KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
March 15, 2018

Meeting called to order by Acting Chair Knepp at 7:05 p.m.
Pledge of Allegiance and reading of the Board of Trustee’s Mission Statement.

Roll Call:  Trustees present:  Acting Chair Amy Knepp, Tom Ritter, Aaron Coltrane and Ed Pearen
            Trustees absent:  Roy Spangler
                              MaryAnn Ferrigan and Jack Kramer (joined the meeting via Zoom)

Employees present:  Tom Quinn, Jason Broge, Michelle Vyskocil, Nick Baker and Jake Haulotte.

Welcome and Introduction of Guests
- Cheryl Holladay - The Houghton Lake Resoriter
- Kirtland Athletic Director Don Haskin with Cross-Country runners Anastasia Bragg and Elijah Bragg, who were named to the Academic All-American Team.
- Proud parent Rod Bragg
- Jacob Linkhart, Kirtland Public Safety

Public Comment:  None

Consent Agenda:  Motion by T. Ritter, second by E. Pearen, to approve the January 18, 2018 consent agenda (A & B) as presented. All in favor. Motion carried.

At this time Acting Chair Knepp noted an addendum to the agenda to include the addition of items F & G.

New Business:

C. Resolution Approving Special Assessment Agreement (Water Supply System Special Assessment and Sanitary Sewer System Special Assessment)
   Motion by E. Pearen, second by A. Coltrane, that the Board approves the resolution as presented to include the correction on the first page to reflect that the Charter Township of Grayling is located in Crawford County, not Roscommon County.
   Roll call vote:  A. Knepp – Aye
                  E. Pearen – Aye
                  T. Ritter - Aye
                  A. Coltrane – Aye
                  M. Ferrigan – Aye
                  J. Kramer – Aye
                  R. Spangler – Absent
                Motion carried.
D. Resolution to Approve bids for Kirtland Community College Michigan Forest Products Institute Building
Motion by A. Coltrane, second by T. Ritter, that the Board approves the resolution as presented.

Roll call vote:  A. Knepp – Aye  
E. Pearen – Aye  
T. Ritter - Aye  
A. Coltrane – Aye  
M. Ferrigan – Aye  
J. Kramer – Aye  
R. Spangler – Absent  
Motion carried.

E. Resolution to Approve Tuition and Fees for the 2018/2019 Academic Year
At this time J. Kramer wanted to thank Jason Broge for doing the research on tuition and fees for Community Colleges in Michigan.
Motion by M. Ferrigan, second by J. Kramer, to approve the Resolution as presented. All in favor, motion carried.

F. Resolution Approving a Construction and Completion Assurance Agreement, a Conveyance of Property, a Lease and an Easement Agreement, if Necessary, for the Kirtland Community College Michigan Forest Products Institute Building.
Motion by A. Coltrane, second by T. Ritter, that the Board approves the resolution as presented.

Roll call vote:  A. Knepp – Aye  
E. Pearen – Aye  
T. Ritter - Aye  
A. Coltrane – Aye  
M. Ferrigan – Aye  
J. Kramer – Aye  
R. Spangler – Absent  
Motion carried.

G. Resolution to approve Capital and Large Purchases for 2018-2019
At this time, M. Ferrigan asked that item 4, Roscommon CTC Mansard Roof, be removed from the Draft to reflect the new total for Capital and Large Purchases to be $497,000.
Motion by J. Kramer, second by M. Ferrigan, to approve the Resolution as amended. All in favor, motion carried.

President’s Report:
   Kirtland Athletic Director Don Haskin introduced Cross-Country runners Anastasia Bragg and Elijah Bragg, who have been named to the Academic All-America Team. Anastasia also won our home invitational this fall at Hanson Hills, where there were seven schools in attendance. And as a second semester nursing student, she rates above excellence in her class. Currently a freshman, Elijah is studying science at Kirtland while pursuing a certificate in welding.
Nick Baker, Kirtland Director of Institutional Research, gave a presentation on the process Kirtland employs to determine enrollment projections.

Dr. Quinn highlighted the Power Point he will be presenting to the citizens of Otsego County at three public meetings scheduled for this May.

**Board Member Reports / Open Discussion**

- Nothing additional

Review of the announcements and calendar items as listed on the agenda.

With no further business, Acting Chair Knepp declared the meeting adjourned at 7:50 p.m.