

KIRTLAND COMMUNITY  
COLLEGE  
Board of Trustees  
Special Meeting Minutes  
December 7, 2023

Date: Thursday, December 7, 2023

Type: Special Meeting

Time: 5:00 pm

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

**Present:** MaryAnn Ferrigan, Chairperson  
Jack Kramer, Vice Chairperson  
Ed Pearen, Secretary  
Amy Knepp, Trustee  
Tom Ritter, Trustee  
Roy Spangler, Trustee  
Alan Bruder, Trustee

**Kirtland Community College Guest:**

Matthew Biermann	John Thiel
Gina Moya	Barb Walden
Chris Bowman	Matt Rice

**Absent:**

I. ROUTINE

- The Special Board meeting was called to order by MaryAnn Ferrigan, Chairperson, at 5:00 pm in Kirtland's Community Room A.
- Roll Call – All board members were present

II. GUESTS

- Angela Povart, Pauly Group via Zoom

III. DISCUSSION

- Discussion ensued regarding prospective Presidential Candidates – Marc Thomas, Bryan Newton, and Gary Roberts.
- Board members discussed the Constituency Feedback Surveys on each candidate.
- Each board member discussed which candidate was their primary selection. Dr. Gary Roberts was the candidate selected to be Kirtland's eighth president.
- Discussion ensued on how the selected candidate would be contacted.
- Chairperson Ferrigan discussed the language of the motion to be made during the Board meeting.
- Angela Provart provided feedback to the board members regarding the parliamentary procedures that should be followed at the board meeting.
- Chairperson MaryAnn and Angela will meet tomorrow with Vanessa and discuss Dr. Robert's compensation. The Board members further discussed their prior decision on the base salary and cap on the total compensation package, including fleet car and cap on moving package.
- Vanessa N. (HR Director) reminded board members that the compensation package does not include benefits, such as HSA, leave time, basic retirement contributions, and other benefits outside the offered compensation plan. The Board reviewed the surrounding Community College presidents' salaries and compensation with Angela.
- Discussion ensued on the start date for the new President and college-provided vehicle expense – Chairperson Ferrigan requested Chris Bowman to provide written options regarding a fleet car for the new President (allocation amount; purchase price plus any renewals) to discuss with the newly elected President.
- MaryAnn will contact Dr. Roberts to offer him the position during the official Board meeting at 7

pm tonight.

#### IV. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 5:47 pm.  
**The Board members entered a Workgroup session on Board Self Evaluations at 5:55 pm.- 6:50 pm.**

Minutes submitted by:  
Gina Moya, Asst. to the President  
Kirtland Community College - Grayling

**Adopted by the Board on:** \_\_\_\_\_