

KIRTLAND COMMUNITY  
COLLEGE  
Board of Trustees  
Regular Meeting Minutes  
January 4, 2024

Date: Thursday, January 4, 2024

Type: Regular Meeting

Time: 7:00 pm

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

**Present:** MaryAnn Ferrigan, Chairperson  
Jack Kramer, Vice Chairperson  
Ed Pearen, Secretary  
Amy Knepp, Trustee  
Tom Ritter, Trustee  
Alan Bruder, Trustee

**Kirtland Community College Guest:**  
Dr. Tom Quinn – President  
Matthew Biermann            John Thiel  
Gina Moya (Zoom)            Barb Walden  
Chris Bowman                Tony Madjai  
Michelle Vyskocil            Jake Haulotte  
Renee Artman

**Absent:** Roy Spangler, Trustee (Zoom)

I. ROUTINE

- The Board meeting was called to order by MaryAnn Ferrigan, Chairperson, at 7:00 pm in Kirtland's Community Room A.
- Pledge of Allegiance, led by the Board members
- Chair MaryAnn Ferrigan read Kirtland's Mission and Vision Statement
- Roll Call – Trustee Roy Spangler was absent but present via Zoom; all other members present

II. WELCOME OF GUESTS

- Dr. Quinn introduced guests Becky Socia and Natalie Davis from COOR ISD and Kirtland's director of financial aid, Kemmoree Duncombe.

III. PUBLIC COMMENTS

- No members of the public were present

IV. CONSENT AGENDA

- a. Minutes from December 7, 2023, Regular Board Minutes
- b. Minutes from December 7, 2023, Special Board Meeting
- c. Minutes from December 7, 2023, Closed Session Meeting
- d. Minutes from December 1, 2023, Staff Forum Minutes
- e. Minutes from November 28, 2023, Special Board of Trustees Meeting
- f. Minutes from November 29, 2023, Direct Report Forum Meeting
- g. Minutes from November 29, 2023, Open Forum Meeting
- h. Minutes from November 29, 2023, Direct Report Forum
- i. Minutes from November 29, 2023, Staff Forum Meeting
- j. Minutes from November 29, 2023, Special Board of Trustees Meeting
- k. Minutes from November 30, 2023, Special Board of Trustees Meeting
- l. Adoption of POL 1.060 Board Member's Ethical Code - 2nd Read

Motion by trustee Amy Knepp to accept the Consent Agenda (a-l) as presented with corrections to December 7 meeting minutes. Seconded by trustee Amy Knepp, there is no further discussion. Motion passed without dissent.

V. OLD/POSTPONED BUSINESS

- Lamar Advertising - Digital Sign Lease Agreement
  - Motion by Vice Alan Bruder to move Lamar Advertising to the table for further discussion. Seconded by Vice Chair Jack Kramer. No further discussion. Motion passed without dissent.

#### VI. NEW BUSINESS

- Motion by Vice Chair Jack Kramer to approve the location and Lease Agreement to Lamar Advertising – for a Digital Sign on Kirtland's property. No further discussion. Roll call vote: Jack Kramer – Yes; Ed Pearen – Nay; Alan Bruder – Yes; Amy Knepp – Yes; Tom Ritter – Nay; MaryAnn Ferrigan – Yes. Ayes = 4; Nays = 2; Absent = 1. Motion Carries.

#### VII. PRESIDENT'S REPORT

- Natalie Davis, Director of COOR ISD's CTE, presented a PowerPoint presentation on the COOR ISD CTE Millage that will go on the ballot this February or March.
- Kemmoree Duncombe, Director of Financial Aid, presented a PowerPoint presentation to the board members explaining the State of Michigan Financial Aid and how financial aid is distributed to students at Kirtland.
- Michelle Vyskocil announced that Kemmorree D. received a nationally recognized certification as a financial award administrator.
- Dr. Quinn announced that Kirtland received a letter from the MI Tax Tribunal, received an exemption for taxes, and won its case in the tax courts.
- The Grayling Cloggers have resigned their contract with Kirtland, and Ballroom dancing classes will begin on February 8.
- Dr. Roberts's contract is signed, and he has been working with Dr. Quinn and Vanessa.
- Dr. Quinn read a FaceBook post about Dual Enrollment from Ogemaw County.
- Matt Bierman has been appointed to the West Branch/Rowe City School Board
- Enrollment goals are being met.
- Dr. Quinn provided an update on the Title III grant and the Rotary Club

#### VIII. BOARD MEMBER REPORTS/OPEN DISCUSSION

- Discussion ensued regarding the February Board meeting; Dr. Quinn will look at the agenda and make a call.
- Vice Chair Jack Kramer will not attend the ACCT Legislative meeting on February 4-7; no other members were available.

#### IX. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 9:06 pm.

Minutes submitted by:  
 Gina Moya, Asst. to the President  
 Kirtland Community College - Grayling

**Adopted by the Board on:** \_\_\_\_\_