

**KIRTLAND COMMUNITY COLLEGE  
AGENDA  
REGULAR MEETING  
THE BOARD OF TRUSTEES  
on  
March 21, 2024  
7:00 p.m.  
4800 W. Four Mile Road, Grayling, MI 49738  
Community Room A - First Floor**

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**FINANCE COMMITTEE MEETING**  
*(Agenda sent by Chris Bowman)*  
**6:00 pm**  
**HSC Conference Room - 2nd Floor**

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**Regular Agenda**

**I. Call to Order and Pledge of Allegiance**

**Mission:** To provide innovative educational opportunities to enhance student lives and build stronger communities.

**II. Roll Call**

**III. Welcome and Introduction of Guests**

**IV. Public Comment(s)**

- V. Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items to be dealt with by one Board motion without discussion. Any board member or staff member may ask that any item on the Consent Agenda be removed and placed later on the agenda for a complete discussion. Such requests will be automatically respected. If any item is not removed from the Consent Agenda, the action on the agenda is approved/accepted by a single Board action adopting the Consent Agenda.*

A. Minutes from January 4, 2024, Regular Board Minutes

B. Minutes from February 2, 2024, Special Board Meeting

**Suggested Motion:** *The Board of Trustees of Kirtland Community College approves the Consent Agenda (A-B) as presented.*

**VI. Old Business**

- None

**VII. Postponed/Tabled Business**

- None

**VIII. New Business**

- C. Resolution to establish Tuition and Fees for 2024-2025
- D. Revised Resolution for Purchase Agreement for Roscommon property
- E. Board Members Annual 2023-24 Conflict of Interest Disclosures
- F. Revision of POL 1.065 Board Member's Ethical Code
- G. Revision of POL 2.275 Freedom of Information Act
- H. Revision of POL 5.335 Lateral Transfers
- I. Review of POL 5.345 Definition and Description of Employee Categories

**IX. President's Report**

- Activities for Student Residents - Derric Knight, Campus Housing Director
- May board meeting (conflicts with MCCA Spring BOD Meeting)

**X. Board Member's Reports/Open Discussion**

**XI. Announcements & Calendar Items**

- **March 25-30** – Spring Break
- **March 29** – **Good Friday Holiday** (Campus Closed)
- **Registration Opens**– (Summer & Fall 2024)
- **April 13-16** - HLC Annual Conference - Chicago, IL (Registered - *Gary Roberts* & other Kirtland administrators/faculty).
- **April 24** - MCCA Capital Day - Lansing (Registered: *Tom Quinn, Gary Roberts, Shawn Witherspoon*)
- **May 3** - Commencement & Police Academy Graduation
- **\*\*May 16-17** - Board of Directors Spring II Meeting, Glen Oaks Community College (*Conflicts with Thursday Board Meeting and Finance Meeting*)
- **May 27** – **Memorial Day Holiday** (Campus Closed)
- **July 4-5** – **Independence Day Holiday** (Campus Closed)
- **July 31-August 2** - MCCA Summer Conference - Mission Point Resort (*Registered: M. Ferrigan, J. Kramer, E. Pearen, A. Knepp, A. Bruder, T. Ritter, R. Spangler, G. Roberts*)
- **Oct. 23-26** - ACCT Leadership Congress - Seattle, WA (*Registered: Jack Kramer, Amy Knepp, Gary Roberts*).
- **COMMUNITY EDUCATION CLASSES**
  - ◆ April 1 – Spring Draw & Paint – Mondays 5p -7:30p (April 1 – April 29) \$59
  - ◆ April 2 – Run or Walk for Fun - 5 pm – 6 pm (April 2 – May 7) \$19
  - ◆ April 9 – Intro to Welding for Home or Artists 5:30p-8:30p (April 9 – May 14) \$275
  - ◆ June 12 – Oak Wilt Awareness (MSU Extension) FREE
  - ◆ June 14- 15 – House of Worship Safety & Security - 5p-9p, \$135

**XII. Adjournment**