

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
February 24, 2022

Date: Thursday, February 24, 2022

Type: Regular Meeting

Time: 6:56 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling &
Via Zoom Software

Quorum: Satisfied (minimum of four required)

Present: Amy Knepp, Acting Chairman
Ed Pearen, Secretary
Alan Bruder, Trustee
Tom Ritter, Trustee
Roy Spangler, Trustee
MaryAnn Ferrigan (via Zoom)
Jack Kramer (via Zoom)

Kirtland Community College Guest:
Dr. Tom Quinn – President
Matt Biermann
Dr. Amy Fugate
Gina Moya
Ron Sharpe – Zoom
Kristen Barnhart
Chris Bowman
Michelle Vyskocil

Absent: N/A

I. Routine

- Call to Order: 7:00 p.m. by Acting Chairperson Amy Knepp
- Pledge of Allegiance
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education, guiding students and communities toward success.
- Roll Call – All board members were present in person or by Zoom Conferencing
- Welcome to Guests –Dr. Quinn introduced KCC Faculty guests: Nicole Claussen, John Thompson, and Tony Madaji.
- No Public Comments

II. Consent Agenda

- a. December 16, 2021, Regular Board Meeting Minutes
- b. Revision of POL 2.155 Memberships
- c. Revision of POL 6.007 Admissions to Kirtland Community College
- d. Revision of POL 2.105 Fiscal/Budget Reserves

Motion by Trustee Roy Spangler to accept Consent Agenda (a-d) as presented, and the policies presented be approved as a second read. Second by Secretary Ed Pearen. No further discussion. Motion passed unanimously without dissent.

III. NEW BUSINESS

- Revision of POL 5.315 Addition of New Classified Staff Positions: Motion by trustee Tom Ritter to accept as a first read with amendments and forward to the agenda of the March Board meeting for a second reading. Second by Trustee Alan Bruder. No further discussion. Motion passes without dissent.
- Revision of POL 6.056 Residency. Motion by trustee Tom Ritter to accept as a first read with amendments and forward to the agenda of the April Board meeting for a second reading. Second by trustee Alan Bruder. Discussion ensued regarding students living in campus

housing. No further discussion. Motion passes unanimously without dissent.

- Resolution – Changes in Surgery Technology Certificate Program. Motion by trustee Alan Bruder to accept the resolution for the Surgery Technology Certificate Program changes. Second by trustee Roy Spangler. No further discussion. Motion passes unanimously without dissent.
- Resolution – Authorizing the President of the College to sign a Purchase Agreement for the Roscommon Campus. Motion by Amy Knepp to accept and approve the resolution authorizing Dr. Quinn to sign a Purchase Agreement for the Roscommon campus. Second by trustee Roy Spangler. Dr. Quinn provided a presentation regarding the provisions in the Purchase Agreement; discussion ensued with the board members. No further discussion. Resolution adopted by Roll Call vote: Amy Knepp – Aye, Roy Spangler – Aye, Alan Bruder – Aye, Tom Ritter – Aye, Ed Pearen – Aye. Resolution signed by Ed Pearen, secretary of the board.

IV. Old Business - None

V. President's Report

- Dr. Quinn provided a PowerPoint presentation on the use of the Event Center for the board members. The presentation provided information on current guidelines for managing event center scheduling, staff responsibilities, who coordinates specific events, athletic events, pricing guidelines, student fees, all things associated with the Event Center, currently scheduled events, scheduling software, and the Event calendar. Dr. Quinn provided board members with the Event Center Brochure.
- Collegiate Athletics - basketball division and the college teams Kirtland will play against next year was discussed with the board members.
- M-Tech Remodeling and Construction Report – Dr. Quinn discussed the construction occurring at M-Tech and the planned construction phases; funding sources – grants and outside funding; vocational programs at M-Tech.
- Student Housing Update– land is being cleared, floor plans have been selected, marketing videos planned, plans for first two buildings (handicap accessible rooms). The second floor plan includes living space for house managers.
- Vaccination Status Update – Dr. Quinn shared data with the board about
- Budgeting – Discussion of new classes, state appropriations, and budget sheets received from department managers

VI. Board Member Reports/Open Discussion

VII. Public Comments – Revisited

- Comments from Jack Kramer regarding information learned at the conference; meeting with Congress Bergman – and discussion about accreditation; discussed softball use on new gym floors; met with MCCA new president who is planning to visit Kirtland.

VIII. ADJOURNMENT

With no further business to discuss, Chairperson Amy Knepp adjourned the meeting at 8:08 p.m.

Minutes submitted by:
Gina Moya, Asst. to the President

Adopted by the Board on: March 17, 2022