

KIRTLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES RETREAT ~ MEETING MINUTES
November 18, 2019 at 8:30 a.m. Room 1509
4800 W. Four Mile Road, Grayling, MI 49738

Trustees Present: MaryAnn Ferrigan, Jack Kramer, Ed Pearen, Roy Spangler, and Alan Bruder

Trustees Absent: Amy Knepp and Tom Ritter

Employees Present: Tom Quinn, Jason Broge, Julie Lavender and Amy Kuch

Guests: None

The meeting started at 8:32 a.m.

Partial Budget Analysis Review of Roscommon and Grayling Campuses

- Dr. Quinn distributed a handout to the Board of Trustees reviewing facilities costs and a partial budget analysis. He reviewed the history of the operating costs for the Roscommon campus and the Grayling HSC campus, and also discussed the projected operating costs of Grayling Phase II and III. He pointed out a comparison of these costs and monies that will be saved. The group talked about how and why decisions have been made regarding campus location. The Grayling campus provides competitive, innovative programs in a facility with lower operating costs, allowing Kirtland to keep the cost lower for students.

Financial Overview

- Jason Broge presented a PowerPoint to the Board of Trustees reviewing: Fiscal Year 2019-2020 General Fund Revenues, a history of property tax revenue and state appropriations, a year-end un-restricted fund balance forecast and history of total cash on hand from 2010 through summer 2019. The group talked about confusion within the community, primarily Roscommon County, regarding taxes paid to Kirtland. Mr. Broge explained that the counties pay taxes according to home/property value. Dr. Quinn pulled up Kirtland's website and showed the Trustees how Kirtland provides transparency to the public.

Phase III

- Mr. Broge provided a Phase III budget and funding recommendation requesting an additional 3 million dollars increase from the previously approved budget of 17 million dollars, totaling 20 million dollars. He showed renderings of the Event Center, and said that more rendering will be shown on Thursday, at the Regular meeting of the Board. Mr. Broge assured the Trustees that all previous concerns regarding the layout have been addressed.

Bigby Coffee

- Mr. Broge revisited the Bigby Coffee franchise, stating that he will be asking for the Trustees approval at the November 21 Regular Meeting of the Board. A few questions were answered regarding return on investment. Mr. Broge assured the Trustees that this could be a good investment opportunity, as well as engage student workers.

Group Discussion

- The group discussed the benefit of Middle College over Dual Enrollment, and the importance of helping to strengthen the community by providing highly trained employees to area businesses. Dr. Quinn talked about his collaborations with COOR, stating that they are still in negotiations regarding Dual Enrollment.
- Dr. Quinn shared that Weyerhaeuser is interested in leasing land from Kirtland on Industrial Drive, and he is in negotiations with them regarding internships. Clark Logic, a furniture manufacturer is looking at land connecting to Arauco. He also mentioned that a trucking company purchased land down the road from the Grayling campus, and a second trucking company is also looking at land options. Kirtland is potentially looking into moving the trucking school to the Grayling campus to help benefit these trucking companies, and the student drivers.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by Amy Kuch, Recording Secretary