The Board of Trustees met for an education session to tour the Student Success Center and the Teaching and Learning Center. Caryn Schutte and Anne Essmaker informed the Board of the mission and workings of the Student Success Center. Tim Scherer and T. Quinn spoke on the Teaching and Learning Center and ways faculty and staff are receiving training on technology.

REGULAR MEETING OF THE BOARD OF TRUSTEES
7 p.m. in INS room 9
10775 N. St. Helen Road, Roscommon, MI

MINUTES

CALL TO ORDER/ PLEDGE OF ALLEGIANCE
The meeting was called to order by Chair Ferrigan at 7:01 p.m. with the pledge of allegiance.

ROLL CALL
Members Present: Mary Ann Ferrigan, Kathryn Wallace (via phone), Kristi McGregor, Jack Kramer and Ed Pearen
Members Absent: Roy Spangler, Dave Dougherty
Administration Present: Jason Broge, Tom Quinn, Julie Lavender, Michelle Vyskocil, Tim Scherer, Evelyn Schenk, Laura Percival

WELCOMAND INTRODUCTION OF GUESTS
M. Ferrigan welcomed the public and thanked them for coming. T. Quinn recognized the faculty members, Kevin Howe from Roscommon Weekly, and Bob Schneider from the Roscommon County Board of Commissioners.

PUBLIC COMMENT
There was no public comment.

Consent Agenda

a. Approval of Minutes: December 13, 2012 – Regular Meeting of the Board
   That the Board of Trustees of Kirtland Community College approves the minutes of the December 13, 2012 regular meeting of the Board.

b. Foundation request for a one-day liquor permit: February 9, 2013 and March 7, 2013
   That the Board of Trustees of Kirtland Community College approves the one-day liquor permit request from the Foundation for the Woman’s Day event on Saturday, February 9 and the Regional Business Afterhours event on March 7, 2013, as presented.
RESOLUTION

K. McGregor made a motion, K. Wallace seconded, that the Board of Trustees of Kirtland Community College approves the consent agenda (items a-b) as presented.

MOTION APPROVED VIA VOICE VOTE

INFORMATIONAL ITEMS

a. Vista Update on Homelessness Initiative – Sarah Johnson

Sarah Johnson is the AmeriCorps Vista Representative on Campus. The mission of Vista is to combat poverty through representatives they send out to different areas. She has taken on the issue of eliminating homelessness on campus. It has come to her attention that there are at least 8 students who are currently homeless. She is working to make contact with these students so that she can assess their needs and secure assistance for them.

She took a group of students to DC to experience and learn from the homeless shelters. They spent time working in the shelters and discussing how they can apply what they learned to the situation here at Kirtland.

b. Student Center – Todd Seidell, Architect

Mr. Seidell presented preliminary diagrams for the Student Center. His firm did an assessment of the needs and uses of the Student Center. They used this data to develop the plan for the new center. In the plan, they are attempting to create a focal point for the campus. Ed Hunt from Integrity Construction spoke on the construction side of the project and estimated costs. With the plan as it was shown in the diagrams, the cost is estimated to be around nine million dollars. The presented plan involves demolishing the current building. He noted that it is significantly more expensive to try to preserve part of the building than to start over. He also mentioned that it would take around two million dollars bring the current building up to today's standards. He estimated the construction would take approximately twelve months to complete.

Discussion ensued about soil quality and the plans to test the ability of the plot to handle a large building. T. Quinn stated that the original plans accounted for that and indicate additional building sites to either side of the student center.

J. Broge stated that he Board will be kept up to date on this project. The next task is for the Board to make decisions about financing this project and about the future direction of this campus.

T. Quinn thanked Mr. Seidell and Mr. Hunt for coming.

PRESIDENT’S REPORT – T. Quinn

a. D. Shantz presented the Personnel Report to the Board.

b. T. Quinn encouraged Board members to attend a legislative summit in Lansing on January 31. The event is sponsored by MCCA who will be conducting a training session on legislative issues for board members.

c. On the 26th of this month there will be an Elvis show at KCPA.
NEW BUSINESS/BOARD ACTION
The Board had no new business.

ANNOUNCEMENTS
There were no announcements

EXECUTIVE SESSION
K. McGregor made a motion, J. Kramer seconded to enter into executive session for the purpose of discussing contract negotiations.

MOTION APPROVED VIA VOICE VOTE

The Board recessed at 7:40 p.m.

K. McGregor made a motion, J. Kramer seconded to go back into open session at 8:56 p.m.

MOTION APPROVED VIA VOICE VOTE

With no further business, the meeting adjourned at 8:57 pm.

Minutes submitted by: Lisa A. Kieb, Recording Secretary