler, Aye

   The motion was declared carried.

3. Resolution to bestow honoraire status to Mark Burger
   A motion to bestow honoraire status to Mark Burger was made by Roberta Werle, seconded by Denis Weiss, and approved by voice vote.

4. Resolution to bestow emeritus status to Don Dyer
   A motion to bestow emeritus status to Don Dyer was made by Roberta Werle, seconded by Denis Weiss, and approved by voice vote.

5. Resolution to bestow honoraire status to Jim Enger
   A motion to bestow honoraire status to Jim Enger was made by Roberta Werle, seconded by Denis Weiss, and approved by voice vote.

ANNOUNCEMENTS
The next board meeting will combine an organizational and regular meeting on July 14, 2011 at Kirtland House at 7 p.m.

EXECUTIVE SESSION to discuss contract negotiations
A motion was made by Roberta Werle to move to Executive Session to discuss contract negotiations. The motion was seconded by Denis Weiss and declared approved. Roy Spangler did not participate in the closed session due to his attendance via Internet.

**REGULAR MEETING RESUMED**
The regular meeting was resumed at 8:24 p.m.

**ADDITIONAL BOARD ACTION**
1. A motion was made by Roberta Werle to approved a contract amendment with Steelworkers AFL-CIO as presented. The motion was seconded by Mary Ann Ferrigan. A roll call vote was called:
   - Trustee Ferrigan, Aye
   - Trustee Weiss, Aye
   - Trustee Webb, Aye
   - Trustee Dougherty, Aye
   - Trustee Werle, Aye

   The motion was declared carried.

2. A motion was made by Roberta Werle to approve a contract with Federation of Teachers dated June 7, 2011 as presented. The motion was seconded by Denis. A roll call vote was called:
   - Trustee Ferrigan, Aye
   - Trustee Weiss, Aye
   - Trustee Webb, Aye
   - Trustee Dougherty, Aye
   - Trustee Werle, Aye

   The motion was declared carried.

**ADJOURN**
With no other business to come before the board, the meeting was declared adjourned at 8:27 p.m. by Vice Chair Webb.

Respectfully submitted,
Kathy Koch
Recording Secretary