# KIRTLAND COMMUNITY COLLEGE
# REGULAR MEETING OF THE BOARD OF TRUSTEES
# AGENDA

**December 17, 2020, at 7:00 p.m.**
*This is a virtual meeting using Zoom software as per the Michigan Department of Health and Human Services Regulations*

(Kirtland-Grayling Campus, 4800 W. 4 Mile Road, Grayling MI 49738)

1. **Call to Order and Pledge of Allegiance**
   Mission: To provide innovative educational opportunities to enhance student lives and build stronger communities.

2. **Roll Call**

3. **Welcome and Introduction of Guests**

4. **Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

   *If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by a single Board action adopting the Consent Agenda.*

   A. Minutes from the November 17, 2020, Regular Board Meeting
   B. Revision of POL 6.045A Course Repetition
   C. Repeal of POL 5.420 Part-time Paraprofessional Employee Benefits
   D. Revision of POL 5.340 Demotions
   E. Repeal of POL 5.040 Administrative Salaries
   F. Revision of POL 6.105A Student Financial Assistance
   G. Approved College Academic Calendar for 2021-22

   **Suggested Motion:** *The Board of Trustees of Kirtland Community College approves the consent agenda as presented, and the policies presented (A-G) be approved as a second read.*

5. **New Business**

   H. Revision of POL 5.300 Classification and Salary Administration Program
   I. Repeal of POL 5.200 Classified Temporary Employees
   J. Revision of POL 5.305 Review and Maintenance of Classification Compensation Structure
   K. Repeal of POL 5.320 Temporary Reclassification
   L. Revision of POL 5.325 Hiring Rates

   **Suggested Motion:** *I move that Policy _____ be accepted as a first reading with corrections/amendments and forwarded to the agenda for a second reading during the January Board meeting.*

6. **Old Business**

   M. Revision of POL 2.305 Deferred Tuition Payment

7. **President's Report**
   - Report on the classification of employees - Tom Quinn and Nathan Sutton

- Briefing on the use of laptop computers issued to Board members, including Cloud computing and Zoom software - Matt Biermann
- Scheduling a time for Board members to pick up their laptop computers - Tom Quinn

**8. Board Member Reports/Open Discussion**

**9. Public Comment**

**10. Announcements & Calendar Items**
- December 24 – January 1, 2021, Holiday Break
- January 21, 2021- Regular Board Meeting

**Adjournment**