

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES
Administration Building Room # 251-252
10775 N. St. Helen Road
Roscommon, MI 48653**

MINUTES

January 5, 2017

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler (via zoom), Tom Ritter, Aaron Coltrane, and Amy Knepp

Employees Present: Tom Quinn, Jason Broge, Heidi VanWagner, Julie Lavender, Dale Shantz, Michelle Vyskocil, and Laura Percival

Guests Present: Nick Powers- *Oscoda County Herald*

The meeting was called to order by Chair Ferrigan at 7:00 p.m.

Call to Order, Pledge of Allegiance

Welcome and Introduction of Guests

The Swearing-In Ceremony for new Board Members: Mr. Aaron Coltrane, and Mr. Tom Ritter and for re-elected Board Members: Ms. Amy Knepp, and Mr. Roy Spangler was conducted by Chair Ferrigan.

Public Comment: None

Election of Officers (All two-year positions)

*Motion by Vice-Chair Kramer, second by Trustee Knepp to nominate MaryAnn Ferrigan to remain in the role as Chair of the Kirtland Community College Board of Trustees. **Motion carried.***

*Motion by Chair Ferrigan, second by Trustee Pearen to nominate Jack Kramer to remain in the role of Vice-Chair of the Kirtland Community College Board of Trustees. **Motion carried.***

*Motion by Chair Ferrigan, second by Trustee Knepp to nominate Trustee Pearen to the position of Secretary Treasurer. **Motion carried.***

*MCCA Board of Directors/Delegate to MCCA Board Meeting shall be Mary Ann Ferrigan
MCCA Board of Directors/Delegate-Alternate shall be Roy Spangler*

*KCC Foundation Representative shall be Amy Knepp
KCC Foundation Representative-Alternate shall be Roy Spangler*

*Personnel Subcommittee Board Member Representatives shall be Ed Pearen and MaryAnn Ferrigan
Delegate to the Association of Community College Trustees shall be Jack Kramer*

Representative to the Governance Advisory Board for M-TEC shall be Jack Kramer and Roy Spangler

Representative to the Curriculum and Instruction Committee shall be Amy Knepp

Finance Committee- All members are included on this committee.

Consent Agenda: *Motion by Trustee Spangler, second by Trustee Knepp to approve the consent agenda as presented for the January 17, 2017 Board of Trustees Meeting. **Motion carried.***

President's Report- T. Quinn

- Recognition of Service for Dave Dougherty and Rug Dozzi was deferred until a later date due to calendar issues.
- T. Quinn updated members on the Michigan Forest Products Institute.
- T. Quinn will send a picture of an architectural mock up to members.
- There are 188 acres at the Grayling Campus location and the process for a site plan has begun.
 - Discussion on easements and whether we can use this property for such. Chair Ferrigan will follow-up.
- The Personnel Report was provided by D. Shantz
- J. Lavender provided written materials and a report from Academic Services.
 - CIC Summary provided
 - Discussion of earning potential for M.A.'s. and how to best promote this to high school seniors.
 - About 30% of Kirtland's coursework is currently on-line.

New Business

- Policy Reviews- J. Lavender
 - POL 4.055 Textbook Selection-1st Reading for reaffirmation: Discussion to edit and include on the next meeting agenda.
 - *Motion by Trustee Knepp, second by Vice-Chair Kramer to move POL 4.080 Evaluation of Probationary Faculty, POL 4.090 Field Trips and POL 6.026 Graduation Honors to second reading. **Motion carried.***
- *Motion by Trustee Spangler, second by Vice-Chair Kramer to move Board Meeting to the third Thursday of each month rather than the third Tuesday, beginning in March 2017. **Motion carried.***
 - The next Board of Trustees meeting will be held on Tuesday, February 14, 2017.

Board Member Reports / Open Discussion

- Vice-Chair Kramer reported on the retirement luncheon he attended in December. He thanked staff for their efforts.
- The U.C. Joint Board Meeting held in December was discussed. It went very smoothly and quickly. It was agreed that there was a great deal of enthusiasm in the room that morning about the future of Kirtland in Gaylord.

Announcements- T. Quinn

- January 24, 2017 Administrative Retreat at the MacMullan Conference Center
- January 9, 2017 Winter classes started
- January 19, 2017 Foundation Board Meeting will be held at 2:30- Roscommon Campus.

With no further business, Chair Ferrigan adjourned the meeting at 7:45 p.m.