KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MEETING MINUTES
May 15, 2014, 7:00 p.m. in the Student Center Conference Room

Call to Order and Pledge of Allegiance: The meeting was called to order at 7:14 p.m. by Chair Ferrigan with the recitation of the Pledge of Allegiance.

Roll Call: Trustees present: MaryAnn Ferrigan, Roy Spangler, Ed Pearen, Jack Kramer, Donnelle Napier and Kathryn Wallace

Trustees absent: David Dougherty

Employees present: Dale Shantz, Jason Broge, Evelyn Schenk, Tim Scherer, Laura Percival, Don Haskin, Ilene Scherer, Michelle Vyskocil, Tom Quinn, Julie Lavender

Guests present: Jay Ogden, Kaylie Wilson, Lauren Brown, Erica Westbrook, David Haskin

Welcome and Introduction of Guests: Chair Ferrigan welcomed all guests.

Public Comment: Don Haskin, Kirtland’s Athletic Director presented awards to athletes from Kirtland’s cross country team. The students awarded are:

Kaylie Wilson - Academic All-American
Lauren Brown - Academic All-American
Erica Westbrook - The second female to qualify for the national finals
David Haskin - National Qualifier and Freshman All Midwestern team

Consent Agenda: Motion by Trustee Spangler, second by Trustee Kramer to approve the consent agenda with the exception of items c., Community Use of College Facilities and e., Tobacco-Free Facilities and with the removal of Independent Bank and Citizens Bank from the list of official depositories. Motion carried via voice vote.

New Business:

Additional Agenda Item, Reconstitute Personnel Sub-Committee: Chair Ferrigan made a motion to reconstitute a three-person sub-committee to review college policies, meeting with Dale Shantz approximately once each month. She stated that many policies will be impacted by upcoming laws. Trustee Wallace seconded the motion and it was carried via voice vote. The trustees appointed to the committee include Chair Ferrigan, Trustee Napier and Trustee Pearen.

First Read New Policies, Visitors on Campus, POL 3.030: Trustee Pearen made a motion to delete this policy, seconded by Chair Ferrigan. Trustee Kramer asked if Kirtland’s public safety department should be involved with this policy. M. Vyskocil stated that she had worked with visitors with disabilities and that there were other college policies in place with “teeth” to address special needs. Trustee Spangler stated that you can’t have a policy for everything. Chair Ferrigan stated that a lot was covered in the procedures section of these policies. Motion carried via voice vote.

Approval of Program Suspensions: J. Lavender reviewed the proposed suspensions, stating that paraprofessionals no longer need an associate’s degree in paraprofessional studies; rather, just any associate degree. Trustee Pearen asked if there are other programs students can take. J. Lavender stated that they are similar courses, just not full programs. Motion by Trustee Pearen, second by Trustee Napier to suspend these programs. Motion carried via voice vote.
Appointment to the MCCA Board of Directors: Motion by Trustee Pearen that the Board of Trustees of Kirtland Community College appoint MaryAnn Ferrigan as the Trustee Director and Roy Spangler as the Alternate Trustee Director to the Board of Directors of the Michigan Community College Association from July 1, 2014 – June 30, 2015, second by Trustee Napier. Motion carried via voice vote.

Reports:

President’s Report – President Quinn stated that Michelle Stevenson, Roscommon County Clerk, shared that the collective board can only have three concurrent terms and that all trustees should review the documents she sent to make sure that all requirements are met. He offered to invite Michelle to the June board meeting if board members believed that would help.

President Quinn also stated that he received a letter today from a former employee, and that it has been turned over to legal counsel. An additional copy of the letter was sent to the trustees, which they reviewed and returned to President Quinn.

President Quinn informed the board that approximately 1,100 letters went out last week to active members of the COOR district. Next week over 18,000 letters will be sent to active voters. Seven days later, a newsletter will be sent out, followed by a survey to determine who is willing to support a mill levy proposal. After the survey, a random telephone poll of 400 community members will be conducted.


Board Member Reports / Open Discussion:

Trustee Kramer shared that he attended the M-TEC Skilled Trades open house and thanked staff that put the event together. He stated that various community members have a lot of misinformation about the early middle college program, including the belief that Kirtland credits won’t transfer to other colleges. He believes it’s important to share the correct information with communities and he thanked President Quinn, J. Lavender and L. Percival for their hard work on this endeavor.

Chair Ferrigan stated that she is setting up a meeting with a trustee from Crawford AuSable School District to discuss updates from their district. She also spoke with the husband of a counselor and learned that there are many misconceptions about the services that Kirtland offers. Chair Ferrigan suggested that we should have a public forum to address them. Trustee Spangler stated that superintendents feel their district will lose funding through a middle college, which is not true and stated the importance of getting more information out the public.

Trustee Wallace stated that Baker is “cleaning up” some of their certificate programs and have eliminated a lot of their problems in course transfer.


Adjournment: With no further business, the meeting was adjourned at 8:10 p.m.