

SUMMARY REPORT FOR SELF-STUDY EVALUATION
OF OCCUPATIONAL PROGRAMS
July 1, 2009 through June 30, 2010

SUBMITTING EDUCATIONAL AGENCY	College Kirtland Community College		Date July 5, 2016
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	Title Dean of Occupational Programs		
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GENERAL INSTRUCTIONS

- This report is available at <http://www.michigancc.net/appfr/tr/>.

Complete this Summary Report using the form provided for EACH occupational program to be reviewed according to the college evaluation schedule. Exception: In special circumstances similar programs with different CIP codes may be evaluated together, however separate demographic pages (1 and 2 of 7) must be completed for each program by August 2, 2009. **DO NOT SUBMIT COPIES OF COMPLETED SURVEY INSTRUMENTS.** A complete copy of the total evaluation document for EACH program must be kept on file at the college. This document may be requested at a later date for state or federal audit purposes. Make sure to update your Program Inventory with the date the evaluation was completed.

CIP CODE (6 DIGIT) 47.0605, 47.0604	LEVEL(s) 2, 3
PROGRAM NAME(S) Automotive Technology Management 3 Automotive Technology 3 Automotive Technology Master Certification 2 Automotive Technology Diesel Service Specialist 2	

PART I. SUMMARY REPORT FORMAT

The following data and comments are recorded to summarize the results of the college Self-Study Evaluation. Refer to the Dictionary of Community College Terminology for definitions. Enter data for the most current three years.

A. PROGRAM ENROLLMENT (Previous Three-Year Figures)

Year	Unduplicated Headcount	Student Credit Hours For Specialty Courses	Student Contact Hours
2012-2013	2 30 13 11	7 543 266 277	439 12,896 5,476 5,712
2013-2014	5 5 6 4	35 487 194 94	2,000 13,504 5,375 2,208
2014-2015	2 6 7 9	8 689 193 177	752, 15,264 3,760 4,120

B. PROGRAM GRADUATES & PLACEMENT DATA (Previous Three-Year Figures)

YEAR	# of Awards Conferred	# Students That Received at Least one Award	# Employed	# Continuing Education	# Entering Military
2012-2013	0 1 10 11	0 1 10 9	0 0 1 0	0	0
2013-2014	0 5 6 4	0 5 6 4	0 0 1 0	0	0
2014-2015	0 6 7 7	0 6 7 7	0 0 1 1	0	0

*If a student is employed and attending school, default to report the student as employed.

C. PERKINS III CORE PERFORMANCE INDICATORS FY 2008-09

1P1: If there was no technical skill assessment available, please enter N/A.

CORE INDICATOR (Perkins IV)	2008-2009 Performance Levels		
	State Performance Level Expected	College	Program
1P1: % of CTE concentrators who passed technical skill assessments that are aligned with industry-recognized standards, if available and appropriate, during the reporting year (that can be identified)	85.25%	96.88%	0%
2P1: % of CTE concentrators who received an industry-recognized credential, a certificate, or a degree during the reporting year.	28.25%	60.31%	0%, 55.55%, 87.5%, 100%
3P1: % of CTE concentrators who remained enrolled in their original postsecondary institution or transferred to another 2- or 4-year postsecondary institution during the reporting year and who were enrolled in postsecondary education in the fall of the previous reporting year.	60.25%	71.61%	0%, 0%, 75%, 100%
4P1: % of CTE concentrators who were placed or retained in employment, or placed in military service or apprenticeship programs in the 2nd quarter following the program year in which they left postsecondary education (i.e., unduplicated placement status for CTE concentrators who graduated by June 30, 2008 would be assessed between October 1, 2008 and December 31, 2008).	43.25%	84.40%	0%, 0%, 50%, 0%
5P1: % of CTE participants from underrepresented gender groups who participated in a program that leads to employment in nontraditional fields during the reporting year.	16.75%	16.27	0%, 0%, 18%, 18%
5P2: % of CTE concentrators from underrepresented gender groups who completed a program that leads to employment in nontraditional fields during the reporting year.	13.25%	14.29%	0%, 0%, 8%, 14%

D. DATA ANALYSIS. Provide a brief analysis of your data and explain what ramifications these data have for program improvement, especially in the areas of the Perkins Core Indicators.

1P1 – We just implemented ASE testing in our programs. Unfortunately, the ASE test is for someone who has been working in the field for at least 3 years. Not the best data, but some data and our director is pleased to have it.
 2P1 – We are doing ok in this area.
 3P1 – This will never be a good number and I’m surprised it is as high as it is. Many students go directly into the workforce from here and do not continue for an advanced degree.
 4P1 – Once again – difficult to get good data.
 5P1 – We are so rural, economically deprived and not diverse. We have no housing. I do not see this getting better.
 5P2 - We are so rural, economically deprived and not diverse. We have no housing. I do not see this getting better.

E-1. SUMMARY OF EVALUATION PERCEPTIONS BY ADMINISTRATORS AND FACULTY

COMMENTS:

Number of Administrators
and Faculty Participating:

3

Positive: instructors have current and relevant experience in the field, good equipment and labs to work on, hands on instruction.

RECOMMENDATIONS: Marketing is needed!! Job placement is needed. Labs are small and dated. Would like another full time instructor to have the ability to send out to recruit and groom to carry torch.

Entire lab renovation in process due to a bond and CSSTEP grant. We need to market this to increase enrollment. We hear technicians are needed in business but we are having difficulty attracting students.

E-2. SUMMARY OF EVALUATION PERCEPTIONS BY STUDENTS

COMMENTS:

Number of Students
Participating:

11

Positive: Students like the hands on instructor in the program, the instructors and location.

RECOMMENDATIONS: Cost of program and having to pay to do an internship.

