A public budget hearing was called to order at 6:52 p.m.
No public comments were made and the meeting was adjourned at 7:01 p.m.

The regular meeting of the board of trustees was called to order at 7:01 p.m.

Pledge of Allegiance: Chair Ferrigan led the recitation of the Pledge of Allegiance.

Roll Call: Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Dave Dougherty and Roy Spangler, Donnelle Napier

Trustees Absent: Kathryn Wallace

Employees Present: Dale Shantz, Evelyn Schenk, Tim Scherer, Ilene Scherer, Julie Lavender, Tom Quinn, Doug Mace, Jomarie Gurnow, Susie Allen, Mark Allen

Welcome and Introduction of Guests: Chair Ferrigan welcomed all guests.

Public Comment: None

Consent Agenda: Motion by Trustee Kramer, second by Trustee Pearen to approve the consent agenda as presented. Motion carried via voice vote.

New Business:
First Read New Policies Senior Citizen Discount, Policy 3.040: President Quinn reviewed the policy, updated per suggestions by Kim Ruddy from the financial services department. President Quinn clarified that the tuition discount is for tuition-based classes, not community education. Trustee Kramer asked for clarification on what is specifically covered in the policy. Ilene Scherer stated it covers tuition only, up to three credit hours. Trustee Kramer stated these details should be included in the policy and that it should be publicized more. Motion by Trustee Spangler, second by Trustee Pearen to move this policy, as amended, to a second read. Motion carried via voice vote.

Request for Approval of Special Licensees for Beer and Wine for Selected 2014 / 15 KCPA Events: Jomarie Gurnow, Director of KCPA, stated that they tried a pre-show event last year with success. For the upcoming season, they plan to offer a private pre-show lounge before five of the events. If people commit to purchase four or more tickets, they receive entry into a VIP lounge, which is a converted classroom. In this room will be live entertainment before the event for approximately ninety minutes. Beer and wine will be offered for sale during this time. If the board approves the sale, the proceeds will go into KCPA’s general fund. These sales will not take place during family events and the February event will include a dinner in the Student Center. Kirtland is limited to twelve liquor licenses per year and KCPA is requesting six. Chair Ferrigan stated that she is concerned about KCPA’s website and its inability to let patrons select their own seats. Jomarie Gurnow stated that Marj Esch, Kirtland’s webmaster, had a great idea to fix this but it has been difficult to do so due to technical limitations; however, after July 1, it should be a much better experience. Motion by Trustee Kramer, second by Trustee Dougherty that the Board of Trustees of Kirtland Community College approves the application for the special licenses of beer and wine at the KCPA events on September 13, November 22, December 13, February 14, March 7 and April 8. Motion carried via voice vote.

Approval of Budget: Motion by Trustee Dougherty, second by Trustee Kramer that the Board of Trustees of Kirtland Community College approve the 2014 / 2015 budget and if revenues exceed expenditures in fiscal 2013 / 14 and fiscal year 2014 / 15, funds will be transferred to the building fund. Motion carried via voice vote.

Faculty Leave of Absence: Doug Mace, Kirtland faculty member, stated that he applied for an overseas twelve-month position through the University of Maryland. The application process took a long time and he received their offer of employment too late to accept the contract. He stated that they would like to reapply if they have another position and if
they accept his application, he would like to apply for a leave of absence from his position at Kirtland. A contract through the University of Maryland would run from August 1 - July 31, which is the same as Kirtland’s. Doug Mace asked the board what they would need from him to approve a leave of absence. Trustee Spangler stated that he believes that this is an administrative matter, and does not feel he is qualified to make such a decision. Trustee Ferrigan stated that the faculty negotiated contract determines that this should come to the board. The contract states that a suitable replacement is required and she believes that Doug should request a leave to the board, then the board turns it over to administration, per the contract. Trustee Dougherty asked if it would be difficult to find a replacement. Doug Mace stated that Nick Holton, a former Kirtland faculty member, would be willing to teach for him. Chair Ferrigan asked Doug Mace to write a letter to the board, provide the parameters of the position and they will review the letter per the guidelines.

July Board Meeting: President Quinn stated that the Michigan Community College Association’s summer conference will be held in July and that the board should consider cancelling the regular board meeting, scheduled for July 17. Motion by Trustee Dougherty, second by Trustee Pearen that the Board of Trustees of Kirtland Community College cancel the July 17, 2014 meeting due to their attendance at the Michigan Community College Association Summer Conference. Motion carried via voice vote.

Reports:

President’s Report – President Quinn stated that surveys were mailed to nearly 18,000 active voter households and that some have already been returned. He shared a letter from a woman who had five children attend Kirtland along with comments from other surveys, including “move campus to better roads,” “population does not understand how important the college is,” “need improvement to buildings,” and “just do it”. A few negative comments have also been received. After the surveys have been processed, President Quinn would like to present the results to the board at a meeting in early August. After discussion, potential dates included August 4, 7, 8 and 11.

Personnel Report – Dale Shantz shared updates about new hires, promotions and transfers. Additionally, Nicholas Holton, Judith Grenkowicz and Sinan Toprak have retired. Motion by Trustee Pearen, second by Trustee Spangler that the Board of Trustees of Kirtland Community College, in public recognition and appreciation of their years of service, bestow Emeritus Status on Nicholas Holton, Judith Grenkowicz and Sinan Toprak, with all of the honors and privileges such status entails. Motion carried via voice vote.

Board Member Reports / Open Discussion:

Trustee Kramer: Congratulations to Julie Lavender for doing a great job with Roscommon and dual enrollments. Hopefully the rest of the districts will get on board. He stated there are a lot of questions about COOR and thanked President Quinn for setting up a trip to Lansing to meet with lawyers to discuss ways that Kirtland could help.

Trustee Spangler: COOR needs to level with people and communicate what’s going on. Kirtland looking into seeing if we can help with this.

Chair Ferrigan: We spoke to lawyers to see what their plan is / how we can make this work.

Announcements:

- Building Blocks Camp for Elementary Students – Week of June 23
- MCCA Summer Conference – Week of July 21
- Kirtland’s Learner Center On-Course Workshop – August 11 – 13
- Convocation – August 18
- Fall Semester Starts – August 25
- Labor Day Break – September 1

Adjournment: With no other business, the meeting was adjourned at 8:10 p.m.