

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
December 7, 2023

Date: Thursday, December 7, 2023

Type: Regular Meeting

Time: 7:00 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

Present: MaryAnn Ferrigan, Chairperson
Jack Kramer, Vice Chairperson
Ed Pearen, Secretary
Amy Knepp, Trustee
Tom Ritter, Trustee
Roy Spangler, Trustee
Alan Bruder, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President (Zoom)
Matthew Biermann John Thiel
Gina Moya Barb Walden
Chris Bowman Tony Madjai
Derric Knight Jake Haulotte
Vanessa Nofsinger (Zoom)

Absent:

I. ROUTINE

- The Board meeting was called to order by MaryAnn Ferrigan, Chairperson, at 7:00 p.m. in Kirtland's Community Room A.
- Pledge of Allegiance, led by the Board member Roy Spangler
- Chair MaryAnn Ferrigan read Kirtland's Mission and Vision Statement
- Roll Call – All board members were present

II. WELCOME OF GUESTS

- Members of the Esports team - Bryton Caverly, Ayden Heintz, and Noah Cosme; Angela Povart from the Pauly Group attending via Zoom.

III. AMENDMENTS TO AGENDA

- Kirtland Academic Calendar for 2024-25 added to New Business

IV. PUBLIC COMMENTS

- No members of the public were present

V. CONSENT AGENDA

- a) Minutes from November 7, 2023, Regular Board Minutes
- b) Minutes from November 7, 2023, Finance Committee Meeting
- c) Minutes from November 20, 2023, Special Meeting
- d) Revised POL 2.065 Auxiliary Enterprises
- e) Revised POL 5.355 Payroll Policy
- f) Reviewed POL 5.170 Tuition-Free College Courses for Employees

Motion by trustee Ed Pearen to accept the Consent Agenda (a-f) as presented. Seconded by trustee Amy Knepp, there is no further discussion. Motion passed without dissent.

VI. NEW BUSINESS

- Presidential Candidate Selection
 - Motion by Vice Chair Jack Kramer to offer Dr. Gary Roberts the position of eighth president of Kirtland Community College. Seconded by trustee Amy Knepp. No further discussion. Roll call vote: Roy Spangler – Aye; Ed Pearen – Aye; Jack Kramer

– Aye; MaryAnn Ferrigan – Aye; Amy Knepp – Aye; Tom Ritter – Aye; Alan Bruder – Aye. Vote: 7/0. Motion pass without dissent.

- Motion by Vice Chair Jack Kramer to enter into contract negotiations with Dr. Gary Roberts as the eighth president at Kirtland Community College; seconded by Amy Knepp. Discussion ensued among the Board members regarding candidate selection choice. After no further discussion. Roll Call Vote: Chairperson Ferrigan – Aye; Vice Chair Jack Kramer – Aye; Secretary Ed Pearen – Aye; Amy Knepp – Aye; Tom Ritter – Aye; Roy Spangler – Aye; Alan Bruder – Aye. Vote is 7/0, motion carries without dissent.
- 7:13 pm - Chairperson Ferrigan paused the Board meeting to contact presidential candidate Dr. Gary Roberts to offer him the position of Kirtland Community College president proceeding Dr. Tom Quinn's retirement.
- 7:27 pm – Chairperson resumes Board meeting. Chairperson Ferrigan announces to the Board that Dr. Gary Roberts has accepted the position.
- Motion by Vice Chair Jack Kramer to appoint Chairperson Ferrigan and Angela Provart to enter into contract negotiations using the parameters previously established by the Board. No further discussion. Seconded by trustee Alan Bruder. Roll call vote: Roy Spangler – Yes; Ed Pearen – Yes; Jack Kramer – Yes; MaryAnn Ferrigan – Yes; Amy Knepp – Yes; Tom Ritter – Yes; Alan Bruder – Yes. Motion carries, without dissent.

VII. OLD /POSTPONED/TABLED BUSINESS

- Adoption of POL 1.060 Board Member's Ethical Code - 2nd Read
 - Motion by trustee Roy Spangler to move policy POL 1.060 Board Member's Ethical Code to the table for further discussion. Seconded by Trustee Amy Knepp. No further discussion. Motion passed without dissent.

VIII. NEW BUSINESS

- Motion by trustee Roy Spangler to adopt POL 1.060 Board Member's Ethical Code as a second read. Seconded by trustee Amy Knepp. No further discussion. Motion carries without dissent.
- Motion by trustee Roy Spangler to approve the 2024 Board of Trustee and Finance Meeting Calendar. Seconded by Vice Chair, Jack Kramer. No further discussion. Motion carries without dissent.
- Motion by trustee Ed Pearen to move approval of a lease with Lamar Advertising to construct a digital sign on the Grayling Campus to the table for further discussion at the January board meeting. Seconded by trustee Amy Knepp. No further discussion. Motion carries without dissent.
- Motion by trustee Roy Spangler to approve the Kirtland Academic Calendar for 2024-2025. Seconded by trustee Amy Knepp. No further discussion. Motion carries without dissent.

IX. PRESIDENT'S REPORT via Zoom

- Presentation by Matt Biermann and Jake Haulotte on eSports. Matt presented information on tournament standings and presented members of the eSports team members - Bryton Caverly who plays Super Smash Bros Ultimate; Ayden Heintz who plays Overwatch 2; and Noah Cosme who plays Madden 24. Members of the team discussed recruitment efforts, eSport scholarships, and how games are played in eSports. Jake discussed work study efforts to the board members.
- Matt Rice, Director of Marketing, provided a PowerPoint presentation to the Board which discussed digital marketing data and Kirtland strategies in digital marketing and the data that drives the Kirtland digital marketing platform.
- Board Goals and Objectives – Dr. Quinn presented a PowerPoint presentation on the Board Goal

and Objectives document with the Board which contains the current board goals, objectives, action plans, and strategies. Board members were encouraged by Chairperson Ferrigan to review the Board Goals and Objective document and discuss further at an upcoming Board meeting.

X. BOARD MEMBER REPORTS/OPEN DISCUSSION

- Chairperson Ferrigan attended the Governess Leadership conference on Monday and Tuesday which she will report on later.
- Motion by Vice Chair Jack Kramer to move the January board meeting to January 4, Seconded by trustee Amy Knepp. No further discussion, motion carries without dissent.

XI. CLOSED SESSION

- Motion by trustee Roy Spangler to enter into a Closed Session to discuss contract negotiations regarding the newly hired Kirtland president Dr. Roberts, Seconded by trustee Amy Knepp. Closed Session enter at 8:50 pm.
- Motion by Jack Kramer to come out of Closed Session and enter back into the Regular Board Meeting. Seconded by trustee Alan Bruder. No further discussion. Motion carriers.

XII. REGULAR BOARD MEETING

- The Board members returned to regular session at 9:04 pm.

XIII. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 9:06 p.m.

Minutes submitted by:
Gina Moya, Asst. to the President
Kirtland Community College - Grayling

Adopted by the Board on: _____