Kirtland Community College

10775 N St Helen Road
Roscommon Michigan 48653
Phone: 989-275-5000 extension 284
www.kirtland.edu/admissions/admission-process-for-international-students

International Student Application Admission Requirements

International students seeking admission to Kirtland Community College should apply as early as possible prior to the semester they plan to attend. Kirtland has application deadlines in place. Check the website for application deadlines.

1. **Application**: Submit online application.

2. **Academic Requirements**: Submit original or certified true copies of all transcripts of secondary (high school) and post-secondary work. These credentials must include a list of the subjects which were studied, the minimum passing grade and maximum possible grade in each subject, and the grade which was earned in each subject on each examination. If these credentials are not in English, they must be accompanied by English translations.

3. **Language Proficiency**: Proficiency in the English language is required. Students whose native language is an English dialect are still required to provide TOEFL scores. The applicant for admission whose native language is not English must submit proof of the following:

   TOEFL (Test of English as a Foreign Language): A minimum score of **500** is required for paper-based tests; **173** for computer-based tests, and **61** for Internet-based tests. STEP EIKEN Pre-First Grade will be accepted as equivalent to TOEFL 500.
   Further information about the TOEFL can be obtained by writing to:

   > ETS-TOEFL iBT
   > PO Box 6153
   > Princeton, NJ USA 08541-6153 USA
   > http://www.ets.org/toefl

4. **Health Insurance and Repatriation Insurance:** All international students are required to provide proof of the health insurance and repatriation clause before final admissions will be considered. Kirtland does not recommend any specific insurance company and will not assist the student in securing either insurance. If these credentials are not in English, they must be accompanied by English translations.

5. **Financial Verification**: Before admission, applicants must arrange to have at least **$20,956** in U.S. dollars for each year to cover expenses. The applicant is required to submit an up-to-date financial support statement from a sponsor and a bank, which testifies to the sponsor's willingness and capability of supporting the student while attending Kirtland Community College. An **Affidavit of Support form** is recommended.

The costs for attending Kirtland Community College are divided into the following categories:

> $10,756 Tuition and fees
> (30 semester hours)
>
> $8,800 Living expenses
> ($500 medical insurance, $1,400 for personal and miscellaneous; $1,500 for transportation which does not include purchase of an automobile or automobile insurance; $3,600 for lodging and $1,800 for food)
>
> ` $1,400   Books and supplies
> **$20,956 Total costs for one school year**

Applicants should not plan on employment in the United States or financial assistance from the college for meeting educational expenses.

All college tuition and fees are due and payable in full at the time of registration for each semester.

If an applicant has made arrangements to reside with a friend or relative while attending the college, a signed Affidavit of Support from this sponsor must be submitted with the application. If received, financial verification for living expenses may be reduced to **$7,000** for one school year.

6. Transfer Report Authorization:
   If you are transferring from another college or university you are required to submit the Transfer Report Authorization, located at:
   http://www.kirtland.edu/admissions/admission-process-for-international-students

Upon completion of the steps listed above, international student applicants will receive a letter of acceptance and a Form I-20 Certificate of Eligibility. The Form I-20, a valid passport and proof of sufficient finances must be presented to the U.S. Consul abroad by the applicant for entry in the United States on a F-1 student visa.
Accreditation: Kirtland Community College is fully accredited by the North Central Association of Colleges and Secondary Schools and the Michigan Commission of College Accreditation. In addition, certain programs of the college are accredited by their respective accrediting agencies.