

**KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
July 20, 2017**

Meeting called to order by Chair Ferrigan at 7:01 p.m.

Pledge of Allegiance and reading of the Board of Trustee's Mission Statement.

Roll Call: Trustees present: Mary Ann Ferrigan, Jack Kramer, Ed Pearen,
Amy Knepp, Roy Spangler, Tom Ritter, and
Aaron Coltrane (arrived 7:09 p.m.)

Trustees absent: None

Employees present: Tom Quinn, Jason Broge, Julie Lavender, Laura Percival

Guests present : Rachel Farley, Ogemaw County Herald

Welcome and Introduction of Guest(s)

Public Comment: None

Consent Agenda: Motion by Vice-Chair Kramer, second by Trustee Knepp, to approve the July 20, 2017 consent agenda as presented. All in favor. Motion carried.

Motion by Trustee Knepp, second by Trustee Pearen to approve and adopt 2nd reading of POL 2.290 Criminal History Record Information (CHRI). All in favor. Motion carried.

Motion by Trustee Spangler, second by Vice-Chair Kramer to approve and adopt 2nd reading of POL 4.005 Academic Credit Hour Policy. All in favor. Motion carried.

Motion by Trustee Ritter, second by Trustee Pearen to approve and adopt 2nd reading of POL 5.450 Employee Use of Social Media. All in favor. Motion carried.

Motion by Vice-Chair Kramer, second by Trustee Knepp to approve the Kirtland Center for the Performing Arts application for Special Liquor License for

- Thursday August 17, 2017
- Saturday September 9, 2017
- Saturday October 7, 2017
- Friday November 3, 2017
- Wednesday January 31, 2018
- Saturday March 10, 2018
- Saturday May 12, 2018

All in favor. Motion carried.

Motion by Trustee Spangler, second by Vice-Chair Kramer to adopt the Best Practices Resolution in compliance with the State of Michigan School Aid Act 94 of 1979, Section 388.1830 amended, subsection 230 (3) as presented, as required for distribution of state funding to Kirtland Community College. All in favor. Motion carried.

Board Member Reports / Open Discussion

Trustee Spangler inquired as to whether the college was aware they were acquiring three million from the Appropriations Committee for the Grayling campus addition before the Board approved the 2017/18 budget? CFO Broge replied, “No, we did not”.

To be clear, this three million is not a planning grant – it is a construction grant. Stipulations are attached to the grant. The project is eight million with a one million contingency. At this point, 50% of the architect’s preliminary drawings are completed. By the August meeting, we should have a better idea of what the project will cost so the Board can make their decision as to whether we proceed with the addition or cut the project.

T. Quinn noted that every program at the Health Sciences Center meets Industry Standard Certification and Accreditation. There are state standards that must be met, and Kirtland Community College meets those standards. Additional instructors will be needed when the college adds new programs.

At this time, Kirtland Community College President Tom Quinn requested that the Board move to closed session to discuss his yearly evaluation.

7:29 p.m. Motion by Vice Chair Kramer, second by Trustee Knepp to move to closed session. All in favor. Motion carried.

8:16 p.m. Motion by Trustee Spangler, second by Trustee Coltrane to return to open meeting. All in favor. Motion carried.

Chair Ferrigan noted she would be unable to attend the August board meeting currently scheduled for the 17th. As this meeting will include discussion on the proposed HSC addition, board members inquired as to whether the August meeting could be moved to the 24th? Motion by Chair Ferrigan, second by Trustee Spangler to move the August 17 meeting to August 24. All in favor. Motion carried.

With no further business, Chair Ferrigan adjourned the meeting at 8:20 p.m.