

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
MINUTES
August 16, 2016 - Administration Building, Room 253**

Roll Call:

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler, and Amy Knepp

Trustees Absent: Dave Dougherty and Ruggero Dozzi

Employees Present: Tom Quinn, Jason Broge, Ilene Scherer, Tim Scherer, Heidi VanWagner, and Julie Lavender, Dale Shantz, Sarah Holecheck, Michelle Vyskocil, Jennifer Page

Guests Present: Scott Nunn-The Oscoda County Herald

The meeting was called to order by Chair Ferrigan at 7:00 p.m.

Welcome and Introduction of Guests

Public Comment: None

Consent Agenda: *Motion by Trustee Spangler, second by Trustee Knepp to approve the consent agenda as presented for the August 16, 2016 Board of Trustees Meeting. Motion carried via voice vote.*

New Business: Consideration of participation in the 4-Mile Road Utilities Authority, Beaver Creek, Grayling-Presentation by T. Quinn, and Grayling Township Representative.

- This group is attempting to get a grant, and need to know if Kirtland is interested in participating in the agreement.
- At this point they want to know Kirtland's degree of interest, they do have non-committal letters of intent for the Board to sign if interested.
- Costs are unknown at this point because they do not know how many "players" will be involved.
- They want to use 5 acres of Kirtland property, Beaver Creek would be the owner and operator of the water and sewer.
- Dr. Quinn suggests a Special Board Meeting on Student Housing which makes a big difference in Kirtland's decision in what is done on this matter. If Kirtland adds student housing, the dynamics change dramatically.
- A Special Board Meeting will be sent up to discuss this matter as well as student housing.

*Motion by Trustee Spangler, second by Chair Ferrigan to authorize a committee of two to write a non-binding letter of intent to participate in the water authority in order to pursue the grant. **Motion carried via voice vote.***

President's Report

- T. Quinn and H. VanWagner will be setting up meetings with potential investors and builders to discuss the Housing Study. Board Members will be asked to attend and advised of the upcoming dates.
- T. Quinn reported that on August 18, 2016 the Gaylord Steering Committee Meeting will take place at the UC in Gaylord. The Committee will be reviewing ballot language and discussing the contract at the University Center and related matters.
- Human Resources Report- D. Shantz reported that four of the custodial staff are back on campus as employees of Shine. He provided a list of new faculty and staff as well and suggesting the passage of a Resolution to join a consortium for 403-B which will not cost the college any money. His colleagues report being satisfied with the services.
 - *Motion by Vice Chair Kramer, second by Trustee Spangler to authorize the administration to enter into the participation agreement to become a party to MRIC, and to take such further steps and to perform such additional acts as may be necessary and proper to effectuate the participation agreement. Motion carried via voice vote.*
- Foundation Report- J. Page provided an update on what has been happening with the Foundation.
 - They have updated the branding to better match that of the college.
 - In September there will be a change to a quick link to Kirtland.edu instead of using a Foundation specific website. However, they will keep their domain name for one year.
 - They are still selling rooms and bricks
 - Currently, they have nearly \$700,000 in donations and are likely to hit their \$1 Million goal.
 - 1st Annual Presidents Gala scheduled for October 1st. Ticket prices are \$60 for an individual or \$100 for a couple. A signature cocktail will be available at the event as well as dinner, entertainment, a silent auction, and a tasting event.
 - The 50th Anniversary of Kirtland will be incorporated into the event by using the logo, and a token of 50th clothing.
 - Scholarships and grants are at about \$17,000 average and would like to increase with an increased endowment.
 - They awarded \$5,000 in grant to four different faculty members.
 - The Foundation will be hosting a golf outing in the spring at Fox Run
 - Focusing on alumni as a donor source. Finding out more about our alumni, what were their interests while at Kirtland and could they be a community resource.
- Kirtland-Grayling Ribbon Cutting at HSC- S. Holecheck
 - Discussion of what to expect at the event and the Public Tours, a tentative agenda for both days was presented.
 - Recent media coverage of the HSC and Auto Lab Renovation.
 - Anticipating about 300 people at the Ribbon Cutting Event.
 - Discussion of the 50th Community Report (16 pages) that will be coming out soon. This report will focus on the future and contain historical pictures and information as well.
- Michelle Vyskocil reported to the Board that as of today we are 1400 hours over goal for this semester.

With no further business, Chair Ferrigan adjourned the meeting at 8:37 p.m.