Kirtland Community College

Board of Trustees
Regular Meeting Minutes

Date: Thursday, July 17, 2025
Time: 7:00 pm
Location: Kirtland Campus Comm. Room A

Type: Regular Meeting
Notice Provided in Advance: Yes
Quorum: Satisfied (minimum of four required)

Present: MaryAnn Ferrigan, Chairperson
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Roy Spangler, Trustee
Alan Bruder, Trustee

Absent: Tom Ritter, Amy Knepp

Kirtland Community College Guest:
Gary Roberts – President

Chris Bowman	Renee Artman
John Thiel	Matt Biermann
Barb Walden	Tom Pavelek
Matt Rice	Marty McDermott
Tony Madaj	Lynn Hause
Ernest Collins	Paul Koepke

I. ROUTINE

- Chairperson MaryAnn Ferrigan called the meeting to order at 7:00 pm in Community Room A at Kirtland Grayling Campus.
- Pledge of Allegiance, Led by Trustee Roy Spangler.
- Trustee Alan Bruder read Kirtland's Mission Statement
- Roll Call - Trustee Tom Ritter and Trustee Amy Knepp were absent.

WELCOME OF GUESTS & Introductions of New Employee (s):
Chairperson MaryAnn Ferrigan welcomed Douglas Marsh from Oscoda, Ogemaw, and Arenac Newspapers.

Corin McDonald - Financial Aid Advisor

Public Comments:
None

Convergint: Representatives from Convergint presented on the campus safety initiative, outlining goals to create a safer campus, implement the latest technology, and improve emergency response capabilities. They addressed concerns about emergency alert systems and emphasized the importance of human intervention in lockdown procedures, noting that different institutions handle this aspect differently. The presentation ended with an overview of the project and future steps and a question and answer session.

Trustee Spanger called for a Recess at 8:05 pm.
Chairperson MaryAnn Ferrigan called the meeting back into session at 8:16 pm.

<u>Motion</u> by MaryAnn Ferrigan to direct the President of the College to enter into an agreement for Phase One contingent upon positive references.
<u>Seconded</u> by Jack Kramer. Discussion ensued
A vote was taken, Motion passed unanimously.

II. ADDITION/DELETION TO AGENDA
None

III. CONSENT AGENDA

A. Minutes from June 19, 2025, Regular Board Meeting
B. Minutes from June 19, 2025, Finance Board Meeting
C. Minutes from June 19, 2025, Special Meeting
D. Resolution of the FY 2025-2026 Budget
E. Approval of the 2025-2030 Strategic Plan
F. Approval of the Kirtland Federation of Teachers Collective Bargaining Agreement

Motion by Trustee Alan Bruder to accept Consent Agenda (A-F).
Seconded by Trustee Roy Spangler, there was no further discussion. The motion passed without dissent.

IV. OLD BUSINESS

None

V. POSTPONED/TABLED BUSINESS

None

VI. NEW BUSINESS

G. POL 3.000 Community Service Revision
H. POL 3.005 Communications with the Public (Rescind)
I. POL 3.010 Informational Materials (Revision)
J. POL 3.015 Community Use of College Facilities (Revision)
K. POL 3.020 Staff Participation in Community Affairs (Rescind)
L. POL 3.025 Recreational Programs (Rescinding)
M. POL 3.040 Senior Citizen Discount (Revision)
N. POL 3.045 Freedom of Expression (Revision)

Motion by Chairperson MaryAnn Ferrigan to move items G through N to a second read with the changes that were discussed.
Seconded by Trustee Roy Spangler. Motion passed without dissent.

O. POL 3.050 Honorary Associate Degree (Revision)

Motion by Vice Chair Jack Kramer to table this policy for further evaluation.
Seconded by Trustee Roy Spangler. The motion passed without dissent.

VII. PRESIDENT'S REPORT

Marty McDermott: Athletics Update

Marty McDermott shared the academic achievements of student athletes, including 49 all-conference, 26 All-MCCA, and 19 Academic All-American selections. Kirtland Community College was named the 2024-25 Michigan Community College Athletic Association Academic School of the Year.

Three new coaches for the men's basketball, women's basketball and volleyball programs at Kirtland Community College were also introduced. Paul Koepke is the women's basketball coach, Ernest Collins is the men's basketball coach, and Lynn Huase is the volleyball coach. All three coaches expressed excitement about their new roles and emphasized their commitment to serving the local community while attracting talented student athletes from across Northern Michigan.

John Thiel: CIC 2024-2025 Update

An annual update on the Curriculum and Instruction Committee's activities, highlighting three key changes: the Cosmetology program was modified due to state requirements, a new Industrial maintenance program was developed to meet industry needs, and a popular film studies course was added to enrich student options.

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Dr. Roberts: Marketing Update
Matt Rice was absent from the meeting. Dr. Roberts gave a very brief update on marketing. The Board was informed that two TV ads are currently running on channels 7 and 4.

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VIII. BOARD MEMBER REPORTS/OPEN DISCUSSION:

Trustee Ed Pearen asked for an update on the Gun Range. Chris Bowmann gave an overview of what the next steps are regarding it.

Chairperson MaryAnn Ferrigan discussed changing the monthly meeting time from 7:00 pm to 6:00 pm.
Motion by Chairperson MaryAnn Ferrigan to move the monthly meeting time from 7:00 pm to 6:00 pm.
Seconded by Vice Chair Jack Kramer. Motion passed.

Dr. Roberts mentioned that the September 18th board meeting conflicted with the MCCA Student Success Summit.
Motion by Trustee Roy Spangler to move the September 18, 2025, Board meeting to September 11, 2025.
Seconded by Vice Chair Jack Kramer. Motion passed.

Chairperson MaryAnn Ferrigan reminded board members that their self-evaluations should be turned in before the next board meeting.

IX. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 9:04 p.m.

Minutes submitted by:
Sherri Wallace
Executive Assistant to the President and The Board of Trustees
Kirtland Community College
Grayling, MI
Approved by the Board on: August 21, 2025