

KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
January 18, 2018

Meeting called to order by Acting Chair Knepp at 7:01 p.m.
Pledge of Allegiance and reading of the Board of Trustee's Mission Statement.

Roll Call: Trustees present: Amy Knepp, Ed Pearen, Tom Ritter, Aaron Coltrane

 Trustees absent: MaryAnn Ferrigan, Roy Spangler, Jack Kramer (attended via Zoom)

 Employees present: Tom Quinn, Jason Broge, Michelle Vyskocil, Julie Lavender

Welcome and Introduction of Guests (none)

Public Comment: None

Consent Agenda: Motion by Trustee Coltrane, second by Trustee Pearen, to approve the January 18, 2018 consent agenda (A & B) as presented. All in favor. Motion carried.

President's Report:

- ❖ Higher Learning Commission-Reaffirmation of Accreditation
Dr. Tom Quinn began by noting the college did receive reaffirmation of accreditation and expects to hear further from the Higher Learning Commission in February. Dr. Quinn also stated the college expressed a definite interest in having a voice as to which 'pathway' the college will follow.
- ❖ Proposal for board self-evaluation
Dr. Quinn inquired of the board an interest in completing a self-evaluation. Members present agreed to the idea and Trustee Knepp volunteered to work with Dr. Quinn in completing a self-assessment process.
- ❖ Three board positions are up for renewal this year. Dr. Quinn briefly reviewed what is required to run for office of Trustee.
- ❖ Architect's rendering of Grayling addition – CFO J. Broge presented and reviewed Architect's drawings of the HLC addition, as well as the timeline for the process. Currently 26 packages going out for bid. Anticipate bid proposals to be presented to the Board for approval sometime in March. Budget currently on target.
- ❖ Michelle Vyskocil, V. P. of Student Services, presented preliminary winter enrollment numbers. The college budgeted to be flat, but has exceeded the tuition hour goal. Kirtland is one of the few community colleges in Michigan that has increased enrollment. Dual enrollment and early college continues to grow.

New Business:

- C. Motion by Trustee Ritter, second by Trustee Coltrane, that the Board approves the 2018-2019 Academic Calendar as presented. All in favor. Motion carries.

Board Member Reports / Open Discussion

- ❖ Dr. Julie Lavender, V. P. of Instructional Services, noted that she and Jeff Lavender visited Mio schools the past two days where they had to opportunity to converse with students who expressed an interest in attending Kirtland as their college of choice.
- ❖ Dr. Lavender went on to note that Kirtland was approved for a degree completion pathway/partnership with METC (Medical Education and Training Campus) for our Surgical Technology AAS. METC is home to medical training for all branches of the military. Military members who complete the accredited METC Surgical Technology Program will be granted credit at Kirtland if they want to complete the AAS through us.
- ❖ Dr. Lavender also shared that the college received grant monies that will allow for three student veterans to travel to Traverse City for the advanced screening of the movie “12 Strong”, based on local author Doug Stanton’s book ‘Horse Soldiers’, which tells the story of a U.S. Special Forces team sent to Afghanistan right after the 9-11 attack.

Review of the announcements and calendar items as listed on the agenda.

With no further business, Acting Chair Knepp declared the meeting adjourned at 7:54 p.m.