

KIRTLAND COMMUNITY COLLEGE
REGULAR MEETING OF THE BOARD OF TRUSTEES ~ MINUTES
November 15, 2018

Meeting called to order by Chair Ferrigan at 7:07 p.m.

Pledge of Allegiance and reading of the Board of Trustee's Mission Statement.

Roll Call: Trustees present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Amy Knepp,

Trustees absent: Roy Spangler, Tom Ritter, Aaron Coltrane

Employees present: Tom Quinn, Julie Lavender, Jason Broge, Nathan Sutton

Welcome and Introduction of Guests: Jon DeAngelis, Corrigan Oil; Todd Johnson, Weyerhaeuser; Mike Corrigan, Great Northern Coop; Scott Robbins, Mich. Forest Products Council; Kevin Norris; Steve Peacock and Josh Sullivan, Rehmann Audit

Public Comment: None

Consent Agenda: Motion by Trustee Knepp, second by Trustee Pearen, to approve the consent agenda (A-B) as presented. All in favor. Motion carried.

New Business:

C. 2019-2020 Academic Calendar

Motion by Vice Chair Kramer, second by Trustee Knepp, to adopt the Academic Calendar as presented. All in favor. Motion carried.

D. 2019 Board of Trustees Regular and Finance Meeting Calendar

Motion by Vice Chair Kramer, second by Trustee Pearen, to adopt the monthly board meeting calendar as presented. All in favor. Motion carried.

E. Emeritus Status

Motion by Vice Chair Kramer, second by Trustee Pearen, to grant Emeritus status to Julie McClure, upon her retirement. All in favor. Motion carried.

F. Josh Sullivan from Rehmann presented a brief summary of the college audit, which was reviewed in detail earlier during the finance meeting.

Motion by Trustee, second by Vice Chair Kramer, to accept the financial audit as presented. All in favor. Motion carried.

G. Jon DeAngelis, representing the Michigan Forest Products Council, presented their case for requesting five acres of KCC property on the Southeast corner for the purpose of constructing a truck fueling co-op. Chair Ferrigan explained the college's deed may not permit us to consider the sale of property, as the State has restricted the use of the property solely for education purposes. Further inquiry (or investigation) needs to be completed on this issue. If the college was to lease this property, it would be for a nominal fee. Ferrigan suggested they make us an offer we couldn't refuse.

President's Report:

- ❖ J. Lavender spoke on the assessment of student academic achievement. She presented a handout of the report for last year explaining there is a team assembled to work on creating an assessment guide as an aide for faculty. This includes student evaluations, student surveys, online course quality checkups and several other methods used in the assessment process.
- ❖ T. Quinn was pleased to report we have received notice that the HIT (Health Information Technology) accreditation has been approved. We also continue moving forward in community education, noting there are two upcoming community education classes that are being offered to the public focusing on personal safety.
- ❖ T. Quinn noted that as the November mill levy in Otsego County was successful, our next step is to work on a Strategic Plan for MTEC-UC.

Board Member Reports / Open Discussion

- ❖ Vice Chair Kramer presented a handout summarizing his recent trip to New York to attend the ACCT Conference. He noted that he found the conference to be very informative with many interesting ideas that Kirtland may be able to consider incorporating into its programs and policies. Chair Ferrigan also noted she found the conference to be informative and beneficial.

At this time, J. Broge presented a last minute request from Consumers Energy to approve an easement on the property affecting service at 5789 Industrial Drive for Tandem Trucking. Motion by Trustee Knepp, second by Vice Chair Kramer, to approve the easement with the following stipulation, as requested by Chair Ferrigan:

‘that the Board of Trustees of Kirtland Community College approves the easement subject to the restriction set forth in the easement for highway purposes dated June 26, 2001 (L-8985)’.
With the added stipulation, all in favor. Motion Carried.

Review of the announcements and upcoming calendar items as listed on the agenda. At this time, Board members noted that as the December 20 meeting falls so close to the Christmas holiday, it may be best to move the meeting up one week earlier. Therefore, motion by Vice Chair Kramer, second by Trustee Knepp, to change the December 20 meeting to December 13 at 6:00 p.m. All in favor. Motion carried.

With no further business, Chair Ferrigan declared the meeting adjourned at 8:48 p.m.