Kirtland Community College

HLC CQR Visitation Agenda

Day 1 Kirtland-Grayling, 4800 W Four Mile Road, Grayling, MI

Time	Room	Activity
8:00 - 8:10am	President's Board Room - Grayling	Meeting with President
8:10 - 8:30am	President's Board Room - Grayling	Health Science Center Tour
8:30 - 9:00am	President's Board Room - Grayling	Meeting with College Administrative Team
9:00-10:00am	President's Board Room - Grayling	Area of Focus: Distance Education (7 points) Review
9:00-10:00am	Classroom 1443	Federal Compliance Review
10:00-10:15am	BREAK	
10:15-11:15am	President's Board Room - Grayling	Faculty Meeting
10:15-11:15am	Classroom 1443	Federal Compliance Review
10:15-11:15am	Community Room A	Meet with Kirtland-Grayling Students
11:15-Noon	President's Board Room - Grayling	Meeting with Kirtland Board of Trustees
Noon-1:00pm	Lunch - Community Room A	Lunch Meeting with External Stakeholders
1:00-2:00pm	Community Room A	Criteria 1 & 2 (Mission & Integrity)
2:00-2:15pm	BREAK	
2:15-3:30pm	Community Room A	Criteria 3 & 4 (Teaching & Learning)
3:30-4:30pm	Community Room A	Area of Focus: Assessment (Including Co-Curricular)
3:30-4:30pm	Classroom 1443	Staff Meeting
4:30-4:45pm	President's Board Room - Grayling	Debrief/Document Review/Checkpoint Meeting
4:45pm	Day One Visit Ends	

Day 2 Kirtland-Roscommon, 10775 N St. Helen Road, Roscommon, MI

Time	Room	Activity
8:00 - 8:30am	President's Board Room - Roscommon	Campus Tour
8:30-9:30am	Library e-classroom	Criteria 5 (Resources & Planning)
9:30-9:45am	BREAK	
9:45-10:45am	Library e-classroom	Area of Focus: Institutional Effectiveness/CQI
9:45-10:15am	ADM 251-252	Faculty Meeting
10:15-10:45am	ADM 251-252	Staff Meeting
10:45-11:45am	ADM 251-252	Area of Focus: Dual Credit/Early College
10:45-11:45am	Library e-classroom	Area of Focus: Support for Student Learning
11:45-12:30pm	Lunch - ADM 251-252	Lunch Meeting with Kirtland-Roscommon Students
12:30-1:30pm	ADM 251-252	Document and Credentials Review
1:30-2:00pm	President's Board Room - Roscommon	Meeting with President
2:00pm	Visit Ends	