

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES**

Agenda

Thursday - January 5, 2017

7:00 p.m. Regular Meeting

Kirtland Community College-Roscommon Campus

Administration Building Room 251

10775 N. St. Helen Road, Roscommon, MI 48653

- 1. Call to Order, Pledge of Allegiance**
- 2. Roll Call**
- 3. Welcome and Introduction of Guests**
- 4. Swearing-In Ceremony for new Board Members: Mr. Aaron Coltrane, and Mr. Tom Ritter and for re-elected Board Members: Ms. Amy Knepp, and Mr. Roy Spangler.**

By-laws of the Board of Trustees of Kirtland Community College

Section 5. Oath of office

Each person elected or appointed to the Board of the community college district shall take and subscribe to the following oath or affirmation: *“I do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of this state, and that I will faithfully discharge the duties of the office of member of the Board of Trustees according to the best of my ability.”*

5. Election of Officers-

By-laws of the Board of Trustees of Kirtland Community College Section 7. Officers-when elected

Officers of the Board shall be elected at the organizational meeting of the Board, during the, regular Board meeting in January, after an even year election. In case of a vacancy in any office, each vacancy shall be

6. Public Comment

- 7. Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

If any item is not removed from the Consent Agenda, the action on the agenda is approved / accepted by single Board action adopting the Consent Agenda

- a. Minutes from the November 15, 2016 Finance Committee Meeting.
- b. Minutes from the November 15, 2016 Regular Board Meeting.
- c. Minutes from the December 2, 2016 Board Retreat
- d. POL 4.000 Educational Programs-2nd Reading, Review for reaffirmation
- e. POL 4.010 Academic Calendar- 2nd Reading, with proposed revisions
- f. POL 4.015 Graduation Requirements- 2nd Reading, with proposed revisions
- g. POL 4.020 Curricular Offerings- 2nd Reading, Review for reaffirmation
- h. POL 4.030 Credit by examination-2nd Reading, with proposed revisions

Suggested Motion: *That the Board of Trustees of Kirtland Community College approves the Consent Agenda as presented.*

8. President's Report- T. Quinn

- a. Recognition of Service for Dave Dougherty and Rug Dozzi
- b. Update on the Michigan Forest Products Institute
- c. Update on the Grayling campus site plan
- d. Personnel Report- D. Shantz
- e. Report from Academic Services- J. Lavender

9. New Business

- a. Policy Reviews –J. Lavender
 - POL 4.055 Textbook Selection-1st Reading, Review for reaffirmation
 - POL 4.080 Evaluation of Probationary Faculty-1st Reading, Review for reaffirmation
 - POL 4.090 Field Trips- 1st Reading, Review for reaffirmation
- b. Policy Review- M. Vyskosil
 - POL 6.026 Graduation Honors- 1st Reading, Review for reaffirmation

10. Board Member Reports / Open Discussion

11. Announcements

- January 24, 2017 Administrative Retreat at The MacMullan Conference Center

12. Adjournment