

**KIRTLAND COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
July 7, 2015 at 7:00 p.m. in the Administration Building**

Trustees Present: MaryAnn Ferrigan, Jack Kramer, David Dougherty, Roy Spangler, Ruggero Dozzi
Trustees Absent: Ed Pearen
Employees Present: Tom Quinn, Jason Broge, Julie Lavender, Dale Shantz, Jason Broge, Evelyn Schenk, Don Haskin
Guest Present: Matt Varcak,, Sarah Lueck, Erica Buckner, Paul Travis

The meeting was called to order by Chair Ferrigan at 6:58 p.m.

Public Comment: None

Welcome of Guests: Chair Ferrigan welcomed all guests and ask that Don Haskin, Athletic Director, recognize the student athletes in attendance. Mr. Haskin stated that according to NJCAA, says you have to have at least a 3.4 grade point average to be included in a pool where students can compete against other athletes. We've had students receive this honor in the past, but we've never had four in the same year. These students are Sarah Lueck, Erica Buckner, Lauren Brown (not present) and Paul Travis. The students that received the Steve Oppy award for athletic drive and determination, also "model Firebird behavior" are: Sarah Lueck and David Haskin. The group then took a brief break to take pictures.

New Business:

Approval of Health Science Center Bids: Motion by Vice Chair Kramer, second by Trustee Spangler to approve the bids for the Health Sciences Center as presented. Roll call vote:

Trustee Spangler: Yes
Trustee Dozzi: Yes
Trustee Dougherty: Yes
Vice Chair Kramer: Yes
Chair Ferrigan: Yes

Motion carried.

Approval of New GAB Members: Motion by Trustee Spangler, second by Trustee Dougherty to approve Barry Owens and Ben Sklarczyk's appointment to the Gaylord Advisory Board. Motion carried.

Reports:

President's Report – President Quinn shared a tentative agenda for the groundbreaking ceremony on July 20, 2015 and stated that well over 300 invitations have been sent out. He would like to schedule a board retreat and after discussion, the group agreed that the morning of August 14 would work best.

Two people have submitted applications for the vacant trustee position and Trustee Spangler has made contact with another person who has expressed interest. Chair Ferrigan, Vice Chair Kramer and Trustee Dozzi will meet with applicants prior to the August board meeting.

President Quinn also stated that he and Vice Chair Kramer have been accepted as speakers in October at a national conference in San Diego to present how to establish a mill levy campaign.

Personnel Report: Dale Shantz reviewed the report and stated that two left and two new people were hired, including Ryan Madis, who will work in admissions and serve as the golf coach.

Good News from Instructional Services: Julie Lavender stated that the new police academy is starting soon, the Milo room is ready, just waiting for equipment and the defensive room to be set up. West Branch classes filling up. She stated that she made a presentation about active learning and that it went well.

Board Member Reports / Open Discussion:

Trustee Spangler asked if trustees and staff should wear matching shirts at the groundbreaking. President Quinn said he would have something ordered with the Kirtland logo on it.

Announcements:

July 20, 2015 – HSC Groundbreaking Ceremony

August 27, 2015 – Convocation / Celebration of Learning

With no further business, the meeting was adjourned at 7:38 p.m. by Chair Ferrigan.