

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees Regular
Meeting Minutes July 15, 2021

Date: Thursday, July 15, 2021

Time: 7:00 p.m.

Location: Kirtland Community College, Grayling &
Via Zoom Software

Type: Regular Meeting

Notice Provided in Advance: Yes

Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Tom Ritter, Trustee
Alan Bruder, Trustee
Roy Spangler, Trustee
Amy Knepp, Trustee

Kirtland Community College Guest:

Dr. Tom Quinn – President	Ron Sharpe - Zoom
Matt Biermann – IT staff	Kristen Barnhart
Nathan Sutton	Chris Bowman
Michelle Vyskocil	Gina Moya - Zoom
Dr. Amy Fugate	Marj Esch - Zoom

I. ROUTINE

- Call to Order: 7:00 p.m. by Chairperson Mary Ann Ferrigan
- Pledge of Allegiance (said during the Public Budget hearing)
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education, guiding students and communities toward success.
- Roll Call –All board members were present in person
- Welcome to Guests

II. Consent Agenda:

~~A. June 17, 2021, Regular Board Meeting Minutes~~

~~B. June 17, 2021, Public Hearing on College Budget Minutes~~

C. Revision of POL 2.240 Supplanting

D. Revision of POL 5.400 Workers Compensation

E. Revision of POL 6.030A Academic Probation and Academic Dismissal

F. Revision of POL 2.210 Compliance with the ADA

Motion by Trustee Roy Spangler to accept Consent Agenda (C - F) without the minutes for the June 17 Regular Board meeting minutes and the June 17 Public Hearing on College Budget minutes.

Second by Trustee Amy Knepp. No further discussion. Motion passed unanimously without dissent.

III. NEW BUSINESS

- Revision of POL 5.145 Terminations. Motion by Trustee Ed Pearen to accept as a first read and forward to the agenda of the August Board meeting for a second reading. Second by Trustee Alan Bruder, no discussion, motion carries; passed unanimously.
- Revision of POL 5.365 Timesheets. Motion by trustee Amy Knepp to accept as a first read and forward to the agenda of the August Board meeting for a second reading. Second by Trustee Jack Kramer. No further discussion. Motion passes unanimously without descent,
- Revision of POL 6.031 Academic Amnesty. Motion by trustee Jack Kramer to accept as a first read with amendments and forward to the agenda of the August Board meeting for a second reading. Discussion ensued among Board members regarding changes, processes, and effectiveness. Second by trustee Ed Pearen. No further discussion. Motion passes unanimously without descent.
- Resolution to appoint a person to sign a perpetual lease with American Tower Company. Dr. Quinn suggests to the Board that Chris Bowman or Ed Pearen be appointed. Motion by trustee Alan Bruder to appoint Chris Bowman, Vice President of Business Services to sign the Perpetual Lease from American Tower Company due to specific requirements.

Discussion ensued regarding the document's specific requirements. Second by trustee Roy Spangler. No further discussion. Roll Call vote: Alan Bruder – Aye, MaryAnn Ferrigan – Aye; Amy Knepp – Aye; Roy Spangler – Aye; Tom Ritter – Aye; Jack Kramer – Aye; Ed Pearen – Aye. Motion passes 7 to 0.

- Signatures from Board members authorizing the sale of a lease to American Tower Company. American Tower Company requires each of the seven trustees to sign an Affidavit attesting their voting percentage (1/7th percent for each trustee) as a Trustee member. After completing and signing the Affidavit, each trustee requested two individuals present at meeting to sign as a witness. Notary Public Terri Robson was present to notarize each affidavit signed the trustees. The signed affidavits were given to Chris Bowman, V.P. of Business Services.

IV. President's Report

- Ribbon Cutting Ceremony – September 10. Dr. Quinn provided a copy of the Ribbon Cutting schedule with the board members; some board members have talking points during the ceremony. Dr. Quinn discussed with the board the dignitaries scheduled to speak at the event and the dignitaries invited. Members with speaking parts will received a detailed schedule; Dr. Quinn is also providing a list of speaking points. Also discussed were other speakers – student and community member. September 11 will be Open House which is informal. Dr. Quinn explained the program for Open House. Question regarding apparel worn by the Board members; matching polo shirts will be provided for the Board members.
- Opening the college for public meetings – Dr. Quinn informed the members that Kirtland was now open for public meetings; Biggby is open and being advertised; discussion ensued regarding notifying local industries.
- Discussion ensued regarding

V. Board Member Reports/Open Discussion

- The Kirtland Foundation requests a joint meeting with the Board Members on August 19 at 5:00 p.m. just before the Board's regular meetings. Kirtland will provide dinner for the meeting with the Foundation.
- Dr. Quinn discussed having a meeting on the Gaylord campus – September 9th was discussed due to the GAB meeting.
- Vice Chairperson Kramer reported on a meeting with Workforce Development Director Kathleen Fox with Roy Spangler.

VI. Public Comment – No members of the public present

VII. Announcements & Calendar Items

- MCCA pins awarded to Jack Kramer – 10-year pin; Amy Knepp – 5-year pin.
- MCCA Zoom conference July 20-22 – all members are registered.
- August 25 and 26 – vaccination clinic held on campus 11 a.m. – 1 p.m.
- October 13-16 is ACCT Leadership Congress – Dr. Quinn, Chairperson Ferrigan and Vice Chair Kramer are registered to attend.

VIII. ADJOURNMENT

With no further business to discuss, Chairperson Mary Ann Ferrigan adjourned the meeting at 7:58 p.m.

Minutes submitted by:
meeting on Gina Moya

Adopted by the Board during the

Date

/s/

President's Signature