The regular meeting was called to order by Chair Ferrigan at 7:02 p.m.

Roll Call: Trustees Present: MaryAnn Ferrigan, Jack Kramer (via Zoom), Ed Pearen, Dave Dougherty, Roy Spangler (via Zoom), Donnelle Napier

Trustees Absent: Kathryn Wallace

Employees Present: Julie Lavender, Dale Shantz, Lynne Ruden, Michelle Vyskocil, Jason Broge, Tim Scherer, Tom Quinn, Ilene Scherer

Guest Present: Matt Varcak from the Ogemaw / Oscoda County Herald, Rug Dozzi

Welcome and Introduction of Guests: Chair Ferrigan welcomed Rug Dozzi from the Kirtland Foundation.

Public Comment: None

Consent Agenda: Motion by Trustee Dougherty, second by Trustee Pearen to approve the consent agenda, with the following amendment to the December 16, 2014 regular meeting minutes:

Change “Sabbatical Request” to the following:

Sabbatical Request – Motion by Trustee Kramer, second by Trustee Spangler to approve an unpaid sabbatical request for the 2015 / 2016 academic year for Doug Mace with the following contingencies:

- Doug Mace will make a presentation of his experience to the board of trustees after his return.
- Doug Mace will present a professional development workshop to Kirtland faculty about his experience after his return.
- That a final decision is made by March 1, 2015 to allow administration ample time to search for his replacement.

Motion carried via voice vote.

New Business:
Election of Board Officers – Motion by Trustee Kramer, second by Trustee Spangler to re-appoint MaryAnn Ferrigan to the position of board Chair for a period of two years, per board by-laws. Motion carried via voice vote.

Motion by Chair Ferrigan, second by Trustee Dougherty to re-appoint Trustee Kramer as the Vice Chair for a period of two years, per board by-laws. Motion carried via voice vote.

Motion by Trustee Napier, second by Chair Ferrigan to re-appoint Trustee Dougherty as the Secretary / Treasurer for a period of two years, per board by-laws. Motion carried via voice vote.

Acceptance of the Resignation of a Board Member and Appointment of a New Member – Chair Ferrigan stated that a letter of resignation was submitted by Trustee Kathryn Wallace. Trustee Kramer stated that in the letter Trustee Wallace stated her resignation was effective on November 1, 2014. President Quinn recommended that the board accept the resignation effective December 17, 2014, the date the letter was received. Motion by Chair Ferrigan, second by Trustee Kramer to accept Trustee Wallace’s letter of resignation, effective December 17, 2014. Motion carried via voice vote.
Motion by Trustee Pearen, second by Trustee Napier to authorize college administration to advertise the open trustee position. Motion carried via voice vote. Chair Ferrigan, Trustee Napier and Trustee Pearen agreed to serve on the applicant screening committee. It was agreed that the goal will be to interview candidates before the February 17 board meeting.

**Architect and Construction Manager Contracts** – Motion by Chair Ferrigan, second by Trustee Pearen to authorize the President of Kirtland Community College to enter into contracts with Seidell Architects and Integrity Construction Services, LLC for the design and building of the Kirtland Health Sciences Education and Training Center at Four Mile Road. Motion carried via voice vote.

**Health Sciences Construction Plan** - Motion by Trustee Kramer, second by Trustee Napier to approve a preliminary capital budget for the Kirtland Health Sciences Education and Training Center at Four Mile Road and projects to updates to the Roscommon Campus not to exceed $16.5 million as outlined:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>2015 / 2016 Capital Budget Roscommon Campus</td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Health Sciences Center Total Building Cost</td>
<td>$14,400,000</td>
</tr>
<tr>
<td>FF&amp;E for Four Mile Road Project</td>
<td>$600,000</td>
</tr>
<tr>
<td>Total Capital Projects</td>
<td>$16,500,000</td>
</tr>
</tbody>
</table>

Motion carried via voice vote.

**Reports:**

**President’s Report** – President Quinn stated that he recently met with Trustee Pearen and officials from Beaver Creek Township in Crawford County. This meeting left him with the belief that they will be able to provide Kirtland municipal water and sewer at the Four Mile Road location.

**Personnel Report** – The report prepared by Dale Shantz was reviewed by trustees.

**Board Member Reports / Open Discussion:**

Lynne Ruden shared details about a workshop for board trustees that is being offered at the University Center in Gaylord from 8:30 a.m. – 12:00 p.m. on February 3. The cost is $10 and Lynne will send the information out to trustees. She also stated that the Kirtland Ms. Club is sponsoring a Valentine’s Day basket raffle. The proceeds will be used to provide financial assistance to students.

Board Committee Assignments: Motion by Chair Ferrigan, second by Trustee Pearen to approve the re-appointment of all existing committee assignments with the following exceptions:

- Trustee Napier will serve as the AACC delegate.
- Current vacant trustee position will be appointed to the Curriculum and Instruction Committee.

Motion carried via voice vote.

**Announcements:** January 23 – MiHIA Simulcast at Kirtland Community College, January 29 – MCCA Legislative Day in Lansing, Blood Drive – February 5, Student / Staff Chili Cook-Off – February 16, Health Day – March 5, KCPA Presents Celtic Fest – March 7.

**Adjournment:** With no further business, the meeting was adjourned at 7:36 p.m.