

KIRTLAND COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
June 15, 2023

Date: Thursday, June 15, 2023

Type: Regular Meeting

Time: 7:19 p.m.

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

Present: MaryAnn Ferrigan, Chairperson
Jack Kramer, Vice Chairperson
Ed Pearen, Secretary
Alan Bruder, Trustee
Tom Ritter, Trustee
Roy Spangler, Trustee
Amy Knepp, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President
Matthew Biermann
Gina Moya
Chris Bowman
Vanessa Noffsinger
Michelle Vykoscil
Renee Artman
Tony Madjai

Absent: None

I. ROUTINE

- The Board meeting was called to order by MaryAnn Ferrigan, Chairperson, at 7:19 p.m. in Kirtland's Community Room A.
- Pledge of Allegiance, led by the Board members
- Chair MaryAnn Ferrigan read Kirtland's Mission and Vision Statement
- Roll Call – All board members were present.

II. WELCOME OF GUESTS

- No new guests are attending.

III. PUBLIC COMMENTS

- No members of the public were present

IV. CONSENT AGENDA

- a. May 25, 2023, Regular Board Meeting Minutes
- b. May 25, 2023, Special Board Meeting Minutes
- c. May 25, 2023, Special Board Meeting Minutes
- d. Adoption of POL 1.060 Document Retention
- e. June 1, 2023, Special Board Meeting Minutes

Motion by trustee Amy Knepp to accept the Consent Agenda (a-e) as presented. Seconded by Vice Chair Jack Kramer. No further discussion. Motion passed without dissent.

V. OLD /POSTPONED/TABLED BUSINESS

- No old/postponed or tabled business to discuss at this meeting.

VI. NEW BUSINESS

- Motion by trustee Roy Spangler to approve the 2023-2024 Kirtland Budget. Seconded by trustee Alan Bruder. No further discussion. Motion passes without dissent.
- Motion by Vice Chair Jack Kramer to accept and complete the MCCA 2023-2024 Board

Certifications completed by each of the Board members. Seconded by trustee Amy Knepp.

- Motion by Vice Chair Jack Kramer to approve Pauly Group, Inc. as Kirtland's search consultant for the President position. Seconded by secretary Ed Pearen. No further discussion. Motion passes without dissent.

VII. PRESIDENT'S REPORT

- Dr. Quinn provided an update on the Event Center – data collected indicates a 75% usage rate.
- John Thiel presented a CIC Recap for 2022-23 to the board members
- The Board retreat is being postponed until Chairperson Ferrigan, and Dr. Quinn have conversations with the search consultant from Pauly

VIII. CLOSED SESSION 7:42 p.m. – 7:59 p.m.

- Motion by trustee Alan Bruder to move into a Closed Session to discuss the terms of the President's contract, which he has requested to be kept confidential. Seconded by trustee Amy Knepp. No further discussion. Motion carries without dissent.
- Board members entered Closed Session at 7:42 p.m.
- Motion by trustee Roy Spangler to leave Closed Session and return to the regular board meeting. Seconded by trustee Tom Ritter. No further discussion. Motion passes without dissent. Closed Session ends at 7:59 p.m. and re-enters the public Board of Trustees meeting.

IX. RETURN TO REGULAR MEETING 7:59 p.m.

- Motion by Chairperson Ferrigan to authorize Chairperson to sign the President's Quinn extended contract with a salary increase, a Signing Bonus to be paid prior to June 20, 2023; an increase in his Professional Obligation Stipend (PAC), Deferred Compensation increase; pension payment to be made after completion of the prior fiscal year, near or pro rata; and options for President, upon his departure, to purchase his Kirtland owned vehicle.
- Seconded by trustee Amy Knepp. Roll Call Vote was taken -consensus – 7 to 0. Motion passed without dissent.

X. BOARD MEMBER REPORTS/OPEN DISCUSSION

- Motion by Vice Chair Jack Kramer to cancel July Regular Board Meeting due to Trustees attending the MCCA Summer Conference in Traverse City. Seconded by Secretary Ed Pearen. No discussion. Motion passes without dissent.
- Dr. Quinn invited board members to take a tour of the student housing buildings.

XI. ADJOURNMENT

With no further business to discuss, Chairperson MaryAnn Ferrigan adjourned the meeting at 8:12 p.m.

Minutes submitted by:

Gina Moya, Asst. to the President

Kirtland Community College - Grayling

Adopted by the Board on: 08/17/2023