

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
April 21, 2022

Date: Thursday, April 21, 2022

Type: Regular Meeting

Time: 7:00 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling &
Via Zoom Software

Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Ed Pearen, Secretary
~~Alan Bruder, Trustee~~
Tom Ritter, Trustee
Roy Spangler, Trustee
Jack Kramer, Vice Chairman
Amy Knepp, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President
Matt Biermann
Dr. Amy Fugate
Gina Moya (Zoom)
Michelle Vyskocil
Emily Kabbe-Abayomi
Vanessa Noffsinger (Zoom)
Kristen Barnhart
Chris Bowman
Tony Madjai
Chris Periat
Marj Esch (Zoom)

Absent: Alan Bruder, Trustee

I. Routine

- Call to Order: 7:01 p.m. by Chairperson Mary Ann Ferrigan
- Pledge of Allegiance
- Mission and Vision Statement – read by Chair MaryAnn Ferrigan
- Roll Call – Trustee Alan Bruder was absent
- Welcome to Guests – Dr. Quinn introduced Leslie Fiorenzo from Ulliance, who will give a short presentation about Kirtland's Employee Assistance Program (EAP).
- Motion by Trustee Roy Spangler to amend the agenda and approve the agenda as amended. Discussion about removing items (c) March 17, 2022, Finance Committee Meeting Minutes from the Consent Agenda; and removing item (e) Board POL 5.125 Emergency Closing under New Business on tonight's Board agenda. Second by Vice-Chair Jack Kramer. No further discussion. Motion passed without dissent.

II. Consent Agenda

- a. March 17, 2022, Regular Board Meeting Minutes
- c. Revision of POL 5.005 Employee Code of Conduct

Motion by Vice-Chair Jack Kramer to accept the Consent Agenda (a & c) and policies as presented and the policies be approved as a second read. Second by Trustee Roy Spangler. No further discussion. Motion passed 4-0; Chair MaryAnn Ferrigan abstained from voting.

- III. Speaker Leslie Fiorenzo, from Ulliance, Kirtland-sponsored Employee Assistance Program (EAP) – Informed (via Zoom software) the Board of the benefit offered to employees to help them assess, address, and resolve personal or family issues. Fiorenzo explained that the Life Advisor benefit offers Kirtland's employees a "very robust EAP program." Employees can access assistance such as the Life Advisor program, where they can telephonically speak with a licensed therapist in their area, Crisis Assistance and Intervention, and other assistance programs.

<https://lifeadvisorwellness.com/UserLogin/EAPLogin/>.

IV. NEW BUSINESS

- Revision of POL 5.005 Employee Code of Conduct: Motion by trustee Tom Ritter to accept as a first read with amendments and forward to the agenda of the May Board meeting for a second reading. Second by Trustee Ed Pearen. No further discussion. Motion passes without dissent
- Resolution to Protest the Tax Classification of the Roscommon Campus at the Michigan Tax Tribunal. Motion by trustee Roy Spangler to accept the Resolution to Protect the Tax Classification of the Roscommon Campus at the Michigan Tax Tribunal. Second by Trustee Amy Knepp. Discussion ensued regarding the current use of Roscommon's campus Gun Range and Truck Driving facilities. No further discussion. Motion passes with as 6-0, vote: E. Pearen – Aye; A. Knepp – Aye; T. Ritter – Aye; R. Spangler – Aye, Absent: MaryAnn Ferrigan – Aye; J. Kramer – Aye, A. Bruder – absent.

V. Old Business - None

VI. President's Report

- Update on Commencement – 5:00 p.m. dinner in room 1443; Commencement – 6:30 pm. Speaker will be Bob Jacquart owner of Stormy Cromer Hats. Corrections Academy will be at 3:00 p.m.
- MCCA Fall BOD Meeting on September 29 and 30 will be held at Kirtland. The last time Kirtland played host to the MCCA Board was 14 years ago.
- Dr. Quinn presented a slide show presentation to the Board on Student Housing Floor Plans. At a minimum, Kirtland will build one of each floor plan – giving both a male and female housing unit with a Residence Hall. Construction starts on June 9, 2022; the timeline ends in February 2023. The floor plans cannot be changed at this point. Dr. Quinn's slide show included digital renderings of the interior room designs. Discussion ensued regarding amenities and storage space, occupancy, and room size.
- Athletics – Basketball will begin this year. Coach Nile Finney will bring three recruits with him, and Tom Ritter will coach girls basketball – who has been recruiting players.
- Community Ed Programs – Cesalee Kuffel presented information on Community Education programs offered at Kirtland, along with the cost of courses and enrollment statistics and data.
- Criminal Justice Program – Dr. Amy Fugate and CJ Instructor Chris Periatt presented a slide show presentation on the challenges and changes in Kirtland's Criminal Justice program and the re-start of Kirtland's Corrections Academy.
- Dr. Quinn discussed important dates and events happening at Kirtland with Board members.

VII. Board Member Reports/Open Discussion

- Ed Pearen, Roy Spangler, and Tom Ritter discussed their experiences meeting former and current Kirtland students in the community. The students had positive comments about attending Kirtland.

VIII. ANNOUNCEMENTS

IX. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 8:42 p.m.

Minutes submitted by:
Gina Moya, Asst. to the President

Adopted by the Board on: _____