1. Welcome and introductions: Today we have three guests with us from Rehmann to deliver an audit review; they are Joshua Sullivan, Stephen Peacock and Michelle Fowler.

2. Review of 9.13.2016 Actuals- J. Broge and I. Scherer presented Board Members with data as of September 13, 2016. There is good news here. Fall enrollment was above goal. Members were given an opportunity for questions and answer period following their presentation. Mr. Broge announced to members that Mrs. Scherer will be retiring in December following 24 years of service to Kirtland Community College. Mrs. Scherer was thanked for her service; she will be missed. Kristin Barnhart was introduced as Mrs. Scherer’s replacement. Mrs. Barnhart is currently serving as the Assistant Director of Human Resources at Kirtland Community College.

3. University Center-Gaylord, Review of six-month auxiliary budget. J. Broge presented members with a handout outlining a six-month auxiliary budget for the University Center in Gaylord. This document serves as information and for clarification as this budget is on the agenda for the upcoming Board Meeting this evening. Board Members were given an opportunity to review the information and ask questions following the discussion.

4. Review of the FY 2015-2016 Audited Statements- Rehmann associates presented data from the FY 15/16 Audited Statements. Documents were provided and members were guided through a detailed report of statements. Members were provided opportunities to ask questions and for clarification as walking through this document. Rehmann associates reported that they are pleased
with the communication and efforts of Kirtland staff during this period. They also report that Kirtland Community College is in sound financial standing. Michelle reminded Board Members that they are always available to answer questions and urge them to call upon any Rehmann associate should they have any questions or concerns.

5. Open discussion time was allowed for members and staff

With no further business, Chair Ferrigan adjourned the meeting at 6:48 p.m.