

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES**

April 19, 2016 - Administration Building, Room 253

The meeting was called to order by Chair Ferrigan at 7:00 p.m.

The Pledge of Allegiance of the United States was recited.

Roll Call:

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler, Ruggero Dozzi, and Dave Dougherty

Trustees Absent: Amy Knepp

Employees Present: Dr. Tom Quinn, Jason Broge, Dr. Jason Tetzloff, Evelyn Schenk, Marcell Romancky, Dale Shantz, Michelle Vyskocil, Tim Scherer, Heidi VanWagner, Erine Adams, Laura Percival and Dr. Julie Lavender

Guests Present: Matt Varcak-The Oscoda County Herald, and KCC students: Aliese Rogers, Domenica Guimmo, Alex Oswald, and Dakota Arnold

Welcome and Introduction of Guests

Public Comment: None

Consent Agenda: *Motion by Trustee Spangler, second by Vice Chair Kramer to approve the consent agenda for the April 19, 2016 regular meeting of the Board of Trustees as presented. Motion carried via voice vote.*

New Business

- a. Policy Revision, first reading: POL 6.025A Honors List: *Motion by Vice Chair Kramer, second by Trustee Pearen to move this policy revision to 2nd reading. Motion carried via voice vote.*
- b. Policy Revision, first reading: POL 6.130 Assurance of Quality – Recommendation for suspension. *Motion by Trustee Spangler, second by Vice Chair Kramer to move the suspension of POL 6.130 to 2nd reading. Motion carried via voice vote.*
- c. Policy Revision, first reading: POL 4.025 Curriculum Revision: *Motion by Trustee Dozzi, second by Trustee Pearen to move this policy change to 2nd reading. Motion carried via voice vote.*
- d. Policy Revision, first reading: POL 4.005 Area Vocational Career Center – Recommendation for suspension. *Motion by Trustee Dozzi, second by Vice Chair Kramer to move the suspension of POL 4.005 to 2nd reading. Motion carried via voice vote.*

- e. Recommendation for suspension of Office Information Programs: *Motion by Trustee Spangler, second by Trustee Pearen to move the recommendation for suspension of Office Information Programs to 2nd reading.* Motion carried via voice vote.
- f. Emeritus Resolution for Dr. Eugene Frazier: D. Shantz presented the Resolution to Bestow Emeritus Status on Dr. Eugene Frazier. *Motion by Chair Ferrigan, second by Vice Chair Kramer moving that therefore be it resolved that: The board of trustees, in public recognition and appreciation of these years of service, does hereby bestow Emeritus Status on Dr. Eugene Frazier, with all the honors and privileges such status entails.* Motions carried via voice vote. Resolution declared adopted as of April 19, 2016.
- g. Resolution Authorizing Amendment of the Kirtland 401(a) Special Pay Plan: D. Shantz presented the Resolution for Board adoption. *Motion by Vice Chair Kramer, second by Trustee Dozzi moving that therefore, be it resolved that Kirtland Community College hereby amends and restates that Plan, effective July 1, 2016, by adopting the document titled "VALIC Retirement services Company Retirement Plan for Governmental Employers," in the form and substance as the document heretofore presented to the governing body of the employer.* Motion carried via voice vote.
- h. Recommendation for tuition and fees, for the 2016/2017 Academic Year: J. Broge presented these recommendations which were initially provided to members at their April 13th Board Retreat. *Motion by Vice Chair Kramer, second by Trustee Pearen to accept the recommendation for tuition and fees, for the 2016/2017 Academic Year as presented.* Motion carried via voice vote.

President's Report

- a. Update on Early Middle Colleges: T. Quinn reported that Rob Ricketson, Superintendent at Fairview Schools passed away suddenly late Sunday night. Sadly, his father died about 24 hours prior to his passing. Fairview Schools were scheduled to sign an Early Middle College agreement this week, but this will be delayed until the next week some time.
- b. Population demographics: K. TenWolde will be on hand at the May 17th Board Meeting to present and answer questions on the information included in this month's packet titled: "The Kirtland Community College Area Today: It's People and Their Job Opportunities".
- c. T. Quinn presented an abbreviated version of the public information meetings he has been organizing throughout KCC's service area to educate the public about Arauco / North America and the opportunities and economic impact that company is expected to bring to northern lower Michigan. It is estimated that at least 250 jobs will be created in this \$350 Million plant which is to be built on 4 Mile Road near Grayling. The company has purchased 600 acres of land and their Board is scheduled to vote in June related to this plant. They are looking for educated employees who are capable of working in a team environment in the growing wood products industry. Kirtland is committed to helping this company be successful. T. Quinn wants to assist local residents to prepare for these skilled jobs that are likely to be available in the fall of 2018 by offering proper education and training. E. Adams has been working with T. Quinn on this initiative and offered information about her role as related to understanding the issues/focus from the MEDC to help extract funds to move forward.
- d. T. Quinn has received four proposals in response to KCC's request for a feasibility study for housing on 4 Mile Road.

- e. T. Quinn reminded Board Members that the Foundation is offering opportunities to fund the Kirtland Regional Health Sciences Center by purchasing Single Paver Bricks for \$200 or Double Paver Bricks for \$400.

Auto Lab Update

- J. Broge reported that the renovations to the auto lab will begin right after graduation and are scheduled to be completed by July 29, 2016.

Personnel Report

- D. Shantz reported that KCC has hired Deborah Bebow as an Instructor for Health Information Technology. Ms. Bebow has been employed by Covenant HealthCare performing applied HIT tasks, and by Delta College as an HIT Adjunct Instructor. Doug Marra has transferred from Call-In Theatre Technician to KCPA Support Technician, and Cynde Kochensparger, Nursing Clinical Coordinator has submitted her intent to retire in June.

Board Member Reports/ Open Discussion

- It is requested that more P.R. is needed on the upcoming auto lab renovations.

Announcements

- April 21st Michigan Community College Day in Lansing.
- April 26th C.O.O.R. ISD Joint Board Dinner at 6:00 p.m.
- April 29th KCC Graduation
- May 17th Budget Hearing at May Board Meeting
- July 26th – 29th MCCA Summer Conference on Mackinac Island

Motion by Trustee Spangler, second by Chair Ferrigan to move to Executive Session to discuss ongoing bargaining unit contract negotiations. Motion carried via voice vote.

Returned to regular session at 8:45 p.m.

With no further business, Chair Ferrigan adjourned the meeting at 8:47 p.m.