

**June 15, 2017**

Pledge of Allegiance and reading of the Board of Trustee's Mission Statement.

Trustees absent: MaryAnn Ferrigan, Jack Kramer, Aaron Coltrane

Guests present:           None

**Public Comment:** None

- At the request of Chair Ferrigan, remove item C - *Minutes from the May 18, 2017 Regular Board Meeting* from the consent agenda for amending
- Remove request under New Business to cancel July 2017 Board of Trustees meeting
- Remove request for Executive session of the Board

Motion by Trustee Spangler, second by Trustee Ritter, to approve Item C from the consent agenda *Minutes from the May 18, 2017 Regular Board Meeting* to reflect the change [amended at the request of Chair Ferrigan to include ‘with final approval of the project by the Board to be in the fall of 2017’].

T. Quinn – working on developing voter marketing strategies regarding the upcoming Otsego county mill levy. Meeting next week with St. Mary's and Vanderbilt schools. Provided handout on reasons to support the 2018 mill levy.

Laura P. reviewed occupational programs and secondary activities noting an article in the Otsego paper on Kirtland's medical assistance programs. Recognition to Nicole Claussen who won representation at the national level for her work as an editor on the Surg Tech program textbook. She also has a seat on the Association for Surgical Technologist Board. EMS accreditation is next week with HIT the following week.

Presented handout on Hot 25 High-demand, high-wage careers for Professional Trades.  
Eighth grade visit went so well at the Grayling campus that we are planning to do the same at MTEC in April 2018. Also, MTEC recently hosted 150 business students.  
There are 10 Summer Camps scheduled for Grayling campus.  
Working with Ferris on a draft for the CJ program – possible partnering  
Project working on Kirtland's presence at Alpenfest parade with a 3 sided float representing 'welding'

Erine A. – working on data base for sales force contact program. Possibly a monthly newsletter.  
Also working with Weyerhaeuser on an apprentice program. They are interested in looking at a possible hybrid pilot program with their North Carolina plant.  
Continue to work on developing the Community Ed program – what does the community need?  
Foundation center – wants to consider making training available to non-profits

T. Quinn presented and reviewed handout on Northern Michigan Counties: Population change by Age Groups 2000-2015.

**Personnel Report** – Dale Shantz shared updates about new hires, promotions and transfers.

### **New Business**

- a. Emeritus Status for Marcell Romancky: *Motion by Trustee Ritter, second by Trustee Spangler to grant emeritus status to Marcell Romancky.* Motion carried.
- b. Honoraire Status for Kenneth Forst: *Motion by Trustee Ritter, second by Trustee Spangler to grant honoraire status to Kenneth Forst.* Motion carried.
- c. Policy 2.290 Criminal History Record Information (CHRI) - first reading  
Policy 4.005 Academic Credit Hour Policy - first reading  
Policy 5.450 Employee Use of Social Media – first reading  
*Motion by Trustee Ritter, second by Trustee Spangler to move the above three policies to 2<sup>nd</sup> reading.* Motion carried.
- d. Approval of the 2017/18 Budget: Motion by Trustee Spangler, second by Trustee Pearen to approve the 2017/18 General Fund and Auxiliary Budget. Roll call vote:  
Trustee Knepp - Aye  
Trustee Spangler – Aye  
Trustee Pearen – Aye  
Trustee Ritter – Aye  
Motion carried.

**Board Member Reports / Open Discussion** – None

With no further business, Acting Chair Knepp adjourned the meeting at 7:58 p.m.