

**KIRTLAND COMMUNITY COLLEGE
FINANCE COMMITTEE MEETING
June 21, 2016 - Administration Building, President's Boardroom
MINUTES**

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler, Ruggero Dozzi, Amy Knepp, and Dave Dougherty

Trustees Absent: None

Employees Present: Tom Quinn, Jason Broge, Ilene Scherer, Tim Scherer, Heidi VanWagner, Michelle Vyskocil, and Julie Lavender

The meeting was called to order by Chair Ferrigan at 5:31 p.m.

Jason Broge: General Fund and Auxiliary Fund-

- Registration is looking good for summer
- UC Center would run in an Auxiliary Unit
- Auxiliary Budgets ready for board approval at base level amounts

Café and Bookstore are unknown at this point with the upcoming move

- Liquidating sale to reduce inventory at the bookstore before the move
- Revenues will likely be higher, as will costs next year following the move.

Next year projecting \$125,000 in reduced energy costs

2016 Facilities Masterplan-

- It is a flexible, ever changing document
- This document is required in order to go for a Capital Outlay Request
- Can be changed at any time by the Board

Contract - UC Center 2nd Draft TQ Hand-out

- Highlighted pieces going over- need to get one of these documents
- Currently waiting for a 3rd draft from the attorney
- Steering Committee, GAB, and CO Commissioners and then final approval by the Board
- Proposal to absorb the UC Board into the GAB
- Educational programs- continue to offer programs where funding is available and we have control over the programming
- All educational student services will be available in Gaylord just as they are at our other locations in Roscommon, Graying and West Branch.

Adjourn 6:43 p.m.