EDUCATION SESSION: Tour of M-TEC facility and discussion with Chair of the Governing Advisory Board, Todd Seidell. Jim Eastman, sonography instructor with the assistance of two students, provided a demonstration of the cardiac sonography program.

CALL TO ORDER
Chair MaryAnn Ferrigan called the meeting to order at 7:07 p.m. with the Pledge of Allegiance.

ROLL CALL
Members Present: David Dougherty, MaryAnn Ferrigan, Jack Kramer, Kristi McGregor, Roy Spangler, Kathryn Wallace
Members Absent: Patricia Webb
Others Present: Donald Barr, Jason Broge, Mandy Charping, Tim Hagen-Foley, Kathy Koch, Sarah Madonna, Luann Mabarak, Kathy Marsh, Jeff Patrus, Tom Quinn, Evelyn Schenk, Dale Shantz, Daron Shimel, Michelle Vyskocil

WELCOME
Members and guests were welcomed by Chair Ferrigan.

APPROVAL OF MINUTES
The minutes of the regular board meeting on August 18, 2011 were approved as presented.

PUBLIC COMMENT
None

PRESIDENT'S REPORT
Report of M-TEC operations and discussion of the future
President Tom Quinn gave a presentation about M-TEC, including the history and operational data. He explained that we have a contract with Otsego County to provide educational services to 2020. Otsego County provides a property tax levy of .65 mills. With no state appropriation at M-TEC, the budget projects a loss of $9,317. Enrollment is 42 percent from Otsego County and 13 percent comes from north of Otsego County. If we discontinued M-TEC in Gaylord, it is likely that Otsego County students would not attend main campus nor do we have the capacity at main campus to absorb those students. By 2020 the college must determine the direction for M-TEC whether it is to seek a renewal/increase in the millage rate, annexation to our district, or an exit strategy.

VISTA presentation
AmeriCorps VISTA member, Mandy Charping, spoke of her role and explained her project focus on fighting poverty.

Personnel Update
No new hires occurred since the last report to the board. Promotions, Transfers and Major Changes in Assignment: Lori White, Interim Director of the Children’s Learning Center (CLC), has been named Director of the CLC. Jeff Cherryhomes, part-time Custodian, has been assigned to Temporary Part-time Maintenance 1 at M-TEC.

Dan McWilliams, part-time Custodian, has been assigned to Temporary Part-time Maintenance 1 at main campus.

Retirements and Resignations: Mike Anderson, part-time Computer Technician, has resigned to accept a full-time position at Lear. Mitch Stevens, part-time Custodian, has submitted his resignation.

Employee Achievements, Awards, and Honors: A photo essay by John Thiel, Instructor of History and Political Science, for the National Endowment for the Humanities shipwreck workshop in Alpena this summer, was chosen as the winner out of entries from 25 community college faculty in that session from around the nation.
The Fall Semester 2011 Faculty List as of September 8, 2011 was included in the board packet as an information item.

**Health insurance update**
Dale Shantz, Director of Human Resources, provided an informational handout on Senate Bill 7 and Senate Bill 348. Senate Bill 7 requires public employees and elected officials to contribution to their health benefit costs. It limits the amount public employers can pay for the annual costs of health benefits.

**Bylaws of the Board of Trustees review; a discussion for change**
Tom Quinn asked the board to consider updating/revising their bylaws sometime in the future, perhaps at a board retreat, with a focus on conflict of interest and the agenda for meetings. He suggested another topic for a retreat would be the process of conducting board meetings. Roy Spangler requested a December date for a combined regular meeting and board retreat. December 8 was agreed upon.

**Agenda adjustment request**
Tom Quinn announced that negotiations for the purchase of property in West Branch are in process with an expectation of a purchase agreement in about two weeks. At such time, a special board meeting would be in order to consider approval of the purchase of property.

**BOARD MEMBER REPORTS/OPEN DISCUSSION**
None

**NEW BUSINESS/BOARD ACTION**
Dave Dougherty moved to increase the student activity fee to $4 at the start of the winter semester for the purpose of ensuring the future of the athletic program. Jack Kramer commented that it could be accepted as a point of discussion to be put on the agenda at the next board meeting.

Roy Spangler moved to amend the motion to place a student activities proposal on the agenda for the next regular board meeting. No vote was called for as it will be placed on the next meeting agenda as a discussion item.

**ANNOUNCEMENTS**
Tom Quinn noted the announcements on the agenda including the Osmond’s performance, College Night, and a Celebration of Fine Art.

**EXECUTIVE SESSION-for discussion of a personnel issue regarding the president’s contract**
Roy Spangler moved to enter into executive session for the discussion of a personnel issue at the request of Tom Quinn. The motion was seconded by MaryAnn Ferrigan.

**RECONVENE**
The regular meeting was reconvened at 9:01 p.m.

**ADJOURN**
With no other business to come before the board, the meeting was declared adjourned at 9:01 p.m. by Chair Ferrigan.

Respectfully submitted,
Kathy Koch
Recording Secretary