Call to Order and Pledge of Allegiance: The meeting was called to order by Chair Ferrigan at 7:00 p.m. with the reciting of the Pledge of Allegiance.

Roll Call: Trustees present: Ed Pearen, MaryAnn Ferrigan, Dave Dougherty, Jack Kramer, Kathryn Wallace (via Skype)  
Trustees absent: Kristi McGregor  
Administrators present: Tom Quinn, Dale Shantz, Michelle Vyskocil, Evelyn Schenck, Nick Holton, Julie Lavender, Sarah Madonna, Lynne Ruden, Jason Broge, Tim Scherer, Ilene Scherer  
Guests present: Katie Thorton, Mike Schrage, Holly Hall

Welcome and Introduction of Guests: Chair Ferrigan welcomed the guests.

Public Comment: There were no public comments.

Audit Report: Motion by Trustee Spangler, second by Trustee Dougherty that the Board of Trustees of Kirtland Community College approve the audit report from Plante & Moran. Motion carried via voice vote.

Consent Agenda: Motion by Trustee Dougherty, second by Trustee Spangler that the Board of Trustees of Kirtland Community College approves the consent agenda (items a-d) as presented. Motion passed via voice vote.

President’s Report:


b. New Jobs Training Program – Erine Adams reviewed the New Jobs Training Program and stated she is using Weyerhauser Corporation as a pilot project. She will work with Jason Broge to make financial arrangements and intends to present a specific agreement for the next meeting. Motion by Trustee Spangler, second by Trustee Dougherty to move forward with this program. Motion passed via voice vote.

c. Map of Student Residences--Tim Scherer presented an interactive digital map of Kirtland’s service area based on the location of student homes. This map is helpful when making decisions about course offerings and college locations.

d. AA Transfer Degree Updates - John Thiel shared that in the past, most of the courses required for an AA degree were specified for graduation. This has limited the ability of students to take courses specific to their transfer university and degree major. A subcommittee developed special tracks for students with suggested courses based on their career and educational interests. The tracks are recommended, but not required so that students will be encouraged to work closely with their advisors to determine their course selection.

e. Changes in Insurance for Employees – Dale Shantz shared two changes: Kirtland now covers $150 (rather than $100) for eye glass frames every other year and orthodontic coverage increases from $1,500 to $2,000.

f. Discontinue Certificates of General Studies - Julie Lavender stated that this certificate program will be discontinued due to lack of enrollment.

Discontinue Special Certificates of General Studies - Julie Lavender stated this program will be discontinued based on the recommendations of a faculty committee.

Discontinue Special Certificate in Graphic Arts - Julie Lavender stated that 32 of 37 students graduating with this certificate had other degrees and / or certificates in other programs and this program is redundant.

g. Case for Support for Pending Capital Campaign - Lynne Ruden stated that consultants have been hired to create a case for support for a capital fund raising campaign. The Kirtland Foundation board would like to know that the Board of Trustees supports this project. Motion by Trustee Spangler to support the consultant’s project and the campaign. Trustee Dougherty seconded, and the motion was passed.

h. Food Bank Distribution - Julie Lavender shared that Phi Theta Kappa organized the project and that over 600 people participated. The food left over was shared with other local agencies.

i. Ferris State University Transfer Report - Dr. Quinn shared a report from Ferris stating that students that transfer to Ferris from Kirtland are maintaining grade point averages similar to students transferring in from other schools.
Board Member Reports/Open Discussion

M. Ferrigan – She reported that she toured a new building at Mid Michigan Community College. She stated this was built outside of their district and has received a lot of support. She participated in a conference call about MPSERS retirement benefits and upcoming changes. One participant mentioned they were creating a trust fund in an effort to help reduce the debt load because of changes in GASB accounting regulations for MPSERS liabilities. She suggested that Kirtland examine this practice.

R. Spangler - Stated that we have a broad section of people that don't understand “what Kirtland does”. Many families may not be aware of dual enrollment and how it works. He would like to see dental hygiene and chiropractic programs included in the potential health sciences building.

