

**KIRTLAND COMMUNITY COLLEGE
MINUTES OF A RETREAT OF THE BOARD OF TRUSTEES
MONDAY, APRIL 24, 2017**

Members Present: Trustees Ferrigan, Kramer, Spangler, Pearen, Knepp

Employees present: Quinn, Broge, Vysocil, Lavender, Adams, Percival

Guests: Todd Seidell

Meeting called to order by Chair Ferrigan at 9:03 AM

Agenda item 1: Review of the Kirtland-Grayling site plan.

Dr. Quinn presented a copy of the colleges proposed site plan and reviewed each portion with board members. Discussion and questions about the details of the plan were intermingled with the discussion of each point. He emphasized the following points:

- The plan identifies future locations of Kirtland buildings. It also includes building locations that can be leased to industry and commerce for a revenue stream.
- The site plan is tentative because it will change as challenges, opportunities, and ideas present themselves.
- Investors believe that college land is valuable and that interest in property will increase after the ARAUCO plant is operational.

Agenda item 2: Proposal to construct an addition to the HSC at Kirtland-Grayling.

Dr. Quinn reviewed a document provided to board members proposing a new addition to the Health Sciences Center. He discussed the goals of this project, which include:

1. Add spaces for a new medical program that will attract students from out of district and help maintain enrollment.
2. Add spaces for a new computer program that attract students from out of district and help maintain enrollment.
3. Create spaces for non-credit instruction for a variety of clients in the northern Michigan especially those in the medical and wood products industries. Training spaces will be conveniently located near the developing industries around Grayling and along Michigan Highway 72. An underlying goal is to strengthen the "labor shed" for wood products manufacturing. An additional goal is to dedicate spaces that will improve noncredit community education programming.
4. Create shared spaces that will engage university partners in the development of value added production of the wood products produced in the area. One university partner has suggested they can reimburse Kirtland's employee expenses for coordinating their efforts.
5. Construct one laboratory used for courses in advanced manufacturing automation, wood science, laminations, and wood composites for college credit programs, workforce development training, high school dual enrollment courses, and by university partners.
6. Provide needed office and tutoring spaces not included in the construction of the Health Sciences Building.

There was considerable discussion on the strategic direction of the college with consensus opinion that administration should pursue a more detailed proposal for this addition. There was also discussion about a second office space addition.

A discussion followed about the next steps including future design meetings. Trustee Kramer volunteered to be the board representative on the program design team.

Chair Ferrigan adjourned the meeting at 1:00 after a luncheon

Respectfully submitted by Tom Quinn