The meeting was called to order by Chair Ferrigan at 7:00 p.m. with the reciting of the Pledge of Allegiance.

Members Present: Jack Kramer, Dave Dougherty, MaryAnn Ferrigan, Roy Spangler, Ed Pearen, Kathryn Wallace

Members Absent: Kristie McGregor (arrived at 7:06 p.m.)

Administrators Present: Tom Quinn, Ilene Scherer, Tim Scherer, Michelle Vyskocil, Nick Holton, Evelyn Schenk, Dale Shantz, Julie Lavender, Jason Broge

Welcome and Recognition of Guests
M. Ferrigan welcomed the guests who were present.

Public comments
J. Lavender reported that the site visits for the Cardiac Sonography Program have been completed. Kirtland was commended on four different areas of the program, and there were no discrepancies. The program is expected to have accreditation by the end of September.

Consent agenda
a. Approval of Minutes: May 16, 2013 – Regular Meeting of the Board
   That the Board of Trustees of Kirtland Community College approves the minutes of the May 16, 2013 regular meeting of the Board.

b. Second Reading of the Board Bylaws
   That the Board of Trustees of Kirtland Community College approves the second reading of the revised Board Bylaws as presented.

c. Approval of Honorarium Status of Rodger Steinbrink
   That the Board of Trustees of Kirtland Community College resolves to grant honoraire status to Rodger Steinbrink upon his retirement, effective 4-30-13.

d. Approval of Emeritus Status of Carole Phillips
   That the Board of Trustees of Kirtland Community College resolves to grant Emeritus status to Carole Phillips upon her retirement, effective 6-1-13.

e. Approval of Emeritus Status of Smoke Bonk
   That the Board of Trustees of Kirtland Community College resolves to grant Emeritus status to Smoke Bonk upon his retirement, effective 6-1-13.
June 13, 2013
Regular Meeting of the Board of Trustees
Minutes

f. Approval of Emeritus Status of Beth Mogle
   That the Board of Trustees of Kirtland Community College resolves to grant Emeritus status to Beth Mogle upon her retirement, effective 7-1-13.

g. Approval of Emeritus Status of Brenda Dawe
   That the Board of Trustees of Kirtland Community College resolves to grant Emeritus status to Brenda Dawe upon her retirement, effective 6-30-13.

RESOLUTION
E. Pearen moved, K. Wallace seconded, to approve the Consent Agenda (a-g) as presented.

MOTION ADOPTED VIA VOICE VOTE

President’s Report
a. Personnel Report
   D. Shantz presented the latest personnel happenings and changes.

b. Board Retreat Date
   The Board Retreat will be on August 2, 2013 to discuss the next steps for the student center and facilities.

c. Phone Survey
   A contractor is being secured to conduct a phone survey of over 400 people. The data collected will provide information regarding the level of community support for Kirtland. Focus groups are also being set up to gain input from key community members about the future direction of Kirtland.

Board Member Reports/ Open Discussion
J. Kramer commended S. Madonna on the work she did in developing the new logo. He thanked her for the swag bags each Board member received.
He also mentioned Kirtland has been invited to Camp Grayling to do a display tent for the 100 Year Celebration.

R. Spangler appreciated the new website.

New Business/Board Action:

a. First Reading of Revised Policy POL 2.510 Fund Raising Projects
   T. Quinn presented the philosophy behind the policy. The Title II grant will match the fundraising of the Foundation. The policy was developed in an effort to coordinate and streamline fundraising activities.

RESOLUTION
D. Dougherty made a motion, J. Kramer supported, to approve the revised policy POL 2.510 Fundraising Projects.

MOTION ADOPTED VIA VOICE VOTE

K. Wallace recommended putting a timeline on the form. T. Quinn stated that would be part of the procedure. She also expressed concern about accountability for the funds raised. K. McGregor stated that
June 13, 2013
Regular Meeting of the Board of Trustees
Minutes

the person running the fundraiser has an ethical responsibility to the school to handle the funds well. M. Ferrigan inquired if the policy would affect fundraising efforts in other areas such as the Vista program.

b. First Reading of Revised Policy POL 5.080 Family and Medical Leave
D. Shantz informed that Congress has passed amendments to the Family and Medical Leave Act. The changes address eligibility of members of the armed forces and their family members. Discussion ensued regarding accrual and use of time.

RESOLUTION
K. McGregor made a motion, K. Wallace seconded, to approve the first reading of revised policy POL 5.080 Family and Medical Leave.

MOTION ADOPTED VIA VOICE VOTE

c. Approval of the 2013/2014 Budget
J. Broge presented the 2013/2014 Budget as recommended by the Finance Committee at its April 11 and June 6 meetings.

RESOLUTION
R. Spangler made a motion, D. Dougherty seconded, to approve the 2013/2014 Budget as presented.

MOTION ADOPTED VIA VOICE VOTE

J. Kramer appreciated the work J. Broge did on the budget and finance committee presentation.

Announcements

a. Focus meetings are being scheduled to be held in each of the surrounding communities. Discussion will focus on Kirtland facilities and the future of the college.

b. The Strategic planning summit is September 6 at the comfort suites in Houghton Lake. About twenty citizens from the surrounding communities will be invited to attend.

c. T. Quinn presented economic information on the local area. Of note is that the data shows it is difficult to find high paying jobs in this area. Also, Kirtland is one of the top employers and has a significant impact on the surrounding communities.

RESOLUTION
R. Spangler made a motion, D. Dougherty seconded, to move into an executive session at 7:40 p.m.

MOTION ADOPTED VIA VOICE VOTE

RESOLUTION
R. Spangler moved, K. McGregor seconded to return to the open meeting at 8:08 p.m.

MOTION ADOPTED VIA VOICE VOTE

The Board briefly discussed presidential evaluations.

Adjournment
With no further business to come before the Board, the meeting adjourned at 8:10 p.m.