

KIRTLAND
COMMUNITY
COLLEGE
Board of Trustees
Regular Meeting Minutes
March 21, 2024

Date: Thursday, March 21, 2024

Type: Regular Meeting

Time: 7:00 pm

Notice Provided in Advance: Yes

Location: Kirtland Community College, Grayling

Quorum: Satisfied (minimum of four required)

Present: Amy Knepp, Chairperson
Alan Bruder, Trustee
Ed Pearen, Secretary
Tom Ritter, Trustee

Kirtland Community College Guest:
Dr. Gary Roberts – President
Matthew Biermann John Thiel
Gina Moya Barb Walden
Chris Bowman Tony Madaj
Michelle Vyskocil Derric Knight
Renee Artman Vanessa Noffsinger
Cesalee Kuffel

Absent: MaryAnn Ferrigan (Zoom)
Jack Kramer (Zoom)
Roy Spangler

I. ROUTINE

- The Board meeting was called to order by Amy Knepp, Acting Chairperson, at 7:00 pm in Kirtland's Community Room A.
- Pledge of Allegiance, led by the Board members
- Acting Chair Amy Knepp read Kirtland's Mission and Vision Statement
- Roll Call – Trustee Roy Spangler was absent, MaryAnn Ferrigan and Jack Kramer were absent but present via Zoom; all other members were present

II. WELCOME OF GUESTS

- Tony Madja introduced his son Walter Madja.

III. AMENDMENTS TO AGENDA

- Item D – Revised Resolution for Purchase Agreement for Roscommon Property - tabled to the next agenda when all Board members are present for discussion.

IV. PUBLIC COMMENTS

- No members of the public were present.

V. CONSENT AGENDA

- a. Minutes from January 4, 2024, Regular Board Minutes
- b. Minutes from February 2, 2024, Special Board Minutes

Motion by Secretary Ed Pearen to accept the Consent Agenda (a-b) as presented. Seconded by trustee Alan Bruder, there is no further discussion. Motion passed without dissent.

VI. OLD/POSTPONED BUSINESS

VII. NEW BUSINESS

- Motion by trustee Alan Bruder to approve the Resolution to establish Tuition and Fees for the 2024-2025 academic year. Seconded by trustee Tom Ritter. No further discussion. Roll call

vote: Alan Bruder – Yes; Tom Ritter – Yes; Amy Knepp– Yes; Ed Pearen – Yes; MaryAnn Ferrigan – Absent; Jack Kramer – Absent; Roy Spangler - Absent. Ayes = 4; Nays = 0; Absent = 3. No further discussion. Motion Carries without dissent.

- Board Members Annual 2023-2024 Conflict of Interest Disclosures - The Board members present signed their annual disclosures and submitted them to the President's Assistant.
- Motion by trustee Alan Bruder to revise policy number change on POL 1.065 Board Member's Ethical Code. Seconded by trustee Tom Ritter. No further discussion. Motions passed without dissent.
- Motion by Secretary Ed Pearen to move revised POL 2.275 Freedom of Information Act to a seconded reading at the April Board meeting based on revisions presented and follow-up with legal counsel for any additional changes. Seconded by trustee Alan Bruder. No further discussion. Motion passed without dissent.
- Motion by trustee Tom Ritter to accept changes presented and move the revised POL 5.335 Lateral Transfers to a second reading at the April board meeting. Seconded by trustee Alan Bruder. No further discussion. Motion passed without dissent.
- Motion by trustee Tom Ritter to accept changes presented and move the revised POL 5.345 Definitions and Descriptions of Employee Categories to a second reading at the April Board meeting. Seconded by Amy Knepp. No further discussion. Motion passed without dissent.

VIII. PRESIDENT'S REPORT

- Dr. Roberts updated the Board members regarding his Meet & Greet meetings with staff and faculty. Dr. Roberts informed the Board that he will meet with community and township members in the coming weeks.
- Dr. Roberts introduced Derric Knight, Student Housing Director, who gave an update on student housing goals and processes; the challenges and successes of student participation in past student events; virtual housing tours; past, current, and future student activities, intramural sports; and student housing-specific activities offered to students living on campus. Activities and efforts to grow student housing were also discussed.

IX. BOARD MEMBER REPORTS/OPEN DISCUSSION

- Discussion ensued with Dr. Roberts regarding the goals he established for himself in this position. Dr. Roberts discussed his top priorities - Meet and Greet (faculty and staff), Community visits, Kirtland policies, and looking at current programming and future programming that is sustainable via committee.
- Discussion ensued regarding a response regarding the Gun Range grant, but there are no current updates.

X. ADJOURNMENT

With no further business to discuss, Chairperson Amy Knepp adjourned the meeting at 7:44 pm.

Minutes submitted by:
Gina Moya, Asst. to the President
Kirtland Community College - Grayling

Approved by the Board on 04/18/2024