

**KIRTLAND COMMUNITY COLLEGE**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES**  
**February 16, 2016 - Administration Building, Room 253**

*The meeting was called to order by Chair Ferrigan at 7:00 p.m.*

***Roll Call:***

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler (Via Zoom), Ruggero Dozzi

Trustees Absent: Dave Dougherty and Amy Knepp

Employees Present: Tom Quinn, Jason Broge, Evelyn Schenk, Marcell Romancky, Dale Shantz, Ilene Scherer, Michelle Vyskocil, Tim Scherer, Heidi VanWagner

Guests Present: Jonathan Burke-KCC Student Senate, Matt Varcak-The Oscoda County Herald

**Welcome and Introduction of Guests**

**Public Comment:** None

**Consent Agenda:** *Motion by Vice Chair Kramer, second by Trustee Pearen to approve the consent agenda for the minutes of the February 16, 2016 Regular Meeting of the Board of Trustees as presented. Motion carried via voice vote.*

**New Business**

1. Policy Change
  - a. POL 6.008 Transfer of Credits: *Motion by Trustee Spangler, second by Trustee Dozzi to move this policy change to 2<sup>nd</sup> reading including the definitions of regional and non- regional and including prior learning options. Motion carried via voice vote. Amendments to be included in 2<sup>nd</sup> reading.*
  - b. POL 2.130 Vending: *Motion by Trustee Dozzi, second by Vice Chair Kramer to move this policy change to 2<sup>nd</sup> reading including the word "tobacco after alcohol" and remove "and can terminate outside contracts". Motion carried via voice vote. Amendments to be included in 2<sup>nd</sup> reading.*
  - c. POL 2.195 First Aid Equipment: *Motion by Trustee Dozzi, second by Vice Chair Kramer to move this policy change to 2<sup>nd</sup> reading to include the addition of a defibrillators in each main building. Motion carried via voice vote. Amendments to be included in 2<sup>nd</sup> reading*
2. Academic Calendar: *Motion by Chair Ferrigan, second by Vice Chair Kramer to approve the 2016/17 Academic Calendar. Motion carried via voice vote.*

3. Winter Recess: *Motion by Chair Ferrigan, second by Vice Chair Kramer to approve the Resolution for 2016 Winter Recess.* Motion carried via voice vote.
4. Selection of auditing firm: *Motion by Chair Ferrigan, second by Vice Chair Kramer to select Rehman as our new auditing firm with a four year contract.* Motion Carried via voice vote.

### **President's Report**

1. Early Middle Colleges: Vanderbilt is very interested in pursuing a 13 year model for their school. T. Quinn provided Vanderbilt administration and Board Members a tour of the M-TEC facility.
2. C.O.O.R. Update: All C.O.O.R. districts are interested in signing an early college agreement with the exception of West Branch/Rose City. Unable to disclose many details as negotiations are currently ongoing, but will keep the Board informed of progress.

### **Personnel Report: D. Shantz**

1. One bit of good news, an Instructor of Health Information Technology requested rescission of her request to resign. We are delighted that she has decided to stay at Kirtland.

**Recommendation for capital improvements on campus (Roscommon):** *Motion by Trustee Dozzi, second by Trustee Spangler to approve the recommended capital improvements projects for Year 1- FY 2016/17, replacing the Air Handling Unit, making the Auto Lab Renovations, and purchasing the Auto Lab fixtures and equipment.* Motion carried by voice vote.

### **Board Member Reports/ Open Discussion**

- Trustee Kramer discussed ad in the *Resorter* regarding Charleton Heston Academy advertising college credits available with Lake Superior State University and Jackson College. It is upsetting that they are not working with Kirtland Community College. He requests that Dr. Quinn attempt to open a dialogue with the Academy as he would like to see those local students being served at home here at Kirtland.
- Trustee Dozzi shared that he believes that the new Foundation Director (J. Page) is doing very well and providing great leadership. T. Quinn mentioned that he will be going along with J. Page to pick up more donations at the end of this month.

### **Announcements**

- KCPA: Tony Kenny's Irish Celebration on March 12, 2016
- No March Board Meeting
- April 13, 2016 9:00 a.m.-1:00 p.m. Board Retreat
- April 19, 2016 next KCC Finance Committee Meeting and Board Meeting
- February 20, 2016 T. Quinn will be meeting with Arauco/North America
- March 9, 2016 10:00 a.m.- Steering Committee M-TEC in Gaylord

*Motion by Trustee Dozzi, second by Trustee Pearen to move to Executive Session to discuss contract negotiations.* Motion carried via voice vote.

Returned to regular session at 8:12 p.m.

*With no further business, Chair Ferrigan adjourned the meeting at 8:13 p.m.*