KIRTLAND COMMUNITY COLLEGE  
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MEETING MINUTES  
April 21, 2015 at 7:00 p.m. in the Student Center Board Room

The regular meeting was called to order by Chair Ferrigan at 7:06 p.m.

Roll Call:  
Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler, Ruggero Dozzi  
Trustees Absent: Donnelle Napier, David Dougherty  
Employees Present: Dale Shantz, Lynne Ruden, Michelle Vyskocil, Jason Broge, Tim Scherer, Tom Quinn, Sarah Holecheck, Jason Tetzloff, Laura Percival, Erine Adams, Doug Mace  
Guest Present: Matt Varcak, Ogemaw / Oscoda County Herald

Welcome and Introduction of Guests: Chair Ferrigan welcomed all guests.

Public Comment: None

Consent Agenda: Motion by Trustee Spangler, second by Trustee Kramer to approve the consent agenda with the following changes: Update the minutes from the January 20, 2015 regular meeting to reflect that board officer positions are two year terms per board by-laws; and that POL 6.056 – Residency Policy Change is moved to New Business. Motion carried.

New Business:

a. Appointment of a New Board Member / Oath of Office - Motion by Chair Ferrigan, Second by Trustee Spangler that the Board of Trustees of Kirtland Community College hereby appoints Ruggero Dozzi to the board of trustees to fill the term of Kathryn Wallace according to the laws of the state of Michigan. Motion carried. Trustee Dozzi accepted the oath of office and was sworn in.

b. Proposed Program Changes – Motion by Trustee Spangler, second by Trustee Pearen to approve the new programs:
   1. AAS Medical Assistant to begin in Fall, 2015 with prerequisites and first cohort in Winter, 2016  
   2. Associate in Accounting to begin Fall, 2015  
   3. AAS Foundations in Art & Design to begin Fall, 2015  
Motion carried.

   Motion by Trustee Pearen, second by Trustee Dozzi to suspend the following programs:
   1. Vascular Sonography  
   2. AAS Correctional Administration  
   3. Associate of Fine Arts  
   4. AAS Foundation in Art & Design with three concentrations (Animation & Game Design, Fine Art & Illustration and Graphic Design & Digital Media) will replace AAS Animation & Game Design, AAS Foundations in Fine Art and AAS Graphic Design  
   5. AAS Photography and AAS 3-D Product Design  
Motion carried.

c. Proposed Changes to the 2015 / 16 Calendar – Jason Tetzloff stated that the start date of the Summer, 2016 semester was moved to after Memorial Day so that the college could accommodate the schedules of students attending other colleges in the winter semester. Many students have expressed interested in taking summer classes at Kirtland, but our classes start while they are in session at their other school. This adjustment will allow more students to register for our summer classes. Motion by Trustee Spangler, second by Trustee Pearen to approve the changes to the 2015 / 2016 Academic Calendar. Motion carried.

d. Groundbreaking Ceremony – President Quinn stated that the groundbreaking ceremony for the health sciences center will be July 20 at 10 a.m.
e. Early Retirement Incentive - Motion by Trustee Dozzi, second by Trustee Kramer that the Board of Trustees of Kirtland Community College rescinds their November 18, 2015 motion to offer a voluntary severance plan to faculty who have completed a minimum of 15 years of service through June 30, 2015 and extend this same offer through Friday, April 24, 2015. Motion carried.

f. Resolution for the Bond Proposals – Motion by Chair Ferrigan, second by Trustee Spangler in favor of issuing bonds for the sum of not to exceed five million, two hundred eighty thousand dollars, the proceeds to be used for the purpose of constructing, furnishing and equipping a new health sciences education center; constructing remodeling, furnishing and refurnishing and equipping and re-equipping building additions and facilities at the college’s Roscommon campus, including energy efficiency improvements and improvements to vocational education training facilities and developing and improving sites and supporting infrastructure. Motion carried.

Motion by Chair Ferrigan, second by Trustee Kramer to issue bonds for the purpose of constructing, furnishing and equipping a new health sciences education center; constructing remodeling, furnishing and refurnishing and equipping and re-equipping building additions and facilities at the college’s Roscommon campus, including energy efficiency improvements and improvements to vocational education training facilities and developing and improving sites and supporting infrastructure not to exceed four million, seven hundred thousand dollars. Motion carried.

g. Michigan Choice Act Policy Change - Motion by Trustee Spangler, second by Trustee Pearen to move changes to Policy 6.056 to a second reading. Motion carried.

h. Appointment of new GAB Members – Motion by Trustee Kramer, second by Trustee Spangler to appoint Mr. Tom Tomaske and Ms. Brandy Meisner to the Governance Advisory Board of M-TEC. Motion approved.

i. Sabbatical of Professor Doug Mace – Professor Mace shared that he had been accepted to teach in an international military program. His contract starts August 1, 2015 and ends July 31, 2016. He has accepted the position and the terms of Kirtland’s offer as approved in the January 20, 2015 regular meeting minutes.

Reports:

a. President’s Report – MCCA summer conference in July. Typically the board cancels the July meeting so that trustees can attend the conference. Trustee Spangler suggested that we wait to see what business needs to be conducted prior to making a decision.

b. Personnel Report – Dale Shantz shared the personnel report with the group.

Board Member Reports / Open Discussion:

Trustee Spangler stated that he has received positive comments from community members about Kirtland’s bowling program.

Announcements: President Quinn shared the following announcements:

April 22, 12 – 3 p.m. Take Back the Night Student March
April 28, 6 – 8 p.m. COOR Joint Board of Trustees Dinner, Kirtland’s Student Center
April 30, 6 – 8 p.m. Student Art Show
May 1, 2 – 4 p.m. Police Academy Graduation, KCPA
May 1, 4:30 p.m. Commencement Dinner, Kirtland’s Student Center
May 1, 6:30 p.m. Commencement, KCPA
May 11 Summer Semester begins
June 16, 7:00 p.m. Regular Trustee Meeting
July 20, TBD Health Science Center Groundbreaking Ceremony
July 21, 7:00 p.m. Regular Trustee Meeting
July 21 – 24 MCCA Summer Conference, Grand Traverse Resort

With no further business, the meeting was adjourned at 8:00 p.m.