J. Kramer - Went to a conference in Seattle last month with Dr. Quinn and shared a handout with the board about evaluations of presidents, administrators and board members. He said that studies indicate students who are the most successful are the ones who start college while still in high school, and that this is especially true if the student physically attends classes on the campus. He stressed the need to educate the students, families and communities about the middle college and what it will offer to them.

New Business/Board Action

Motion by Trustee Dougherty, second by Chair Ferrigan that the Board of Trustees of Kirtland Community College move the general policy statement, a prologue to policy documents) to a second reading. Motion passed.

Motion by Trustee Kramer, seconded by Trustee Dougherty that the Board of Trustees of Kirtland Community College move to a second reading Policy 1.010, Changing Policies of Kirtland Community College. Motion passed.

Motion by Trustee Spangler, second by Trustee Dougherty that the Board of Trustees of Kirtland Community College move to a second reading the deletion of Policy 1.020, Night Duty. Motion passed.

Motion by Trustee Dougherty, second by Trustee Pearen that the Board of Trustees of Kirtland Community College move to a second reading the deletion of Policy 5.370, Longevity Payment. Motion passed.

Motion by Trustee Dougherty, second by Trustee Kramer that the Board of Trustees of Kirtland Community College move to a second reading Policy 1.015, Signature Authorizations. Motion passed.

Motion by Trustee Kramer, second by Trustee Dougherty that the Board of Trustees of Kirtland Community College move to a second reading Policy 1.005, Use of Outside Professional Resources. Motion passed.

Motion by Trustee Wallace, second by Trustee Kramer that the Board of Trustees of Kirtland Community College approve Policy 1.040, Policy on Intercollegiate Athletics. Motion passed.

There was discussion about the details of the 2013 /2014 board goals and a suggestion that more details are needed for the next meeting. Motion by Trustee Dougherty, second by Trustee Pearen that the Board of Trustees of Kirtland Community College approve the board goals for the 2013 / 2014 academic year. Motion passed.

Motion by Chair Ferrigan, second Trustee Wallace to suspend the basketball program at the end of the 2013-2014 season, indefinitely, and all basketball athletes’ current scholarships will be honored for the 2013-2014 season as per NJCCA league bylaws, regulations for financial aid, and college policy. Trustee Kramer asked for reasoning. Chair Ferrigan stated budgetary reasons and that that the money would be better spent on programs that impact a greater number of students. Trustee Wallace said that she feels we need breathing room to assess the problem and liabilities. Trustee Kramer said we should work on fixing the problem instead of getting rid of basketball. Chair Ferrigan said that there was discussion last year about eliminating the program. Trustee Dougherty feels like the issues should be fixed. Chair Ferrigan would like the program to be suspended indefinitely but with the option to reinstate the program, only better. Trustee Wallace said she would like some “stand down” time to find what we really need for the program and that it isn't fair to potential students to come on board without a proper program. Trustee Kramer suggested a change in who is running the program might help. Trustee Spangler feels there are problems with the program. Trustee Wallace said there are only four girls committed and one “on the fence”, that we do not have a full roster and that the program is "so broken” that we need to stop immediately and what we do should meet the needs of the students and the communities. Trustee Wallace suggested running intramural sports in the interim and offered men's softball as a suggestion. Trustee Wallace would like additional information on the issues and problems prior to recommending a fix.
Roll call vote:

J. Kramer nay
R. Spangler aye
E. Pearen aye
K. Wallace aye
D. Dougherty nay
M. Ferrigan yes
Motion carried

Announcements:

1. Celebrating Sinatra with Bryan Anthony & the Nelson Riddle Orchestra, Saturday, December 7 at 7 p.m.
2. Empty Bowls with Joe Donna to be held on December 13
3. Holiday staff luncheon on December 17.
4. Dr. Quinn invited people to attend the DNR meeting on January 9 about the transfer of land at Four Mile Road between Grayling and Roscommon.

Adjournment: With no further business to discuss, Chair Ferrigan adjourned the meeting at 8:59 p.m.