CALL TO ORDER: 7:10 p.m. by Jack Kramer, Vice Chairman

Welcome:
- Members and guests were welcomed by Vice-Chairman Jack Kramer.
- Gina Moya, replacing Amy Kuch as Assistant to the President, was introduced by Dr. Tom Quinn and welcomed by Vice Chairman and Trustee members.

Public Comment: No members of the public community were present.

Consent Agenda:
- Motion by Trustee Bruder: Move to accept the Consent Agenda (A-C) as presented.
  A. Minutes from December 19, 2019, Board of Trustee Meeting Minutes.
  B. POL 5.100 Compliance with College Policies, second read.
  C. POL 6.010 Registration, second read.
- Seconded by Trustee Knepp. Passed without dissent.

NEW BUSINESS

Request for Property for Well Water System Upgrade
- Jason Broge, CFO of Kirtland Community College, discussed the lease agreement made with the State of Michigan regarding the Well Water System Upgrade. The State of Michigan will convey title once all Bonds were paid in full. The college is now eligible to request a reconveyance of the property which was deeded to the State. A formal request for reconveyance must be provided to the State, along with a Certificate Regarding Resolution signed by the Board Secretary, Ed Pearen.

- Motion by Trustee Knepp: Move to approve the request for the conveyance of property for the Well Water System Upgrade.
- Motion was seconded by Trustee Spangler.
- Passed without dissent.

Request for Conveyance of Property for Academic/Building, Art/Maintenance Building, and Administration Building
Jason Broge, CFO of Kirtland Community College, discussed the bonds issued by the State Building Authority, which in part financed the college’s remodeling project of the Academic, Art, and Administration Buildings which are now paid in full. A formal reconveyance of the property must be submitted to the State along with a Certificate Regarding Resolution for signed by the Secretary, Ed Pearen.

- Motion by Trustee Bruder: Move to request the State convey title to college by quitclaim deed.
- Motion was seconded by Trustee Pearen and passed without dissent.

OLD BUSINESS

Motion to Take from Table:
• POL 5.030 Salary Schedule for Teaching Faculty, tabled on December 19, 2019, for further review and research on the existing policy.
  o Motion by Trustee Bruder: Move to take from the table the Salary Schedule policy, POL 5.030, and place back on the table for discussion.
  o Motion seconded by Trustee Knepp;
  o POL 5.030 brought back for discussion

Review of POL 5.030 Salary Schedule for Teaching Faculty:
• Discussion ensued regarding the history behind the original policy, as presented by Nathan Sutton, Assoc. Human Resources Director. Sutton informed the Board that the Para Act of 1947, the college needs to honor the faculty agreements when making salary considerations, not a required policy, but it does serve as a reminder to administrators that the law exists. Sutton suggests keeping the policy and review if the law changes.
• Motion by Trustee Pearen: update POL 5.030 Salary Schedule for Teaching Faculty – first read. Seconded by Bruder, passed without dissent.

REPORT FROM PRESIDENT:
• PowerPoint slide presented on Advanced Placement – Postsecondary Enrollment Options Act (PEOA) of 1996.
  • Highlights of the Act:
    ▪ Restrictions apply (Course cannot be offered by student’s high school, academic in nature, specific subject area, up to 10 courses overall, students must achieve a qualifying score).
    ▪ Scored 1 point to 5 points – Scores below three (3) will not be accepted into the class.
    ▪ Scoring 4-5 may get college credit;
    ▪ Other limitations and restrictions to the PEOA
  • Facts about Advanced Placement tests:
    ▪ 2.8 mil students take one of these tests; amounts to about one-half income for the county;
    ▪ Average high school student score is 3.04 (not easy to get a qualifying score that will transfer); scores reviewed from Michigan State
    ▪ Local students – 37% took the test, 11% passed; Not everyone who takes AP test will pass;
    ▪ AP Courses do not always improve a student’s college options,
    ▪ University credit is not guaranteed;
  • The main question to ask: “What’s better a grade of C or better in a KCC transfer course that will transfer.”
    ▪ Action Items: Dr. Quinn to target parents and students through social media; communicate to public and parents about the advantages of the community college; provide the Executive Director with Kirtland’s challenges with Dual Enrollment and area high schools to get him involved; emphasize to high schools the financial benefits of Dual Enrollment at Kirtland.

• West Branch Campus: Motion passed at December 17, 2019 Board meeting to sale West Branch Campus. Dr. Quinn and Jason Broge reported to the Board the sale of the campus is currently on track to be sold within the next two to three weeks; speaking with Title Company. The campus will be used as an Alternative Education site; also working on Press Release;
• Roscommon Campus: Temporary decision, waiting until Feb or March to get a proposal from interest party;
• Enrollment Increase: 1.9% increase in enrollment; not over budget projection – but 1.9% above last year. Congratulations to Student Services. Looking at new programs to offer. Discussion on why

Board Members Report/Open Discussion
• Quorum Discussion: Discussion ensured by Board members as to who will be present for February 2020. A majority of the Board members will be out of the state/country on the date of the meeting. The Board will not meet the minimum number of members to make a quorum.
  o Motion: by Trustee Spangler; to cancel the February Board meeting; seconded by Trustee Knepp. Motion carried with no dissent.

Announcement:
• The next regular Board of Trustees meeting will be held on Thursday, March 19, 2020.
ADJOURNMENT
With no further business to discuss, the meeting adjourned at 8:06 p.m.

Minutes submitted by:
Gina Moya

Adopted by the Board during the meeting on:

Date

President’s Signature