

**KIRTLAND COMMUNITY COLLEGE**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
*Agenda*

**November 15, 2016**

**7:00 p.m. Regular Meeting**

**Kirtland Community College-Grayling Campus**  
**Community Room B**  
**4800 W. 4 Mile Road**  
**Grayling, MI 49738**

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1. **Call to Order, Pledge of Allegiance**
2. **Roll Call**
3. **Welcome and Introduction of Guests**
4. **Public Comment**
5. **Presentation of the Audit Report for 2016**
6. **Consent Agenda:** *The purpose of the Consent Agenda is to expedite business by grouping routine agenda items together to be dealt with by one Board motion without discussion. Any member of the Board or staff may ask that any item on the Consent Agenda be removed and placed later on the agenda for full discussion. Such requests will be automatically respected.*

*If any item is not removed from the Consent Agenda, the action on the agenda is approved / accepted by single Board action adopting the Consent Agenda.*

- a. Minutes from the September 20, 2016 Finance Committee Meeting.
- b. Minutes from the September 20, 2016 Regular Board Meeting.
- c. Minutes from the October 18, 2016 Regular Board Meeting
- d. Second Reading, POL 2.105 Debt Service Reserves
- e. Second Reading, POL 2.135 Campus Vehicular Traffic
- f. Second Reading, POL 2.165 Business Maintenance Request
- g. Second Reading, POL 2.170 Energy Policy
- h. Second Reading, POL 2.175 Barrier Free
- i. Second Reading, POL 4.105 Faculty Qualifications

**Suggested Motion:** *That the Board of Trustees of Kirtland Community College approves the Consent Agenda as presented.*

7. **President's Report- T. Quinn**
  - a. Update on the operations of the University Center-Gaylord
  - b. Update on the Michigan Forest Products Institute
  - c. Discussion on recognition for Rug Dozzi.
  - d. Discussion on the orientation of new board members.
  - e. December 20, 2016 Board Meeting
  - f. Personnel Report- D. Shantz
  - g. Update on occupational programs –L. Percival

- Collaboration with Chrysler-Fiat for Auto Technology
- Purchase of additional equipment using CCSTEP grant funds
- Accreditation of Surgery Technology
- Other

## **8. New Business**

- a. Approval of an auxiliary budget for the University Center– J. Broge
- b. Approval of the Audit Report (report will be available on the date of the meeting)- J. Broge
- c. Policy Reviews –J. Lavender
  - POL 4.000 Educational Programs-1<sup>st</sup> Reading, review for reaffirmation
  - POL 4.010 Academic Calendar- 1<sup>st</sup> Reading, proposed revisions
  - POL 4.015 Graduation Requirements- 1<sup>st</sup> Reading, proposed revisions
  - POL 4.020 Curricular Offerings- 1<sup>st</sup> Reading, review for reaffirmation
  - POL 4.030 Credit by examination-1<sup>st</sup> Reading, proposed revisions
- d. Academic Calendar, Holiday Employee Vacation Resolution - J. Lavender & D. Shantz

## **9. Board Member Reports / Open Discussion**

- a. MCCA Board Meeting in Grand Rapids

## **10. Announcements**

- Travel to ARAUCO postponed
- MCCA Trustee Leadership Institute in Lansing-November 17th-18<sup>th</sup>
- KCPA Performance—The Phantom Unmasked—Saturday, December 10, Roscommon
- All Employee Christmas Luncheon, Tuesday, December 20, 12:00 noon, Grayling Campus

## **11. Adjournment**