E-3. SUMMARY OF EVALUATION PERCEPTIONS BY ADVISORY COMMITTEE MEMBERS

COMMENTS:

Number of Advisory Committee
Members Participating:

8

Positive: experienced staff, tools and equipment up to date, new lab renovations is great. There is a great vision from the college.

RECOMMENDATIONS: Need more support from auto manufacturers to get into secondary schools to recruit for the industry. Kirtland needs to market and advertise. Job fairs would be nice. Also, track the graduates.



F. COMMUNITY COLLEGE ACTION PLAN

(Include comments on goals and objectives, timelines and resources. Use additional sheets if necessary. Include actions required to increase low performance in any of the Core Indicators.

Goals/Objectives: (please be concise)

We are NATEF certified.

Provide a facility that draws students -- Auto lab undergoing a 1 million dollar renovation.

Market program - Working to utilize Perkins funds to support faculty to go and recruit secondary students. Using Perkins funds to market program through Facebook and movie theaters.

Timelines: (including anticipated completion date)

Renovation project complete August 2016. The rest is ongoing.

Resources: (materials and staff, etc.)

Money! We need students! And staff.

NOTE: THIS DOES NOT CONSTITUTE THE FINAL NARRATIVE REPORT OR THE FINAL EXPENDITURE REPORT FOR THE EVALUATION ACTIVITY.

ENTER DATA COMPLETED INTO THE PROGRAM INVENTORY AND KEEP A COPY IN YOUR FILE FOR ON-SITE REVIEW PURPOSES.

CERTIFICATION

I certify that the information submitted on this report is accurate and complete to the best of my knowledge.

PRESIDENT'S SIGNATURE Thomas Quinn DATE 2/6/16
 (Signature)

PROJECT EVALUATOR Raina Perwal DATE 7/6/16
 (Signature)

OCCUPATIONAL EDUCATION CONTACT PERSON Raina Perwal DATE 7/6/16
 (Signature)

CIP Code	47.0604
Level	3
Department	Automotive
Program	Automotive Technology Management

Program Enrollment			
Year	Unduplicated Headcount	Student Credit Hours in Specialty Courses	Student Contact Hours
2012-2013	2	7	439
2013-2014	5	35	2,000
2014-2015	2	8	752

Program Graduates & Placement Data

Year	# of Awards Conferred	# Students That Received at least one Award	# Employed	# Continuing Education	# Entering Military
2012-2013	0	0	0	0	0
2013-2014	0	0	0	0	0
2014-2015	0	0	0	0	0

Perkins IV Core Performance Indicators FY 2014-2015

State Level Expected	College	Program	
1P1	92.00%	96.88%	0.00%
2P1	30.60%	60.31%	0.00%
3P1	71.00%	71.61%	0.00%
4P1	85.00%	84.40%	0.00%
5P1	24.00%	16.27%	0.00%
5P2	21.00%	14.29%	0.00%

CIP Code	47.0604
Level	3
Department	Automotive
Program	Automotive Technology

Program Enrollment

Year	Unduplicated Headcount	Student Credit Hours in Specialty Courses	Student Contact Hours
2012-2013	30	543	12,896
2013-2014	32	487	13,504
2014-2015	34	689	15,264

Program Graduates & Placement Data

Year	# of Awards Conferred	# Students That Received at least one Award	# Employed	# Continuing Education	# Entering Military
2012-2013	1	1	0	0	0
2013-2014	5	5	0	0	0
2014-2015	6	6	0	0	0

Perkins IV Core Performance Indicators FY 2014-2015

	State Level Expected	College	Program
1P1	92.00%	96.88%	0.00%
2P1	30.60%	60.31%	55.55%
3P1	71.00%	71.61%	0.00%
4P1	85.00%	84.40%	0.00%
5P1	24.00%	16.27%	0.00%
5P2	21.00%	14.29%	0.00%

CIP Code	47.0604
Level	2
Department	Automotive
Program	Automotive Technology Master Certification

Program Enrollment

Year	Unduplicated Headcount	Student Credit Hours in Specialty Courses	Student Contact Hours
2012-2013	13	266	5,476
2013-2014	13	194	5,375
2014-2015	9	193	3,760

Program Graduates & Placement Data

Year	# of Awards Conferred	# Students That Received at least one Award	# Employed	# Continuing Education	# Entering Military
2012-2013	10	10	1	0	0
2013-2014	6	6	1	0	0
2014-2015	7	7	1	0	0

Perkins IV Core Performance Indicators FY 2014-2015

	State Level Expected	College	Program
1P1	92.00%	96.88%	0.00%
2P1	30.60%	60.31%	87.50%
3P1	71.00%	71.61%	75.00%
4P1	85.00%	84.40%	50.00%
5P1	24.00%	16.27%	18.42%
5P2	21.00%	14.29%	7.69%

CIP Code	47.0605
Level	2
Department	Automotive
Program	Automotive Technology Diesel Service Specialist

Program Enrollment

Year	Unduplicated Headcount	Student Credit Hours in Specialty Courses	Student Contact Hours
2012-2013	11	277	5,712
2013-2014	4	94	2,208
2014-2015	9	177	4,120

Program Graduates & Placement Data

Year	# of Awards Conferred	# Students That Received at least one Award	# Employed	# Continuing Education	# Entering Military
2012-2013	9	9	0	0	0
2013-2014	4	4	0	0	0
2014-2015	7	7	1	0	0

Perkins IV Core Performance Indicators FY 2014-2015

	State Level Expected	College	Program
1P1	92.00%	96.88%	0.00%
2P1	30.60%	60.31%	100.00%
3P1	71.00%	71.61%	100.00%
4P1	85.00%	84.40%	0.00%
5P1	24.00%	16.27%	18.42%
5P2	21.00%	14.29%	14.29%