

KIRTLAND COMMUNITY COLLEGE

Finance Meeting Minutes

June 19, 2025

Date: Thursday, June 19, 2025

Time: 6:00 p.m.

Location: Kirtland Community College, Grayling Campus

Type: Regular Meeting

Notice Provided in Advance: Yes

Present:

MaryAnn Ferrigan, Chair
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Roy Spangler, Trustee
Tom Ritter, Trustee
Amy Knepp, Trustee
Alan Bruder, Trustee

Kirtland Community College Guest:

Gary Roberts, President
Chris Bowman
John Thiel
Michelle Vyskocil
Matt Rice
Sherri Wallace
Renee Artman
Barb Walden
Matt Biermann
Tom Pavelek

Absent: None

Routine

Chris Bowman called the meeting to order at 6:00 p.m. Members of the Finance Committee, along with members of Kirtland Community College were present.

1. Budget Overview and Appropriations Discussion: (Presented by Chris Bowman)

The meeting reviewed the budget, with Chris noting no Board questions or changes to the previously discussed plan. He explained that even a 1% drop in state appropriations would have minimal impact. Chris also outlined a financial plan to pay off 2017 bonds, transfer reserves into a board-endowed fund, and keep enough reserves for future debt or building projects. He emphasized transparency, policy compliance, and maintaining sufficient reserves despite a decrease in total net assets.

2. School Security Upgrade Proposal: (Presented by Chris Bowman)

Chris presented a plan to upgrade school security by installing more cameras, electronic locks, and a remote-access system to replace outdated cameras and manual key access. The new system would improve coverage, allowing real-time monitoring, enabling quick lockdowns, and enhancing safety while balancing privacy. Matt Biermann noted that video-only surveillance is legal in Michigan and discussed alerts and possible 911 integration. The proposal, estimated at \$295,000 for exterior cameras and locks at Grayling and housing, could grow to \$800,000 if interior door locks are added. Funding options include grants, state budget, capital outlay, and reserves. The team prioritized the \$300,000 exterior security package first, recognizing its preventative value and long-term savings.

The meeting adjourned at 6:50 p.m. with no further business.