1. Succession Planning
   a. In a comparatively smaller institution that is down-sizing it is crucial to be aware of the work responsibilities of each employee and their emergency replacements. In addition, it is useful to know the contribution each employee is making to the activities of the college and the community through their volunteer work. Discussion will focus on a plan in which the college mitigates the loss of an employee.
   b. Office of the President - Discussion about a succession plan in the situation in which the President is unable to perform the duties of his office.

2. Strategic Planning of Kirtland Community College in Gaylord
   a. Mill levy in Otsego County: The Board of Trustees has only the authority to conduct an annexation referendum in Otsego County. It does not have the authority to conduct a mill levy less than annexation. The discussion will focus on the options that the board has in collaborating with Otsego County Commissioners to conduct a referendum less than full annexation.

3. If time is available, there will be a discussion about the status of the budget and a proposal for tuition rates and fees adjustments for FY 2016-2017.

4. Discussion of program suspensions.

5. Lunch