

KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
December 17, 2019

Meeting called to order by Chair Ferrigan at 7:00 p.m.

Pledge of Allegiance and reading of the Board of Trustee's Mission Statement.

Roll Call: Trustees present: Chair MaryAnn Ferrigan, Amy Knepp, Jack Kramer,
Tom Ritter, Ed Pearen, Alan Bruder and Roy Spangler (via Zoom)

Employees present: Tom Quinn, Jason Broge, Matt Biermann

Welcome and Introduction of Guests: Tim O'Rourke, Roscommon County Road Commission

Public Comment: Mr. O'Rourke stated that a committee is working together to provide potential training programs for the Roscommon campus, and is working to align with Kirtland's Mission. He stated that the goal is to provide educational opportunities for "60% of students that don't want to go to college, or 'transitional employees' who aren't happy with their job". He mentioned that the committee is working with different partners, including Road Commissions, and Michigan Works. He said that with the CDL criteria changing, one program they are looking into is a training program for truck drivers. The committee would like this program up and running by summer 2021. He asked the Board if there were any questions. Vice-Chair Kramer asked how their program differs from the trades programs that are being offered at Kirtland. Mr. O'Rourke said that Kirtland doesn't offer a certification course in construction.

Consent Agenda: Motion by Trustee Knepp second by Vice-Chair Kramer to approve the consent agenda (A – C) as presented:

- A. Minutes from the November 21, 2019 Finance Committee Meeting.
- B. Minutes from the November 21, 2019 Regular Meeting of the Board.
- C. Minutes from the November 18, 2019 Board Retreat.

All in favor. Motion carried.

New Business:

- D. Review of POL 5.030 Salary Schedule for Teaching Faculty
After referencing the policy, Trustee Spangler stated that salaries are a negotiable item, therefore, this should not be a policy. Chair Ferrigan questioned why this policy was implemented in 1983 and asked that this be researched. Motion by Vice-Chair Kramer, second by Trustee Bruder to table POL 5.030 until further discussion.

All in favor. Motion carried.

- E. Revision of POL 5.100 Compliance with College Policies.
During discussion of this policy, Vice-Chair Kramer suggested that the revision include "the President and/or the Board" in the event that the president of the college is in violation of the policy or doesn't want to act on personnel in violation. Motion by Vice-Chair Kramer, second by Trustee Knepp, to move POL 5.100 with changes to a second reading. All in favor. Motion carried.

F. Revision of POL 6.010 Registration

After discussion, motion by Trustee Knepp, second by Trustee Pearen to move POL 6.010 with revisions to a second reading. All in favor. Motion carried.

President's Report

- ❖ Dr. Quinn presented PowerPoint slides regarding information on student transfer methods, and how students earn college credit for learning. He also provided an overhead view of the Michigan Transfer Network website (mitransfer.org), and demonstrated how to navigate through the site. He pulled up Kirtland Community College and pointed out the various schools where Kirtland has articulation agreements, and what the criteria is for transferring credits. He pointed out that if a student wants to transfer to a college where Kirtland does not have an articulation agreement, it is generally because a Kirtland student has never transferred to that college. If that is the case, Kirtland's academic advisors will work diligently to make sure an agreement is signed.
- ❖ Dr. Quinn presented a handout to the Trustees regarding sale of the West Branch campus. Trustee Spangler asked if leasing the West Branch campus was ever an option. Dr. Quinn stated that it had been considered, but was decided against. Trustee Pearen suggested selling the campus and applying the money toward current projects; the group agreed.
Motion by Trustee Spangler, second by Vice-Chair Kramer to authorize Kirtland Community College Administration to sell the West Branch campus to Iosco Regional Educational Service Agency for a sum total of \$425,000. Motion was unopposed and passed.

Board Member Reports / Open Discussion

❖ Presidents Evaluation

Dr. Quinn requested that the Board enter into closed session to discuss his evaluation.

8:26 p.m. Motion by Trustee Bruder, second by Trustee Ritter to meet in closed session under section 8(a) of the Open Meeting Act, to discuss Dr. Quinn's evaluation. All in favor. Motion carried.

8:53 p.m. Motion by Trustee Knepp, second by Vice-Chair Kramer, to return to open meeting. All in favor. Motion carried.

Vice-Chair Kramer announced that he wanted to commend Dr. Quinn on the job he has done for Kirtland Community College, and appreciates his hard work. Motion by Vice-Chair Kramer, second by Trustee Ritter that the president's evaluation is filed into the president's personnel record. All in favor. Motion carried.

- ❖ Vice-Chair Kramer wanted to commend Dr. Julie Lavender, Vice-President of Institutional Research on her 8 years of service at Kirtland Community College.

Review of the announcements and calendar items as listed on the agenda.

With no further business, Chair Ferrigan declared the meeting adjourned at 8:57 p.m.

Respectfully submitted by Amy Kuch, Recording Secretary