KIRTLAND COMMUNITY COLLEGE
September 06, 2012

BOARD OF TRUSTEES RETREAT
10:00 a.m. at the Lakewood Shores Resort,
7751 Cedar Lake Road, Oscoda, MI

MINUTES

Members Present: Dave Dougherty, Jack Kramer, Kristi McGregor, Kathryn Wallace, MaryAnn Ferrigan, and Roy Spangler

Members Absent: Patricia Webb

Administrators Present: T. Quinn, J. Broge, L. Percival

T. Quinn opened the meeting at 10:10 a.m. with a welcome and statement that Kirtland is ready to build a partnership with the Tawas community and to offer the services of Kirtland Community College to the area.

Tawas Area
T. Quinn introduced Laura Percival as the new associate dean of occupational programs. He then introduced Dana McGrew, Superintendent from the Iosco RESA.

Dana McGrew welcomed the Board to Iosco County and thanked them for inviting him. He highlighted the need for more educational opportunities in that area informing that Iosco County has nearly the lowest number of college graduates in the state of Michigan.

He believes that there are many people here that will take advantage of a community college education. He would like to get the message to the community that there are other options besides a four-year degree.

Discussion ensued regarding the demographics of the area and logistics of starting courses there.

The Board thanked Mr. McGrew for coming.

Master Facilities Plan
T. Quinn stated that the goal of the retreat was to discuss the Master Facilities Plan and determine the direction they would like to take in regards to the future of the college.

The Board discussed the various options for the current campus and extension sites. They considered the cost of renovating the current Roscommon campus to the cost of replacing buildings. They also considered the advantages and obstacles to developing a residential campus in Roscommon. The Board agreed that it may be better give this campus a new face and put more money into extension sites.

T. Quinn outlined the advantages to each extension site and each proposed extension site. R. Spangler suggested replicating the West Branch site in Houghton Lake at M-55 and 127.

The Board agreed that closing the main campus is not an option. If the Sand River Gallery is to be developed, R. Spangler would like to see a partner brought in to help with the business component of it. K. McGregor voiced concerns about the main campus not being sufficiently utilized if Gen. Ed. courses are being taught at extension sites. T. Quinn stated that Gen. Ed. courses have to be looked at as commodities. Students will shop around for price and convenience.

The Board recessed for lunch at 11:38 a.m. resuming with a presentation from Phoenix Composites at 12:07 p.m.
Phoenix Composites Presentation
T. Quinn introduced John Scanlon, CEO and President of Phoenix Composites. He talked about his company, the process of making composite materials and the unique qualities they possess. He also spoke on the struggles they have experienced in finding skilled workers. They are looking at expanding their company by about 100-200 workers in the next couple years. Applicants with training in that field will be considered first.

T. Quinn outlined the draft Composite Materials Program to the Board. He explained some of the obstacles he has experienced in pulling together the research for this program.

Discussion ensued regarding wages, and logistics of putting the program together such as location, teaching faculty and equipment.

The Board thanked Mr. Scanlon for presenting.

Master Facilities Plan, Cont.
The Board revisited the topic of the Master Facilities Plan.

The Board discussed the housing option for the main campus. They agreed that housing is not a priority at this time, rather something to think about for the future. Updating the student center and providing a wellness center would help prepare the campus for that option if the Board later decides it is necessary. Some of the issues discussed were having enough students to occupy housing and having a program at the Roscommon Campus that would support students living on campus.

Tom Quinn outlined the working theories he has for the wellness programs.

J. Broge outlined the three options in the Master Facilities Plan for the Student Center.

The Board revisited the topic of whether to put money into the current campus or to build up the extension sites. J. Broge stated that at least some money should be used to give the campus an updated appearance so that it makes a good first impression to visitors. Additionally, the student center is in need of major repair in order to keep it functional.

Discussion about the need for a wellness center ensued. K. McGregor expressed that she does not feel a wellness center would be well utilized. J. Kramer stated that he feels the students have been asking for something to do on campus and a wellness center would fill that need.

D. Dougherty noted he would like to see the focus more on revenue and less on spending.

M. Ferrigan proposed that they select option 3 to send into the State as part of the Master Facilities Plan. J. Broge added that submitting this plan fulfills a State reporting requirement. However, the plan can change.

The Board agreed to put a resolution on the September 20, 2012 Board of Trustees agenda to present option number 3 of the Master Facilities Plan to the State as part of the capital outlay request.

T. Quinn requested the Board provide him with ideas to fund the project.

Other Discussion:
T. Quinn went over the criteria for implementing new programs. He has a couple program proposals he will eventually present to the board. He briefly highlighted the two programs he is researching.

With no further business to discuss, the meeting adjourned at 2:10 p.m.

Minutes submitted by: Lisa A. Kieb, Recording Secretary