

KIRTLAND COMMUNITY COLLEGE
Board of Trustees Meeting Minutes
March 18, 2021

Date: Thursday, March 18, 2021
Time: 7:00 p.m.
Location: Zoom Software

Type: Regular Meeting (Virtual)
Notice Provided in Advance: Yes
Quorum: Satisfied (minimum of four required)

Present: Mary Ann Ferrigan, Chairman
Jack Kramer, Vice Chair
Ed Pearen, Secretary
Tom Ritter, Trustee
Alan Bruder, Trustee
Roy Spangler, Trustee
Amy Knepp, Trustee

Kirtland Community College Guest:
Dr. Tom Quinn – President Jennifer Fager
Matt Biermann – IT staff Kristen Barnhart
Nathan Sutton Chris Bowman
Michelle Vyskocil,
Dr. Amy Fugate

I. ROUTINE

- Call to Order: 7:00 p.m. by Chairperson Mary Ann Ferrigan
- Pledge of Allegiance by Trustee Roy Spangler
- Mission and Vision Statement - To provide innovative educational opportunities to enhance student lives and build stronger communities. Kirtland will be the first choice for learner-centered education, guiding students and communities toward success.
- Roll Call –All board members were present via Zoom.
- Welcome to Guests

II. Consent Agenda:

- Motion by Vice Chairperson Jack Kramer to accept Consent Agenda (A- D) as presented
 - A. Minutes from the February 18, 2021 Board of Trustee Regular Meeting
 - B. Minutes from the February 18, 2021 Finance Meeting Minutes
 - C. Second Read for Revision of POL 6.040 Incomplete Grades
 - D. Adoption of elected Board officers
- Seconded by trustee Amy Knepp. No further discussion. Motion passed unanimously without dissent.

III. NEW BUSINESS

- Repeal of POL 2.235 Lobbying. Motion by trustee Ed Pearen to repeal the policy. Seconded by Trustee Roy Spangler, no discussion, motion carries; passed unanimously.
- Revision of POL 2.210 Compliance with ADA. Policy revision dies on the floor due to lack of motion.
- Revision of POL 2.245 ADA/Section 504 Grievance Procedure. Motion by trustee Ed Pearen to table revisions. Seconded by trustee Alan Bruder. No further discussions. Motion passes unanimously without descent.
- Revision of POL 2.250 Internet Account Administration. Motion by trustee Roy Spangler to accept as a first read with amendments and forward to the agenda of the April Board meeting for a second reading. Discussion ensued regarding Kirtland owned devices. Seconded by trustee Tom Ritter, no further discussion. Motion passes unanimously without descent,
- Revision of POL 5.060 Vacation Leave. Motion by trustee Roy Spangler to accept as a first read with amendments and forward to the agenda of the April Board meeting for a second reading. Seconded by trustee Jack Kramer. No further discussion. Motion passes unanimously without descent.
- Revision of POL 5.000 Equal Opportunity for Employment. Motion by trustee Jack Kramer to accept as a first read with amendments and forward to the agenda of the April Board meeting for a second reading. Seconded by trustee Alan Bruder. No further discussion. Motion passes unanimously without descent.

IV. OLD BUSINESS

- Revision of POL 2.025 College Owned Vehicles. Motion by Trustee Tom Ritter to accept revisions and move to a second reading. Seconded by trustee Jack Kramer. No further discussion. Motion passes unanimously without descent,

- Resolution to Approve Tuition and Fees for the 2021-2022 Academic Year. Motion by trustee Roy Spangler to accept resolution. Discussion among board members ensued. Seconded by trustee Alan Bruder. Resolved unanimously on March 18, 2021.

V. REPORT FROM PRESIDENT:

- Update on the use of the Federal Pandemic Relief Funds – Chris Bowman reported on the funds received through the federal pandemic relief funds (1st and 2nd grants) and their guidelines for use – noting that Kirtland has access now to the second grant monies and the approximate dollar amount to be received. A total of \$350k must go to the students from the monies received. Also discussed by other administrators were items purchased by grant funds such as cameras and technology equipment in classrooms for Zoom access. Dr. Fugate discussed repurchasing supplies for the Health Science program as Kirtland donated all of the Health Science inventory to the local hospitals and supplies have not been replaced. Also discussed in short was the American Recovery Act, Frontliners, and Reconnect.
- General Plan for the 2021 Commencement – Dr. Quinn discussed plans for a drive-thru graduation set for May 22. Graduates will be able to walk across the outdoor stage, take pictures and return to their vehicles. Graduation will be limited contact. More discussion will take place on the Board member roles for those wanting to participate.
- Update on the plans for the Kirtland Center – Dr. Quinn updated the board members on the Athletic Director who is now full-time; budgeting for that position; pickleball, volleyball, and basketball leagues; once the Kirtland Center opens, it will be the largest and accessible center in the area.

VI. Board Members Report/Open Discussion

- Biggby – In response to Board members' question on opening dates – Chris Bowman reported April 6 is the Grand Opening date.
- Co-Vid Vaccinations - Most of the Board members stated they have already taken, getting ready to take, or completed their first dose of the Co-vid vaccine.
- Trustee Ed Pearen has been working to help get vaccines available to our community and has sent emails updating everyone on local vaccine sites and dates.

VII. Public Comment

- No members of the public present

VIII. Announcements & Calendar Items

- Upcoming calendar dates and events were discussed.

IX. ADJOURNMENT

With no further business to discuss, Vice-Chairperson Jack Kramer adjourned the meeting at 8:00 p.m.

Minutes submitted by:
Gina Moya

Adopted by the Board during the meeting on:

03/18/2021

Date

/s/

President's Signature